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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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Minutes of the Meeting held at 6:30pm, November 15 2021 held online via Microsoft Teams

PRESENT: Councillors Mike Sherwood, Stuart Thomas, Karen Thomas, Sandie Rosser, Amanda Thorpe, Ian Jones, Jena Quilter, Gary Dixon, Sara Pickard

Cllr Gavin Hill-John

Members of the public:
Colin Belward, CRC/EHC
Mike Colley, Pentyrch Neighbourhood Watch
Jackie James

In attendance: Helena Fox, Clerk

- 1. To receive apologies for absence:** Cllrs Wynford Ellis Owen, Simon Roberts, Teresa Filipponi, John Harrison
- 2. To receive any declarations of interest:** Cllr Thorpe declared an interest in the item dealing with the lease between PCC and CRC/EHC as a member of CRC/EHC and secretary of Dynevor Gardening Association. Cllr Sherwood declared an interest in the item dealing with the lease between PCC and CRC/EHC as a member of Dynevor Gardening Association.

The Chairman adjourned the meeting for members of the public to speak.

3. Public and press session:

Jackie James commented on the issue of water run-off from Garth Woodlands: over the last few days with heavy rain there had been a recurrence of the run-off problem and some gardens have been affected more than others. Residents want to stop further problems by acting early and taking action, where possible. Residents would like to be able to read the hydrology report so that they can discuss this in an informed way. PCC agreed to share the report with the residents.

Colin Belward asked if the draft lease had been received. It was confirmed that it had been and will be discussed at this meeting.

Cllr Pickard joined the meeting

- 4. To approve the Minutes of the Meeting held on October 18 2021:** The Minutes of the meeting were proposed as accurate by Cllr Rosser seconded by Cllr Dixon. All agreed. They will be signed by the Chairman with an electronic signature.
- 5. To approve the Minutes of the Planning Committee Meetings held November 3 2021:** The Minutes of the meeting were proposed as accurate by Cllr Rosser seconded by Cllr K Thomas. All agreed. They will be signed by the Chairman with an electronic signature.
 - 5.1. 21/02333/MNR INSTALLATION OF FLOODLIGHTS ON TENNIS COURTS 1 AND 3 TENNIS COURTS, HEOL PANT-Y-GORED, CREIGIAU, CARDIFF, CF15 9NF.** This is for the installation of replacement of existing floodlights. PCC is the freeholder of this land and made no comment on the application.
 - 5.1.1. It is RESOLVED** that consent is given under the Lease to the Tennis Club as PCC's tenant.

- 5.1.2. Waungron Road: variation of condition 1 of 16/01565/MNR to allow a further 5 years to commence works. The original permission has expired and it is out for consultation to be renewed. The NW Cardiff Group suggest that it object to this application on the grounds that since the original application was approved in 2016, there have been material changes in the transport policy 'White Paper' relating to the area surrounding the proposed site. The transport statement, Air Quality, traffic impact assessment and reports are outdated and all need to be updated as part of a new planning application.
- 5.1.2.1. It was **RESOLVED** to follow the NWCG suggestions.
- 5.1.3. PCC comments on Cardiff Council's Active Travel Consultation: comments were submitted.

Cllr Jones joined the meeting.

