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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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## Finance Committee

### Minutes of the Finance Committee held at 11am, February 14 2022 held online via Microsoft Teams

**Present:** Cllrs Mike Sherwood, Karen Thomas, Stuart Thomas

**In attendance:** Helena Fox, Clerk

- 1. To elect a Chairman for this meeting in Cllr Dixon's absence:** It was **RESOLVED** that Cllr Sherwood chair the meeting.
- 2. To receive apologies for absence:** Cllr Gary Dixon; Cllr Filipponi
- 3. To receive any declarations of interest under the Code of Conduct:** There were none.
- 4. To receive the monthly bank reconciliations, statements and petty cash:** Bank reconciliations and statements for accounts for January and the December CCLA reports were presented and accepted. The signature of the Chairman of the Finance Committee will be applied digitally.
  - 4.1.** The committee reviewed the arrangement for petty cash which has not been used for some two years. The petty cash is currently held by the Clerk while working from home.
- 5. To review virements made following meeting held 17.1.2022:** The virement report was circulated in advance. The total sum vired was £5,294
- 6. To receive the schedule of income and expenditure:** this was reviewed and accepted.
- 7. To review PCC's expenditure on legal fees:** During discussion on this item Cllr Stuart Thomas left the meeting.

The meeting was no longer quorate and the Chair ended the meeting at 11:25am.

Date of the next meeting: Monday March 14 2022 at 11am.

Signed

Dated February 21 2022