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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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## Minutes of the Finance Committee held at Noon, August 12 2020 held online via Microsoft Teams

This meeting is held under the following Welsh Statutory Instrument: The Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020

The requirement for the press and public to be present is temporarily suspended.

**Present:** Cllrs Mike Sherwood, Wynford Ellis Owen, Karen Thomas, John Harrison

**In attendance:** Helena Fox

- To receive apologies for absence:** Cllr Stuart Thomas
- To receive any declarations of interest:** there were none
- To receive the monthly bank reconciliations, statements and petty cash:** Bank reconciliations and statements for accounts for July 2020 were presented and accepted. Signatures will be applied digitally.
- To discuss budget virements:** The Clerk confirmed that the virements agreed at the July Main Meeting had been made and RBS reports showing the virements and adjusted budget were circulated in advance. Rialtas confirm that it is not possible to show one quarter's income/ expenditure against budget.
  - Chairman's allowance: It was **RECOMMEND** to vire £200 to a Chair's allowance for 2020-21 and for subsequent years this to be decided at the Annual Meeting.
- To receive the schedule of income and expenditure for July 2020:** these was reviewed and accepted.
- To review investment of Council funds:** There is £150,452.10 in the CCLA account as of July 31 and £26,233.54 in the Current account at the end of June. No transfer is needed to the Current account this month but consider in September.
- To consider amended Financial Regulations:** Cllr Sherwood had further amended the Regulations following the July Finance Committee and Main Council Meetings and circulated them immediately after the meeting. Once agreed by the Finance Committee, the draft will be sent to Once Voice Wales for their opinion. After that, it will go to full Council.
- To authorize for payment invoices and cheques presented by the RFO:** Under the new Welsh Government Regulations and PCC's own emergency delegated powers these are being authorised electronically.
- To consider any overtime for staff (excluding changes to permanent worked hours):** none.
- To approve any proposed purchases for budgeted items up to £2,000:** none.
- To make recommendations on any budgeted expenditure over £2,000 as previously approved by Main Council:**

**Date of the next meeting:** Monday September 14 2020 at 10:30am

Signed \_\_\_\_\_ Dated September 21 2020