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## **MINUTES**

Meeting of Pentyrch Community Council held at 6.30pm on the 18<sup>th</sup> December 2023 online via Microsoft Teams.

### **1. In attendance**

Cllr's McGrath, Yarrow, Krip, Hardy, Rosser, Roberts, Pickard, Thomas  
Clerk  
M Drakeford, MS  
Apologies for absence  
Cllr Quilter

### **2. Declarations of interest**

Cllr Krip – Dynevor Gardening Association

### **3. No Public and Press**

### **4. Responses to 3 questions put to M. Drakeford (MS)**

#### Question

In light of the challenges facing public transport services in Wales, exasperated by the patterns of use emerging post-pandemic, how do you see the role of the Senedd and local authorities in helping people to travel for work and leisure particularly in semi-rural and rural communities such as ours?

#### Response

Since Covid there has been a significant reduction in the number of users of public transport, particularly amongst the 60+ age group.

As a result £10m 's of additional public subsidy has been required to maintain services.

In relation to bus travel it has been costing the public purse around £30 for each & every passenger journey.

During the next 12 months the Senedd will be debating legislation in relation to bus services.

The aim being to address the failed market system & give Local Authorities & Transport for Wales new powers.

Currently, local authorities are funding loss making routes & transport providers are not reinvesting profits made on profitable routes.

The legislation will allow Local Authorities to plan services on a regional basis & achieve a better return for the public purse.

There may also be an opportunity to learn lessons from the flexi-bus initiative which has been a considerable success in some areas.

Cllr 's Krip, Rosser, Yarrow & McGrath commented upon:

- Service user numbers
- The unreliability of services & the impact on those going to work
- Buses not operating routes residents require

- Overly large buses for routes
- Unresponsiveness of providers
- The level of charge

PCC wishes to support the design of a new bus operating system & is prepared to gather information useful to other stakeholders.

MD is to find out what information would be helpful.

**Question**

Please could we have an update on progress of the Metro development & plans for its extension to North West Cardiff, and given that the Metro project is about intermodal interface, can we expect Metro non-rail shuttle links to connect Creigiau and Pentyrch to prevent isolation?

**Response**

The Metro represents the largest investment in public transport in decades. The sum of money invested has not been reduced but it has been significantly affected by the impact of inflation & the outputs that can be achieved. The North West Cardiff extension is still going through the testing & appraisal process to establish whether it is an appropriate investment. It is possible the connections to Pentyrch & Creigiau will not be fully developed and the key consideration will be anticipated usage.

**Question**

In light of the attached correspondence with Cardiff Council, do you share our concerns about education provision in Creigiau?

**Response**

Prior to the meeting MD had not seen the e-mail to CC. The school has been reliant on temporary classrooms for far too long & MD was very supportive of the plans to develop the school. Contact will be made with CC to understand their plans & the information will be shared with PCC in due course.

MD was thanked for his attendance & responses to questions & he left the meeting.

**5. Approved the Minutes of the Meeting held on 20th November 2023**

**6. Approved the Minutes of the Planning Committee held on 6th December 2023**

**7. Approved the Minutes of the Finance Committee held on the 13th December 2023 & agreed the following:**

(a) Payments in excess of £2,000 requiring the approval of Council :

	£
Net Pay – CD	2899.46
Net Pay – AI	2204.90
HMRC	2581.13

Pension Fund	2711.08
Tree Works	4116.00

(b) Rent charged to Dynevor Gardening Association:

- 24/25 annual rent of £200
- the annual rent thereafter to increase in line with changes in CPI, on an upwards only review basis

Cllr Krip updated Council on the proposal to install WiFi at Pentyrch Village Hall – discussions are to be held with another service provider.

**8. Approved the Minutes of the Business Plan Working Group meeting held on the 29th November 2023 & agreed the following recommendations:**

- To undertake a Community Consultation (the number of questions will determine the Cost)
- To discuss with Pentyrch Village Hall a possible relocation of PCC
- To progress repair works to Penuel Road

These matters will be discussed at the next meeting of the Working Group.

At the next meeting the Administrator will provide a demonstration of the new website

Cllr Krip referred to the previous request from the Working Group that Members consider projects for children in our communities - story time sessions for children in school holidays was proposed.

**9. Output of the PCC Transport work group of the 13<sup>th</sup> Dec and the work of the Cardiff & Vale Health Board Transport Group, in relation to the Surgery relocation**

Cllr Krip provided an update on the:

- Meeting of the 28/11/23 & the number of attendees
- The Rhydlafer surgery is to be a branch surgery with no plans to enhance services until there is an increase in patient numbers
- There are no plans to relocate either the Llandaff Surgery or the Pentyrch Pharmacy
- Suggestions have been made on the Terms of Reference of the Group

- Cllr's McGrath & Krip have met representatives of PSOS
- A request has been made to send the proposed letter & survey to all residents, not just patients
- Cllr Krip will not be able to attend meetings with the Health Board during January & February & Cllr Yarrow will be attending

**10. Update from Cardiff Council on inspection of the Capel Bethlehem Coal Level yet to be received.**

**11. No matters arising from the Minutes not reported elsewhere.**

**12. Health & Safety issues**

The annual inspection was completed at the end of November & the report is awaited.

