

Clerc: Helena Fox
1 Ffordd Penuel
Pentyrch
Caerdydd CF15 9LJ

Ffon: 029 2089 1417
Epost: clerk@pentyrch.cc
Gwefan: www.pentyrch..cc

PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

Clerc: Helena Fox
1 Penuel Road
Pentyrch
Cardiff CF15 9LJ

Phone: 029 2089 1417
Email: clerk@pentyrch.cc
Website: www.pentyrch.cc

COUNCIL SUMMONS

PCC welcomes attendance at its online meetings. The link to the Teams meeting is below.

I hereby give you notice that the next meeting of Pentyrch Community Council Finance Committee will be held on Monday October 11 2021 online using Microsoft Teams at **10:30am**. All members of the Committee are summoned to attend and to consider and resolve upon the business to be transacted at the meeting as set out hereunder.

October 5 2021 Helena Fox Clerk to the Council

AGENDA

1. To receive apologies for absence
2. To receive any declarations of interest
3. To discuss start time of Finance Committee meetings
4. To receive the monthly bank reconciliations, statements and petty cash and VAT return
5. To receive the monthly schedule of income and expenditure
6. To review the budget against income and expenditure to 30.9.2021 and consider any variations
7. To review internal audit review actions
8. To review investment of Council funds and decide on any transfers
9. To consider a draft budget for 2022-2023
10. To consider applications for grants
11. To review the proposed process for preferred contractor status
12. To consider the quote for Key-person insurance cover
13. To discuss PCC projects for this year
14. To receive an update on the PCC Penuel Road office cost/benefit analysis
15. To authorize for payment invoices and cheques presented by the RFO
16. To consider any overtime for staff (excluding changes to permanent worked hours)
17. To approve any proposed purchases for budgeted items up to £2,000
18. To make recommendations on any budgeted expenditure over £2,000 as previously approved by Main Council

Date of the next meeting: Monday November 8 2021

You're invited to join a Microsoft Teams meeting: turn on Teams and then click the link below.

Title: PCC Finance Committee 11.10.21

Time: 11 October 2021 10:30:00 BST

Join on your computer or mobile app

[Click here to join the meeting](#)

Members: Stuart Thomas, Wynford Ellis Owen, Mike Sherwood, John Harrison, Karen Thomas, Gary Dixon

Correspondence is invited through the medium of English or Welsh
Gellir llythyru a'r Cyngor yn Saesneg neu yn Gymraeg

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