- 6. To approve the Minutes of the Finance Committee Meetings held on November 8 2021:** The Minutes of the meeting were proposed as accurate by Cllr Dixon seconded by Cllr K Thomas. All agreed. They will be signed by the Chairman with an electronic signature. Cllr Sherwood took the meeting through the recommendations from the Finance Committee and it was **RESOLVED** that:
- 6.1.1. a task/finish group examine the Risk Management Schedule in detail, as advised by the Internal Auditor. Cllr Dixon will lead on this.
- 6.1.2. the Clerk enquire about the benefits of a move to Unity Trust Bank which provides for up to three councillors to authorise each online transaction.
- 6.1.3. a grant be awarded to Pentyrch Bowls Club of £250 towards repairs to the club's toilets with evidence of the work done provided under the power of Local Government (Miscellaneous Provisions) Act 1976, S19.
- 6.1.3.1. Cllr S Thomas noted that it was PCC's long-standing practice to consider grants quarterly. Cllr Dixon noted that the Finance Committee discussed this at length and that quarterly meetings were to ensure budgets were spent evenly. In these unique times and with PCC's underspend of grant budget and the exceptional financial pressures on local groups this grant was recommended now and was not a change of PCC policy. Cllrs Rosser and S Thomas voted against.
- 6.1.4. to delegate to the Clerk the placement of the contract for a new fence at Memorial Park, Pentyrch at the cheapest price provided the sufficient H&S documents are in place. Emroch and T J Fencing provided documentation in advance. No documents had been received from Broodryk and Sons in time for the meeting. Quotes were received from T J Fencing Ltd, Broodryk and Sons Developments Ltd and Emroch Landscapes.
- 6.1.4.1. The Clerk had reminded Members that PCC has an EMR of £5,000 for this project.
- 6.1.4.2. The quotes received (anonymized and not as in the order above):
- A. £8,082.90.
- B. £6,626.24.
- C. £5,320.00
- 6.1.5. Future requests for quotes will include qualifications, insurance and H&S site management and compliance with any regulations relevant to the quote.
- 6.1.6. to pay 5.5 hours extra time for the Clerk. This is almost all due to the lease with CRC/EHC, a meeting on Friday 29.10.2021 and follow up that day.
- 6.1.7. the Financial Regulations be amended as shown below in italics following advice from the Internal Auditor:
- 6.1.7.1. 6.2. At each meeting of the Finance Committee the RFO shall prepare a schedule of payments made since the last meeting of the Finance Committee and present the schedule to the Committee. The Committee shall review the schedule for compliance and, having satisfied itself shall approve the schedule as per 2.3.1 above by a resolution of the Committee. The approved schedule shall be ruled off and initialled by the Chairman of the meeting. *The initials or signature may be applied electronically provided a written record of the authority to do so is made on each such occasion. A detailed list of all payments shall be referenced within the minutes of the meeting at which schedule was approved. Personal payments (including salaries, wages, expenses and any payment made in relation to the termination of a contract of*

employment) must be summarised to remove public access to any personal information or simply referenced.

6.1.7.2. 8.9 *By a decision of the finance committee a one off imprest payment or advance on expenses may be made to staff who, during the course of their work, are required to buy consumable items that they later claim back on presentation of a suitable invoice. Such a payment must be recovered at the end of employment as stipulated in 8.2. The payment to be commensurate with the level of expense likely and within the limits noted in 5.1. Such a payment and the conditions under which it is provided to be notified to staff in a letter.*

6.1.7.3. Cllr S Thomas asked for the March 2020 emergency plans to be repeated here:

To consider any actions needed in relation to Coronavirus: The Chairman referred to Central Government statements made March 16 and acknowledged that this would be a challenging time. PCC needs to ensure that the business of PCC can continue particularly if there cannot be face to face meetings. The Clerk had taken advice from Cardiff Council. Authority can be delegated to the Clerk with certain specific exclusions as set out in PCC's adopted Finance Regulations.

1. It was **RESOLVED** that:

- i. Delegated powers be given to the Clerk to deal with actions related to the Coronavirus emergency in discussion with the Chairman and Vice Chairman with the full Council kept informed.
- ii. The Clerk be given delegated powers to cancel PCC's April meeting on H&S grounds if needed. Members of the public will be advised not to attend for safety reasons but cannot be excluded.
- iii. Delegated powers be given to an Emergency Committee comprising three Members including the Chair, Vice Chair (if available) with the Clerk present when possible to deal with any actions related to the Coronavirus emergency.
- iv. In the absence of the Clerk, the Emergency Committee to work with the Community Engagement Officer.
- v. The Clerk be delegated powers to respond to planning applications on behalf of the Planning Committee following email discussions by the Planning Committee to avoid face to face meetings.
- vi. To avoid face to face meetings electronic initialling of invoices for payment be accepted with email chains as audit and wet initialling when Members are available.
- vii. Any staff who have to follow Central Government guidance and self-isolate have the assurance that they will be paid in full.

