Meeting of Pentyrch Community Council Finance Committee held on Monday October 17 2022 online using Microsoft Teams at 11am.

**MINUTES**

1. In Attendance

Cllr’s Sherwood , Dixon , Jones

Clerk

Apologies

Cllr’s McGrath , Krip , McGrath , Quilter, Rosser

1. Press and public session
* None
1. To receive any declarations of interest under the Code of Conduct
* None
1. To receive the monthly bank reconciliations, statements and petty cash
* Noted
1. To receive the monthly schedule of income and expenditure
* Noted
1. To review investment of Council funds and decide on any transfers
* No action required
1. To review budget against income and expenditure to 30.09.22
* Noted
1. To review Financial Regulations and consider amendments
* None
1. To receive an update on recruitment for PCC
* In due course the Clerk will draft a proposal
1. To consider a renewed Lease with Llandaff Surgery
* Extension to lease may be required & the Clerk is to contact the Practice Manager .

Council has previously agreed a lease of up to 3 years with termination requiring 3 months notice

1. To authorize for payment invoices and cheques presented by the RFO
* None
1. To consider any overtime for staff (excluding changes to permanent worked hours).
* None
1. To approve any proposed purchases for budgeted items up to £2,000
* None
1. To make recommendations on any budgeted expenditure over £2,000
* None

15 . Memorial Bench for Don Llewellyn

* Recommendation to Council , award a grant of up to £200 to the event to follow the unveiling ceremony .

16 . AOB

( a ) PPW request for PCC to maintain sign on Sustrans land

 The Finance Committee does not consider it appropriate for PCC to provide insurance .

( b ) Lan Memorial

 The Clerk will place this matter on the agenda of the November meeting of Council & seek views of CCC councillors .

Date of the next meeting : November 14 2022