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## FINANCE COMMITTEE

Meeting held on Wednesday 11th October 2023 at 6.30 pm online using Microsoft Teams

### MINUTES

#### 1. In attendance

Cllr's Krip, McGrath, Hardy  
Clerk  
Apologies for absence  
Cllr Yarrow

#### 2. No Press and public session

#### 3. Declarations of interest

Cllr Krip – Dynevor Gardening Association

#### 4. Agreed payments for the month totalling £8984.40 plus the following payments:

- War Memorial Cleaning £2397.60
- Treescene tree inspections £504
- Contribution of £40 towards cost of eye test & purchase of glasses by the Administrator

It was agreed that employees requiring glasses for computer use should be entitled to claim reimbursement for the cost of the eye test & the basic costs of glasses.

(Payments in excess of £2,000 require the approval of Council).

The Committee expressed concern that the cleaning of the War Memorial was commissioned without prior approval. The Clerk has already discussed this with the team member.

#### 5. Agreed financial statements showing:

- Payments made & income received in previous month
- Cumulative expenditure & income for the Year, reconciled to month end bank balance

#### 6. Agreed the month end bank reconciliation to the bank & investment statements

#### 7. Agreed the material variances from budget:

	Budget (£)	Forecast (£)
Income - Feed in tariff	2350	1500
Burial Fees	0	1411
VAT Refund	0	2000
Expenditure - Trees	5000	25000

#### 8. It was agreed to recommend to Council the appointment of an additional 2 bank signatories – Cllr's Krip & McGrath.

Members: All PCC Members until further notice

Correspondence is invited through the medium of English or Welsh  
*Gellir llythyru a'r Cyngor yn Saesneg neu yn Gymraeg*

**9. Deferred consideration of the response from the Pentyrch Village Hall in relation to the installation of WiFi**

The Clerk is to find out who provides WiFi to Gwaelod Village Hall & Creigiau Scouts Hall.

**10. The proposal from Dynevor Gardening Association was discussed & the Committee is to consider a process for reviewing the rent.**

**11. Yet to receive quotation from the previously appointed contractor, to remove diseased trees identified in the September 23 inspection reports.**

**12. Agreed a grant of £300 to Pentyrch Cricket Club as a contribution towards planning application costs of £900.**

**13. It was agreed to support the Staffing Committee's decision to regrade the posts of Community Maintenance Officer & Assistant Community Maintenance Officer.**

**Date of the next meeting: 15th November 2023**