7. **To approve the Minutes of the H&S Committee held November 10 2021:** The Minutes of the meeting were proposed as accurate by Cllr Jones seconded by Cllr Quilter. All agreed. They will be signed by the Chairman with an electronic signature.

8. **To receive an update from the Wellbeing & Climate Change Group:** Notes from a meeting held November 10 2021 were circulated in advance. Cllr Thorpe led the meeting through a number of proposals. It was **RESOLVED** to approve the proposals shown below:

Wellbeing - Creigiau Play Facilities	<p>Proposal 1 to engage with residents through a Consultation (before end of 2021) to understand what PCC can provide urgently to replace the lost Cardiff playground and the current underwhelming facilities provided by Cardiff.</p> <p>Proposal 2 to start, in parallel to Proposal 1 (not sequential) to engage with Cardiff Council formally re disappointing playground facilities in Creigiau, exploring the different options of transfer (with maintenance dowry) to PCC (before end of 2021).</p>
Climate Change – Terrace Woodlands	<p>Proposal 3 to be proactive and go to consultation with the community inviting suggestions for the next steps for the Terrace Woodland as there is now a large open space that could be better used for nature and for the community.</p>

	Cllr Thorpe will lead on this.
Climate Change – Tree Replacement	<p>Proposal 4) to ask the Clerk to calculate how many trees have been felled in the lifetime of this Council, and to submit a replacement action plan, in accordance with our Tree Policy of 2 planted for every 1 felled, with a view to starting the planting in this 21/22 season.</p> <p>Clerk had previously estimate that over 150 trees had been lost in the PCC area in recent year. PCC staff to assist. Cllr Jones noted the Tiny Forest idea and/or a Jubilee Forest.</p>
Climate Change – Installation of EV Charging Points	<p>Proposal 5) to ask the Clerk to evaluate options for installation of publicly available 4 EV charging points (one per village) and for PCC to engage with local community groups that might have the ability to install EV charging points in their car parking areas such as Pentyrch Village Hall, CRC/EHC, Pentyrch Sports Association, PCC office. Engage with Cardiff and make initial enquiries with communities. Cardiff may have advice on how to get something started in each community. Contact Persimmon to see if they can give advice. Cllr Jones noted that most public chargers are installed by companies that charge for their use. He raised it at the recent Pentyrch Village Hall Management Committee meeting who were interested in the idea of EV chargers using solar panels.</p>
Climate Change	<p>WBCC working Group to draft formal letter to Mark Drakeford, similar to that by St Fagans, but with absence of delivery of wider scope of wellbeing and climate change to the community, as key concerns. Proposal 6) for PCC to formally submit letter to First Minister, copying in relevant stakeholders. This is dealt with under 19 on the agenda.</p>

Cllr Dixon left the meeting because of a power cut.

9. **To receive an update from the Transport group:** Cllr Jones is waiting for Transport for Wales to confirm dates.
10. **To receive an update from the Works Project Working Group:** The Work Plan was circulated in advance with updates following the group's first meeting on November 1. It was noted that this is a good start that will be regularly updated. Cllr S Thomas asked that setting up call-forwarding is set up to PCC staff.
11. **To receive the report of the Community Engagement Officer:** This was circulated in advance.

Events

Litter pick in Pentyrch and Gwaelod y Garth: collected 15 bags in Pentyrch and in Gwaelod 7 bags. Cardiff have introduced recycling sacks. Litter picking equipment lent by Keep Wales Tidy will be returned since we can now work regularly with Cardiff on 4 litter picks each year.

Community Link 114 due out imminently. Pleased to report there are 5 new advertisers.

Remembrance Day Service will go ahead on Sunday 14th November, led by the Reverend Steve Willson. Sixteen wreaths will be laid on behalf of organisations/groups. The road closure has been arranged with Cardiff and warning signs to residents are in place.

