



Minutes of the Meeting held at 6:30pm, June 20 2022 held online via Microsoft Teams

PRESENT: Councillors Gary Dixon, Mike Sherwood, Stuart Thomas, Sandie Rosser, Sara Pickard, Jena Quilter.

Cardiff Cllr Catriona Brown Reckless

Members of the public: Gareth Downs, Louise McGrath

1. **To receive apologies for absence:** Cllr Ian Jones; Cardiff Cllrs Rhys Livesy
2. **To consider any application for Co-option onto PCC:** Applications for Co-Option received before the deadline of June 10 were considered and decided on:
 - 2.1. Cllr Sandie Rosser proposed and Cllr Mike Sherwood seconded that Karen Thomas be Co-Opted onto PCC for the Pentyrch Ward. It was so **RESOLVED**.
 - 2.2. Cllr Stuart Thomas proposed and Cllr Jena Quilter seconded that Gareth Downs be Co-Opted onto PCC for the Creigiau Ward. It was so **RESOLVED**.
 - 2.3. Cllr Sara Pickard proposed and Cllr Mike Sherwood seconded that Louise McGrath be Co-Opted onto PCC for the Pentyrch Ward. It was so **RESOLVED**.
 - 2.4. The Clerk will contact the new Members to arrange the signing of the Declaration of Acceptance of Office.
3. **To receive any declarations of interest:** There were none.
4. **To receive a statement from the Chair:** The new Council faces a number of new challenges, most critical the recruitment of new Clerk. Key 'Mile Stones' for the Chair were:
 - Get traction on Youth Committee
 - Environment – tree planting prioritizing Fair Meadow and the Terrace Woodlands
 - Community Transport Strategy linked to the new medical practice. Purchase a hybrid car to transport those in the community who have no alternative options or other support. Create a volunteer core to drive the community based hybrid car.
 - Development & Regeneration Fund - £274,000 of S106 funding available from developers. Key projects working alongside new County Councillors
 - Roads & Transport - Road improvements to Bronllwyn (zebra crossing, speed tables and resurface) and Pant y Gored (Bridge to junction with Cardiff Road).
5. **Public and press session:** No issues were raised.
6. **To approve the Minutes of the Annual Meeting held on May 16 2022:** The Minutes of the meeting were proposed as accurate by Cllr Sherwood seconded by Cllr Pickard. All agreed. They will be signed by the Chairman with an electronic signature.
7. **To approve the Minutes of the Meeting held on May 16 2022:** The Minutes of the meeting were proposed as accurate by Cllr Sherwood seconded by Cllr Pickard. All agreed. They will be signed by the Chairman with an electronic signature.
8. **To approve the Minutes of the Planning Committee Meeting held June 8 2022:** The Minutes of the meeting were proposed as accurate by Cllr Rosser seconded by Cllr Sherwood. All agreed. They will be signed by the Chairman with an electronic signature.
9. **To approve the Minutes of the Finance Committee Meeting held on May 9 2022:** The Minutes of the meeting were proposed as accurate by Cllr Sherwood seconded by Cllr Dixon. All agreed. They will be signed by the Chairman with an electronic signature.
10. **To approve the Minutes of the Finance Committee Meeting held on June 8 2022:** The Minutes of the meeting were proposed as accurate by Cllr Sherwood seconded by Cllr S Thomas. All agreed. They will be signed by the Chairman with an electronic signature. Following recommendations from the Finance Committee it was **RESOLVED** to:

- 10.1. PCC Financial Regulations (amended November 2021): in future, should PCC be asked to sell any land or grant any leases, those making the requests must pay PCC's fair and reasonable costs. Cllr Sherwood will draft amended Financial Regulations.
It was **RESOLVED** to award the following grants:
- 10.2. Creigiau Carnival : Community Support fund £285 for new food hygiene certificates, BBQ gas cylinders, service/testing of cylinders under the Power of Local Government Act 1972, s.144
- 10.3. Creigiau Community Hub on behalf of Creigiau Carnival: £650 from the Community Support Fund : under the Power of Local Government Act 1972, s.144 towards the cost of Programmes and stall-holder support.
- 10.4. Creigiau Community Market: request for £150.00 for the cost of a new banners: under the Power of Local Government Act 1972, s.144.
- 10.5. Creigiau Tennis Club: £400 for two benches at £200 each. under the Power of Local Government (Miscellaneous Provisions) Act 1976, s.19.
- 10.6. The Cottage, Pentyrch: that PCC accept the proposal of £5000 plus all legal costs, land registry and admin costs and tax to sell the piece of land as shown edged in red to Mr and Mrs Aspden. PCC also accepts the offer of 80 hours of free consultancy to PCC for the period of one year from the IT Consultancy (www.stable.co.uk).
- 11. To receive an update from the Wellbeing & Climate Change Group:** There was no update.
- 12. To receive an update from the Transport Group:** There was no update. Cllr Ian Jones had attended the Welsh Government launch of a proposal to re-open the old rail line through Creigiau. The group will follow its progress.
- 13. To receive the report of the Community Engagement Officer:** this was received and no comments made.
- 14. Matters arising not reporting elsewhere:** there was none.
- 15. To receive reports from Cardiff Councillors:** Cllr Brown Reckless introduced herself to PCC and said it was an honour to be elected and expressed her willingness to work with the other two councillors for the Cardiff Ward. Her priorities are securing funding and preventing housing developments. She reported that there is a significant amount of money available from the developers for the community and encouraged PCC and the community to look at the Levelling Up Fund. Cllr Brown Reckless supported transport to the proposed new Pentyrch GP surgery. She would like to discuss and take action on the Replacement LDP and to meet with the North West Cardiff Group. She encouraged working together on a highways plan.
Cllr S Thomas noted that Cardiff Councillor Reports are traditionally published in each Community Link.
Cllr Sherwood suggested that Cllr Brown Reckless join the NW Cardiff Group.
- 16. To discuss a PCC Civic Reception:** It was **RESOLVED** to re-establish PCC's Civic Reception and dates in October will be sought.
- 17. To discuss communication within PCC:** It was **RESOLVED** that a working group consider issues including a community policy, meetings in person and the setting up of a hybrid meeting system.
- 18. To receive an update on staff recruitment:** The latest recruitment process was discussed and it was **RESOLVED:**
- 18.1. the Interview Panel be Cllrs Dixon and Qilter, OVW and the Clerk.
- 18.2. That Cllr Quilter be the new Chair of PCC's Staffing Committee
- 18.3. A Staffing Committee will be called if no candidates come forward for interview by the closing date
- 19. To receive an update on the Jubilee Beacon event:**
- 19.1. Key people to thank for PCC are Deb Hunt, Ian Jones, Gary Dixon and Mike Sherwood. PCC's CMOs helped with moving the beacon. The Williams family were enormously helpful in finding a site, setting up and taking down the beacon and allowing vehicle access. We had great support from the Scouts as marshals, others in the community who helped hand out running orders and kept the village hall open. St John's Ambulance staff, photographers and drone pilots. The Taffs Well Band.
- 20. To receive an update on the amended lease with CRC/EHC:** The amended Lease and Deed of Surrender were signed at the PCC offices on June 1 2022 by Cllrs Dixon and S Thomas, witnessed by

the Clerk, for PCC and by Arthur Cook and Colin Belward for CRC/EHC. The documents were scanned and sent to PCC's solicitors. Hard copies of the original were retained by PCC and CRC/EHC.

21. To decide dates and times of PCC Planning and Finance Committees: It was **RESOLVED** to set dates and times for the following PCC committee meetings:

- 21.1. Planning Committee to be held on July 6 at 11am
- 21.2. Finance Committee to be held on July 11 at 11am

22. To discuss any consultations: There were none

23. To decide on planning applications: There were none.

24. To receive reports from Councillors:

Councillor	Meetings/events attended and Issues raised All meetings in the previous month unless stated
Gary Dixon	Annual Meeting Main meeting Finance Committee Jubilee Beacon
Jenna Quilter	Annual Meeting Main meeting Planning Committee Finance Committee
Ian Jones	Annual Meeting Main meeting Jubilee Beacon
Sandie Rosser	Annual Meeting Main meeting Planning Committee Finance Committee
Sara Pickard	Annual Meeting Main meeting Correspondence has been received over the Pentyrch telecoms mast application.
Stuart Thomas	Annual Meeting Main meeting Planning Committee Finance Committee Member's photographs could be included in the Community Link.
Mike Sherwood	Annual Meeting Main Meeting Planning Committee Finance Committee Jubilee Beacon

Date of the next meeting: July 18 2022 online via Microsoft Teams 6:30pm

The meeting closed at 20:15

Signed by digital signature

Dated July 18 2022