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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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Meeting of Pentyrch Community Council held at 6.30 on the 21st October 2024 at Pentyrch Village Hall & online via Google Meet.

DRAFT MINUTES

1. In attendance

Cllr's McGrath, Krip, Marshall, Hardy, Rosser, Roberts, Quilter, Thomas
Clerk
Apologies for absence
Cllr Pickard

2. Declarations of interest

Cllr McGrath – Yoga teaching

3. Public and Press session

A Smith, PSOS
C Belward, CRC
L Sadler, Trainee journalist

C Belward provided an update on the redevelopment of the pavilion :

- Tender documents have been sent to 7 contractors for return by the 22nd November
- Lottery bid deadline is 1st December with decision by March
- Community facilities bid to be made by Xmas
- Funding commitment received of £150k from s.106 monies
- Started perimeter path & stone donated by Tarmac
- Completed path from travel firm depot

The presentation previously given to stakeholders is available to PCC.

4. Approved the Minutes of the meeting held on the 16th September 2024

5. Approved the Minutes of the Transport Group meeting on the 18th September 2024

6. Approved the Minutes of the Staffing Committee held on the 8th October 2024 and agreed:

(a) the arrangements to recruit a community councillor:

- The text of the advert will show:
Both residents & those who work within the boundaries of PCC are able to apply
A closing date, 4 weeks from the delivery of the community link
The date of the council meeting at which applications will be considered & applicants will be invited to attend

- The advert is to be included in the next edition of the Link, on Facebook & noticeboards and is to be sent to local businesses & our contacts at local groups.

Should there be no responses to the advert a rolling campaign is to be followed.

(b) The following new policies

- Updated Health & Safety Manual
- Maternity Pay
- Stress Management
- Whistleblowing

These policies are to be shared with staff for comment & will be included on the agenda of the November meeting of Council.

7. Approved the Minutes of the Planning Committee held on 9th October 2024 and considered the following application:

- Application No 24/02168/FUL - Tyla Morris Farm Church Road Pentyrch Cardiff CF15 9QN

Council considered the application which includes the creation of:

- A Farm shop from the reuse of existing buildings
- Workshops from the reuse of existing buildings
- 3 holiday lets on land which is currently green space
- Car parking on land which is currently green space

Whilst the diversification of the business to improve the viability of the farm is welcomed it was agreed to object to parts of the application as the farm is located within a special landscape area / green wedge.

It was agreed to object on the grounds that:

- The holiday lets are new buildings & involve a loss of green space
- The traffic assessment is unsatisfactory & does not recognise the impact on traffic flows along a road which has a number of passing points due to its limited width
- The car parking area will involve a loss of green space

8. Approved the Minutes of the Finance Committee held on the 16th October 2024 and agreed the following recommendations:

- Memorial Park fencing - acceptance of quotation 4 (£10289 + VAT) on the basis that this contractor was the cheapest when "like for like" replacement was considered

Correspondence is invited through the medium of English or Welsh
Gellir llythyru a'r Cyngor yn Saesneg neu yn Gymraeg

(The quotation is for 3 rail fence & posts in grey plastic with metal mesh to match existing fence)

-Acceptance of a quote received for noise & vibration testing of equipment, £2948 + VAT, as recommended by Worknest

In addition, Council approved a payment to CJCH Solicitors for legal advice - £1680.

9. Approved the Minutes of the Special Meeting of Council held on the 16th October 2024

- Permitted Use – as a yoga & wellness centre (page 8)

It was agreed “wellness” was a general term & there should be a further discussion with PVH.

It was noted that the scaffolding overhangs the surgery & PVH should be asked to confirm it has risk assessed the activities to be undertaken.

When a further version of the lease is available for consideration it was agreed to review the risk register.

10. Pentrych Branch Surgery Transport Survey Report.

It was noted that 40% of Pentrych patients had responded to the survey & this evidenced the scale of the problem.

It was agreed that PCC would continue to be involved in investigating the set-up of a community transport service but PCC would not take the lead.

11. Matters arising from the Minutes not reported elsewhere:

- FOI request to CC, sent 17th September 2024
- Hairpin Bend letter to CC, sent 20th September 2024
- G 1 letter to Cabinet Member, sent 20th September 2024

The Clerk is to chase CC for replies & share the information with CC councillors.

12. Health & Safety issues

It was noted that the actions arising from the fire safety report have been completed.

13. No planning applications received since the meeting of the Planning Committee

14. Boundary maintenance and the current adverse possession claim.

Photographs are to be taken & screen shots from google earth.

15. Tree planting over the next 12 months.

Council was reminded that the focus should be on sites in the ownership of PCC or CC. The Clerk is to be advised of sites where there is potential for tree planting.

A plan is to be developed for the maintenance of Fairmeadow.

16 . Remembrance Sunday arrangements -

- a. Cllr Marshall agreed to lay the wreath on behalf of PCC
- b. A choir will sing during the laying of the wreaths
- c. Gwaelod School are to be asked if they wish to participate

17. Friends of the Garth Group

- Agenda items are to be agreed in the next 7 days
- The next meeting is to be on Tuesday 12th November at 12.00 in the office
- The meeting is to consider if a further section of the ancient footpath should be cleared

18. Completion of the review of the Business Plan – meeting to be arranged for 10.00 on 5th November.

19. Report of the Community Engagement Officer

Arrangement for VE Day - It was agreed that it was premature to contact local groups & this should be undertaken after Xmas .

20. No reports from Cardiff City Council Councillors .

21. Reports from Councillors, including training undertaken.

Cllr Krip – Lighting of footpath in Creigiau, CC to be contacted

- Attended Governor meeting, Village hall meeting & Horticultural show meeting

Cllr Marshall – PSA meeting – 11th November

Cllr Hardy – moving back to Canada & will be stepping down in January

Cllr McGrath – Attended Tuesday Club & presented award to Peter & Jenny Hammett

Cllr Rosser – Clerk to find out if it is too late to purchase flower bulbs (£500 spend limit agreed)

Next Meeting – 18th November 2024