PCC's Library is open every Friday from 10-12.

Creigiau Quarry

No more blasting the remainder of this year, crusher and pecker machine removed. Meeting notes will be sent out by Cllr S Thomas.

Garth Rotary

Food bank/Tin on the Wall still doing well.

Christmas Present Appeal: asking for gifts to be dropped off at our office on a Friday am from now until the 17th. Posters up and details in the Link.

The Santa parade was a great success last year. PCC will provide its truck, trailer and driver. This is planned for Sunday 19th December @ 6.00 p.m. leaving from the Pentyrch Rugby club. See posters and Facebook for updates.

Miscellaneous

Up-date on residents on the new Llanilltern Village housing estate: 109 residents at The Parish, 20 residents at Regency Park = 129.

New stile erected on footpath on Heol y Pentre: residents are pleased, and their dogs can now get through. This has been passed on to the Public Rights of Way Team at Cardiff.

Information shared with the public

Cardiff residents survey

Information on vaccination centres – walk-ins

SW police contacts

New volunteers for Community Speed Watch

Plasdwr Cardiff Garden City

Metro from Taffs Well.

Waste collection dates and changes

Pentyrch Surgery: Covid-19 boosters will not be given at the surgery. Letters will be sent to patients.

Issues reported to Cardiff Council

Heol Goch: road surface at the old quarry/Ton Mawr Quarry entrance; debris on the road near the junction with Main Road, Gwaelod y Garth,

Damaged and unreadable street signs.

Zigzag path, Gwaelod y Garth: large potholes and fallen leaves. PCC helps clear leaves where we can.

Heol y Parc to Church Road – fallen tree.

Pavements on roads towards Creigiau Park, Capel Llanilltern blocked by overgrowth and leaves.

Green bins not collected regularly: Capel Llanilltern and Heol Pantygored

Path in poor repair 1 – 6 Villas, Gwaelod y Garth

Flooding at Parc-Y-Bryn/Tesco, Creigiau. Cardiff responded:

12. Matters arising not reporting elsewhere: There were none.

13. To receive reports from Cardiff Councillors: Cllr Gavin Hill-John reported:

- 13.1. Good of feedback coming in on the Cardiff Council Bus Strategy Consultation
- 13.2. Gwaelod y Garth playing fields drainage issues are being dealt with
- 13.3. Domestic waste pick up is improving
- 13.4. Fflecsi bus tender is making good progress
- 13.5. Cardiff's provision of planters for Gwaelod y Garth is good news.

PCC Members put issues to Cllr Hill-John with his responses/comments:

- Pavements on Main Road: officers visited earlier this year and photographs have been sent to officers by Cllr Hill-John
- PCC hydrology report on Garth Woodlands: Cllr Hill-John will consider how to engage with the residents on this.
- Drainage problems at far end of Gwaelod y Garth: this involves the main carrier drain and clearing it will be a very large piece of work needing big machines. It involves RCT too. There is no update on when this might happen.
- Road signs at Pantygored Farm: this is being pursued to provide safety warnings of slow-turning quarry vehicles.
- Creigiau Play Area: there seems to be work planned to replace the missing swings.
- Bus tender - a circular route from Gwaelod y Garth to Pentyrch, down Robin Hill to Rhydlyfar to Radyr Station to Gwaelod could be very helpful to local residents including access to the proposed surgery site. Cllr Hill-John will look into this.

14. To approve the varied Lease between PCC and CRC/EHC: The draft lease and amended plan were circulated to PCC Members in advance. Also circulated were written Q&As between PCC Members

and PCC's solicitor. PCC's solicitor briefed some Members and the Clerk in an online meeting held November 5.