**13. Cardiff Council Standards & Ethics Committee Annual Report**

Cllr McGrath reminded Members of the importance of completing the Code of Conduct training, particularly if it has not been undertaken for some time.

**14. Agreed amended Standing Orders**

**15. Format of the Community Link including:**

Council was supportive of a page calendar of events which can be torn out.

In relation to the Welsh and English text Cllr Roberts commented upon the benefits to Welsh speakers of the text being side by side.

A discussion is to be arranged with S Thomas.

An article is to be drafted for both the Link & Website explaining the role of the community council.

**16. There were no comments on the planning application received:**

- 23/02447/HSE Planning Consultation, 5 Llys Caradog, Creigiau

**17. Report of the Community Engagement Officer**

DH is to be thanked for a comprehensive report.

It was noted that if an event is planned by PCC any DBS checks required only take a few weeks to be completed.

Cllr McGrath commented on possible industrial action from the 28<sup>th</sup> December for a month. The Clerk will investigate & publicise information received.

**18. No reports received from Cardiff City Council Councillors.**

**19. Heol Goch/Cefyn Bychan/Berthlywd (Pentyrch) - Bus Stop- uneven ground and broken pathways leading to Council Houses.**

It was agreed to pay for & carry out a Land Registry search to identify the landowner.

A Building & Estates Committee meeting is to be arranged to follow the January meeting of the Planning Committee & the agenda is to include:

- Land in & around Memorial Park, action for adverse possession
- Inspection of the Capel Bethlehem Coal Level
- Land Registry Search for land at Bus Stop
- Land Registry Search for land at entrance to PSA (area requires street lighting)

## **20. Speed monitoring, traffic volumes and pollution**

Council discussed facilitating the collection of traffic concerns so as to be able to share collated concerns with relevant bodies. In the first instance Go Safe are to be invited to attend Council.

S106 monies held by CC for transport funding issues – it was agreed to pursue this matter with Cllr Livesy .

## **21. Meeting dates, times and core members of committees**

It was agreed that:

- Council would remain on the evening of the 3<sup>rd</sup> Monday of the month
- For 3 months, starting in January 2024, there would be no meetings of the Finance Committee & the agenda items will be considered by Council
- Planning Committee will be at 6.30 on the 3<sup>rd</sup> January 2024
- Business Plan Working Group will be at 10.00 on the 3<sup>rd</sup> January 2024

## **22. Requests to hold events on PCC land.**

It was agreed that:

- PCC would only consider requests from constituted or affiliated local groups that hold appropriate insurance cover
- Groups will be required to prepare risk assessments
- The Clerk will share all information received with council
- If there are no objections from councillors the Group will be granted a licence for the event

## **23. Reports from Councillors.**

Cllr Krip – attended a meeting of the Governing Body of Pentyrch Primary & is now a Full Governor, Cllr McGrath is an observer

Cllr Pickard – represented PCC at the Carol Service & was very pleased to give a reading

Cllr Roberts – strategic proposals are to be submitted to the Clerk for consideration by the Business Plan Group

Cllr Thomas – sought an update on the council vacancies, 3 Creigiau residents had contacted the Clerk following the article in the Community Link

## **24. Information on dates for tree planting**

Coed Caerdydd are to be requested for an update on the 7<sup>th</sup> December events.

Clerk to contact Cardiff Conservation Volunteers about the planned date for the clearing of vegetation, which is in the nesting season.

Date	Time	Location	Planting types
07.12.23	10am-12pm	Heol Y Nant Playground	Fruit and native semi-mature, and mix woodland whips
	12.30-2.30pm	Riverglade	3x Birch
		Garth Olwg	1x Cherry
03.02.24	10am-12pm	Fairmeadow	Native semi-mature
	12.30-2.30pm	Heol Danyrodyn	Native semi-mature / fruit
16.03.24	10am-12pm	Ael Y Bryn OS	Fruit and native semi-mature, poss. small hedgerow expansion

### Next Meeting – 22nd January 2024

Councillor	Meetings Attended - Done November All meetings in the previous month unless stated
Gary Dixon	
Jenna Quilter	Council
Sandie Rosser	Council
Sara Pickard	
Huw Roberts	Council
Karen Thomas	Council Planning
Louise McGrath	Council Planning Transport
Ian Jones	
Yvonne Krip	Finance
John Yarrow	Council Finance Planning Transport
Rhianna Hardy	Council Planning Finance

**Microsoft Teams Invitation – See website for meeting link.**