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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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Minutes of a confidential Extraordinary Meeting held at 6:30pm, April 5 2022 held online via Microsoft Teams

This meeting was closed to the press and public under the Public Bodies (Admission to Meetings) Act 1960 since it deals with a confidential staffing matter.

PRESENT: Councillors Mike Sherwood, Stuart Thomas, Sandie Rosser, Sara Pickard, Teresa Filipponi, Ian Jones, Karen Thomas, Jena Quilter

In attendance: Helena Fox, Clerk

- 1. To receive apologies for absence:** Cllrs Simon Roberts, Amanda Thorpe
- 2. To receive any declarations of interest:** There were none.
- 3. To consider and decide on the recruitment of new Clerk / Responsible Financial Officer to PCC:** Suggestions for further advertising of the Clerk/RFO's position at PCC had been provided via One Voice Wales and circulated to the Staffing Committee in advance. It was **RESOLVED:**
 - 3.1. That the Clerk instruct One Voice Wales to place targeted advertisements to cover a wider area: Guardian £550 for a bronze listing. Sponsored social media campaign on Facebook and Instagram for £500. The Clerk will discuss a new timetable with OVW.
 - 3.2. That the salary offered to the candidate be increased by one scale point at the top end of the recently confirmed national rate to give a 5-spine point spread.
 - 3.3. The clerk will discuss the possibility of advertising the post as a job-share with OVW.
 - 3.4. The Staffing Committee will be called to discuss more detailed adjustments to the job search.

Date of the next meeting: April 19 2022 online via Microsoft Teams 6:30pm

The meeting closed at 19:06

Signed by digital signature

Dated April 19 2022