- 14.1. Cllr Sherwood noted that both PCC and CRC/EHC must comply with all the obligations of lease, some of which are required by Fields in Trust (FIT). There must be an audit trail to provide evidence to meet the obligations around booking records and monitoring for both PCC and CRC/EHC. FIT has ultimate control over the lease and can terminate it at any time if either party has breached the lease. PCC is under strict obligations not to create a landlord/tenancy arrangement and that will take care and attention by both CRC/EHC and PCC over who uses the Recreation Area and the terms under which they do so.
- 14.2. The amended lease gives CRC/EHC more opportunities to have alcohol licences and states that CRC/EHC is not responsible for waste left on PCC's land. The term 'Property' only refers to the leased land and does not include any land outside it and still in PCC ownership. It was suggested that this is put in writing in a letter to CRC/EHC along with some other issues that the lease raises.
- 14.3. It was **RESOLVED** approve the draft lease and amended Plan 1 provided that:
- 14.3.1. PCC's Solicitor clarifies in writing that 3.13 means that CRC/EHC have no responsibility for waste/fly tipping left by 3rd parties on the Accessways and Paths shown coloured blue and as defined in the Lease.
- 14.3.2. Clause 3.13 be amended as shown below in italics:
Clause 3.13. Subject to the terms of clause 3.8 the Tenant shall keep any parts of the Property which are not built upon and the Accessways and Paths clean and tidy and free from obstruction and so that they are freely accessible *at all appropriate times by all parties or persons from time to time entitled or authorised to use them* except on those occasions when any licensees or guests of the Tenant require the use of large areas of the Property in which case the Tenant may make appropriate adjustments as provided for in cl.4 Part 1 of the Schedule.
- 14.3.3. Clause 3.26.6 be amended as shown in italics below which includes a change in the order of subclauses so that (h) becomes (a) and the rest follow in their original sequence and that the wording "*unless prior approval has been given by PCC*" be added to the end of clause 3.26.6(i) and that the time limit in 3.26.6(i) be, as advised by PCC's solicitor, 3 months:

Clause 3.26. Nothing in this clause 3.26 shall prevent the Tenant from being entitled to hire out or grant temporary licences for the use and occupation of parts of the Property by other parties or bodies who are or belong to charities, voluntary groups or organisations, community groups or organisations or other not for profit groups or organisations whose aims and activities are for the promotion of the health or general benefit of the local community and young people and consistent with those of the Landlord ('Licensee') Provided that:

- (a) any such hiring or licence is for a single period of less than 72 hours or any cumulative periods of less than five days within any month to any party or person*
- (b) for any longer hiring or licensing periods any documents evidencing and regulating such hirings or licences are also produced to the Landlord prior to the commencement of the event or events to which they relate*
- (c) the Tenant also provides to the Landlord a written monthly and/or regularly updated online report listing all current and prospective hirings and licences with details of the user and activity and key terms and such other information as the Landlord may from time to time reasonably require.*
- (d) if the Landlord so requests, the Tenant shall promptly supply the Landlord with full details of all of the terms and/or arrangements and/or all documents relating to all and any such temporary shared use or occupation of any part or parts of the Property.*
- (e) the purposes for hiring out or licensing any such shared use and occupation are in*

accordance with the Permitted Use

- (f) *any such parties or bodies to whom any part or parts of the Property are from time to time hired or licensed undertake in writing to the Tenant and the Landlord in the same terms and to the same effect as in cl. 3.13 above of this lease; and*
- (g) *the Tenant also ensures and procures that any such temporary shared user or occupier obtains and maintains for the period of and in so far as appropriate and applicable to any such temporary shared use and occupation, insurance in the same terms and to the same extent as the tenant is obliged to obtain and maintain by the terms of cl.3.27 below and the tenant obtains and provides written details of the policy terms and cover to the Landlord at least 7 days in advance of any such temporary shared use or occupation*
- (h) *the Licensee enters into a standard form of licence document approved by the Landlord (such approval not to be unreasonably withheld or delayed);*
- (i) *the term of any hiring or licence when aggregated with any earlier periods of occupation by the same licensee is less than 3 months unless prior approval has been given by PCC.*

This resolution was passed on a majority vote. Cllrs K Thomas and A Thorpe abstained on the decision to set a time limit of 3 months in clause 3.26.2(i).

