



Meeting of Pentyrch Community Council held at 6.30pm on the 22nd January 2024 online via Microsoft Teams.

DRAFT MINUTES

1. In attendance

Cllr's McGrath, Yarrow, Rosser, Roberts, Thomas, Pickard
Clerk, Administrator
Apologies for absence
Cllr Krip, Hardy, Quilter

2. No declarations of interest

3. Public and Press session

In attendance, A Smith representing PSOS

4. Approved the Minutes of the Meeting held on 18th December 2023

It was agreed the questions to Mark Drakeford, and his responses, be included in the Community Link, subject to his agreement.

5. Approved the Minutes of the Planning Committee held on 3rd January 2023.

6. Approved the Minutes of the Building & Estates Committee held on the 3rd January 2023.

7. Agreed payments for the month totalling £12,336.39 plus the following additional 2 payments:

Office Cleaning - Remarkable Sparkle £30

Tree Works – Garth Woodlands £3312

Payments in excess of £2,000

Tree Works – Frogpond £2400

Garth Woodlands £3312

8. Reviewed financial statements showing:

- Payments made & income received in previous month
- Cumulative expenditure & income for the Year, reconciled to month end bank balance

9. Agreed the month end bank reconciliation to the bank & investment statements

10. Agreed the material variances from budget:

	Budget (£)	Forecast (£)
Income - Interest Received	1500	9000
VAT Refund	0	4000
Expenditure - IT	4000	5000

11. Agreed the Budget for 24/25 & that there be no change in the Council Tax rate.**12. Grant application from Hilltop Theatre -**

A different storage solution is now proposed & the Clerk will seek further information on what is intended, & the associated costs.

13. To consider the interim report of the Internal Auditor

The Clerk has now made the amendments to the cash book suggested by the Internal Auditor

The report will be discussed with Cllr Krip, Chair of Finance, in due course.

14. Approved the Minutes of the Business Plan Working Group meeting held on the 3rd January 2024

It was agreed to create an additional Earmarked Reserve – Improvements to Community Facilities £10,000

15. The work of the Cardiff & Vale Health Board Transport Group, in relation to the Surgery relocation.

Whilst considerable preparatory work has been undertaken by PCC & PSOS little progress has yet been made.

It is very disappointing that Cardiff Council transport representatives are yet to attend a meeting.

16. Matters arising from the Minutes not reported elsewhere.

Cllr McGrath reminded Members of the dates of local tree planting by Coed Caerdydd.

17. Health & Safety Report

The Clerk will work through the requirements of the report & share with Members.

18. No comments on Planning Application No 23/02957/HSE - 76 Heol Berry Gwaelod-y-garth Cardiff CF15 9HB**19. Report of the Community Engagement Officer**

It was agreed to support:

- the lighting of a beacon on the 6th June
- a Garden Party at Penyrtrch RFC, subject to the agreement of costs

Members were in agreement that these events are not celebrations, they are commemorations.

20. No reports from Cardiff City Council Councillors.**21. Reports from Councillors.**

Cllr McGrath – update report sent to all Members prior to the meeting
 Cllr Thomas – commented on highway report produced by Cllr McGrath & the poor condition of pavements in that area
 The risk to pedestrians is accentuated by the number of parked vehicles
 Cllr McGrath will include this in the report

Cllr Roberts – the continuing efforts to identify residents interested in joining PCC were discussed

22. Demonstration of the new PCC website

The Administrator gave a demonstration of the intended format & content of the new website
 It is a work-in-progress which is intended to be more user friendly.
 Members thoughts / comments were invited & number of suggestions were made
 Further developments will be undertaken.
 The Administrator was thanked for her work on this project

Next Meeting – 19th February 2024

Councillor	Meetings Attended All meetings in the previous month unless stated
Gary Dixon	
Jenna Quilter	
Sandie Rosser	Council
Sara Pickard	Council
Huw Roberts	Council Finance
Karen Thomas	Council Planning
Louise McGrath	Council Planning Finance
Ian Jones	
Yvonne Krip	Finance Council
John Yarrow	Council Finance Planning
Rhianna Hardy	Council Finance

Microsoft Teams Invitation – To join this meeting you need to access the link on our Website.

Correspondence is invited through the medium of English or Welsh
Gellir llythyru a'r Cyngor yn Saesneg neu yn Gymraeg