



Meeting of Pentyrch Community Council held at 6.30pm on the 16th October 2023 online via Microsoft Teams.

DRAFT MINUTES

1. In Attendance

Cllr's Yarrow, Hardy, Roberts, Thomas, Pickard, Krip, Rosser, Quilter
Clerk, Administrator
Apologies for absence
Cllr's McGrath, Dixon

2. No declarations of interest

3. Public and Press

A Smith in attendance

4. Approved the Minutes of the Meeting held on 25th September 2023.

5. Approved the Minutes of the Staffing Committee held on 2cd October 2023 and agreed the re-evaluation of the posts of Community Maintenance Officer & Assistant Community Maintenance Officer.

6. Approved the Minutes of the Planning Committee held on 4th October 2023.

No 23/02169/DOC - Creigiau Quarry Application:

The Planning Committee had invited CRC to comment & the agreed response to CCC was:

The proposal is an improvement to the access to the Quarry which will separate the traffic flow to Creigiau Recreation Ground & the Quarry. Vehicle & pedestrian safety will be improved.

As little vegetation as possible should be removed with the remainder cut to create a hedge.

Creigiau Recreation Charity should be consulted on Signage.

It is believed the Underwater Pipe Assumed Position is incorrect - the pipe carries the stream under the access road and discharges on the other side of Heol Pant y Gored, west of proposed signage.

It is not clear what is proposed in relation to access to the Quarry:

If "SINGLE WAY" where will entering & exiting traffic be held?

If "TWO WAY" is there sufficient space for these vehicles?

7. Approved the Minutes of the Finance Committee held on the 11th October 2023 and agreed the following recommendations

- Payment of £2397.60 for cleaning of War Memorial
- Appointment of Cllr's Krip & McGrath as bank signatories

8. As the meeting of the Transport Committee held on the 12th October 2023 was not quorate no minutes were produced & the Clerk circulated notes from the meeting. It was agreed that a letter would be sent to the Cardiff & Vale Health Board seeking their comments on the matters raise.

9. Approved the Minutes of the Business Plan Working Group meeting held on the 27th September 2023.

10. Agreed the Terms of Reference for the Transport Committee, being:

“The Committee shall consider & report to Council on:

Transport issues relating to the surgery relocation
Highways issues, including vehicle speeds & parking
Bus Services“

11. The request to place a Memorial Stone or Bench on the Garth was discussed together with the comments from S Williams. It was agreed that this was a matter for the Friends of the Garth Group.

12. The Business Plan working group is to consider the Council Logo.

13. Matters arising from the Minutes not reported elsewhere.

The Clerk confirmed RAAC inspections have been completed & is not present at either the office or the Creigiau Rec pavilion.

Cllr Krip confirmed RAAC is not present at Pentyrch Village Hall.

The Clerk confirmed the RLDP submission at been completed on the 5th October.

The next edition of the Community Link will invite applications to become a Community Councillor

14. Health & Safety annual inspection arranged for November

15. No planning applications received since the meeting of the Planning Committee

16. Noted the report of the Community Engagement Officer

17. No reports from Cardiff City Council Councillors.

18. Reports from Councillors.

Cllr Krip – attended 3 Governing Body meetings one of which was a fire drill

Will provide photos of dangerous manhole at Cefn Bychan

Is pursuing Wifi at Village Hall

Will provide photos of poorly lit footpath to side of Creigiau Church

Cllr Pickard – apologies for November meeting due to other commitment

Cllr Thomas – overflowing CCC litter bin on the Garth

Cllr Rosser – replacement of PCC litter bin in Heol y Berry

Cllr Yarrow – CRC have finalised plans for the pavilion & meeting to be held with PCC

CCC to be approached about additional litter & dog poo bins

19. Next Meeting – 20th November 2023

Councillor	Meetings Attended All meetings in the previous month unless stated
Gary Dixon	Finance – 2/8 Finance – 11/9 Building & Estates
Jenna Quilter	Council
Ian Jones	
Sandie Rosser	Council Planning – 6/9 Finance – 2/8 Finance – 11/9 Building & Estates
Sara Pickard	Council
Huw Roberts	Council
Karen Thomas	Council Planning – 6/9 Planning – 21/9
Louise McGrath	Council Planning – 6/9 Planning – 21/9 Finance – 2/8 Finance – 11/9 Building & Estates
Yvonne Krip	Planning – 6/9 Finance – 2/8 Finance – 11/9 Building & Estates
John Yarrow	Council Planning – 6/9 Planning – 21/9 Finance – 2/8 Finance – 11/9 Building & Estates
Rhianna Hardy	Council