- 14.4. Having approved the draft, clean copies will be sent to CRC/EHC and to Fields in Trust for their approval.
- 14.5. Cllr K Thomas reported that she and Cllr Dixon had met with representatives of the Charity on site to review and confirm the suggested Lease boundary amendments. Cllr K Thomas confirmed that the revised Plan supplied by CRC/EHC, and now attached to the revised draft Lease, represented the proposal as discussed and provisionally agreed at that meeting, subject to full Council approval.
- 14.6. Cllr K Thomas noted that there remains a narrow strip of land held by PCC between the Leased land and the allotment fence; and also that the blue land representing the Accessways and Paths has been extended slightly on the western boundary to coincide with the edge of PCC's land adjacent to the public highway.

15. To receive and discuss the condition report on 1 Penuel Road, Pentyrch: The Condition Report prepared by Roger North Long & Partners had been circulated in advance along with a break-down of possible costs. There is a long list of work that needs doing to the building. The Finance Committee reviewed the Report and recommended that PCC prioritise urgent work in the current financial year.

- 15.1. It was **RESOLVED** to take initial action to repair the roof, roof tiles, including the valley with the neighbour, chimney, soffits, barge boards and fascias, gutters, and exclude pigeons from the solar panels. The Clerk will seek quotes. The Condition Report estimates costs of these works to be some £2,625, excluding the pigeon problem.
- 15.2. The working group will take the Condition Report into consideration when reviewing the use of PCC's office.

16. To receive an update on a survey of water run-off from PCC's Gwaelod y Garth woodland : The report from WHS was circulated in advance and following the site visit on October 5.

- 16.1. It was **RESOLVED** to share the report with residents and Cllr Gavin Hill-John and help liaise with Cardiff Council.
- 16.2. PCC will await comments from residents and Cllr Gavin Hill-John.

- 17. To decide on disclaimers in the Community Link on articles advocating views other than PCC's:**
It was **RESOLVED** to leave the disclaimer as written and has been in the Community Link for the last 20 years.
- 18. To consider a proposal to install two litter bins in Gwaelod-y-Garth.** Cllr Rosser had proposed that two rubbish bins be installed in Gwaelod-y-Garth: one next to PCC's noticeboard at Garth Olwg (concrete base exists) and one on Cardiff's land at the Main Road by the bus stop/footpath to Taffs Well. These would replace the ones taken away by Cardiff Council.
- 18.1. It was **RESOLVED** to purchase two bins at some £224 each, seeking consent from Cardiff for the site on Cardiff land. The Finance Committee will find a virement in the budget.
- 18.2. The Clerk will check how many bins PCC has to empty and whether the dumpster at the PCC offices is big enough.
- 18.3. One of the recently bought bins will be put on PCC land at Garth Olwg now.
- 19. To discuss energy efficiency in new build developments:** St Fagans Community Council had written to Mark Drakeford MS/AS raising concerns about the lack of energy efficiency in Cardiff's LDP developments. A draft letter from PCC to Mark Drakeford was circulated in advance, as requested in the October meeting.
- 19.1. It was **RESOLVED** to approve the letter with comments to be added requesting that new planning proposals in the PCC area have renewable energy requirements that go beyond current building regulations. The letter will be sent to Mark Drakeford, copied to: the Minister for Climate Change (Julie James), Lee Waters Deputy Minister for Climate Change, Janet Finch Saunders Shadow Climate Change Minister, Andrew RT Davies MS/AS and the Future Generations Commissioner (Sophie Howe) and we would send it to the Chief Executive of Cardiff and the Cardiff Cabinet Member for Strategic Planning & Transport (Caro Wild), Cardiff Council's Head of Planning (Simon Gilbert), Kevin Brennan MP. The letter will also be sent to Pontyclun, Taffs Well Community Councils as well as the Cardiff Community Councils.
- 20. To decide to ask Cardiff Council that new planning proposals in the PCC area have renewable energy requirements that go beyond current building regulations:** See item 19 above.
- 21. To receive an update on the plans to relocate Pentyrch Surgery:** The CHC Executive Committee met on 14.9.2021 and recommended to the Health Board that a full public consultation be carried out. The Health Board met on 20.9.2021 and a letter from the Health Board to the CHC was circulated to PCC Members on 30.9.2021. The Health Board supported the development at the Rhydlyfar site. Mark Drakeford continues to hold meetings on this. A press release from the CHC was circulated last week. There are no further updates. PCC meets with the CHC on 16.11.2021 for an update on the process.
- 22. To discuss a planting plan for community bulbs:** It was **RESOLVED** that PCC keep a list of where/how many bulbs are planted in the community and to which groups they had been given. Cllr Thorpe will provide a list. Cllr Thorpe was thanked for all her hard work in distributing the bulbs to local groups. Pentyrch Village Hall Management Committee thanked PCC for their bulbs.
- 23. To discuss any consultations:** Cardiff Council Bus strategy consultation was discussed briefly with Cllr Gavin Hill-John above. It was **RESOLVED** that the Clerk draft a response which will be circulated to PCC Members before being submitted.
- 24. To adopt the amended Local Resolution Protocol:** The amended Protocol from One Voice Wales was circulated in advance. PCC had adopted the earlier version in June 2017. The policy is provided in English and Welsh and deals with Code of Conduct issues.
- 24.1. It was **RESOLVED** to adopt the amended Local Resolution Protocol.

Cllr Quilter left the meeting due to technical issues.

25. To decide on planning applications: there were none

26. To receive reports from Councillors:

Councillor	Meetings/events attended and Issues raised All meetings in the previous month unless stated
Mike Sherwood	Main Meeting Planning Committee Finance Committee Internal Auditor meeting 29/10/21 Meeting with solicitor re Creigiau Recreation Area Meeting with Pentyrch Neighbourhood Watch
Karen Thomas	Main Meeting Planning Committee Finance Committee Wellbeing and Climate Change Group Met a local resident, with Cllr Dixon, to discuss improved access linking the eastern gate of Memorial Park, Pentyrch with the official footpath. There is a steep grass bank that is used as a short cut.
Stuart Thomas	Main Meeting 20/10/21 Larger Council Meeting 21/10/21 CCC Meeting re presentation of Standards & Ethics Annual Report 28/10/21 Shortlisting Meeting Standards & Ethics 29/10/21 Meeting with solicitor re Creigiau Recreation Area 3/11/21 Planning Committee 3/11/21 Tarmac Liaison Meeting 8/11/21 Finance Committee 10/11/21 Health & Safety Committee 11/11/21 North Cardiff Woodland Work Programme Working Group Community Link 114 is online
Sandie Rosser	Main meeting Planning Committee H&S Committee Work Programme Working Group
John Harrison	Main meeting Planning Committee Pentyrch Neighbourhood Watch
Jenna Quilter	Main meeting H&S Committee Creigiau Quarry Liaison meeting

Wynford Ellis Owen	Apologies received
Simon Roberts	Apologies received
Amanda Thorpe	Main Meeting Wellbeing and Climate Change Group Creigiau Quarry Liaison meeting
Sara Pickard	Wellbeing and Climate Change Group Cllr Pickard took part in a live UK Parliament event online organized by Mencap. Also present: Rt. Hon Mark Harper MP, Kate Green OBE MP and Munira Wilson MP. Cllr Pickard spoke about her involvement in politics and answered questions.
Teresa Filipponi	Main Meeting Wellbeing and Climate Change Group
Ian Jones	Main meeting Planning Committee H&S Committee Work Programme Working Group Meeting with Pentyrch Neighbourhood Watch Pentyrch Village Hall Management Committee
Gary Dixon	Finance Committee 29/10/21 Meeting with solicitor re Creigiau Recreation Area

Date of the next meeting: December 20 2021 online via Microsoft Teams 6:30pm

The meeting closed at 21:06

Signed by digital signature

Dated December 20 2021