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## PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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### Minutes of the full Council Meeting held at 6.30pm, 20 January 2020, at Pentyrch Village Hall

**PRESENT:** Councillors Mike Sherwood, Stuart Thomas, John Harrison, Jena Quilter, Simon Roberts, Sandie Rosser, Teresa Filippini, Wynford Ellis Owen, Karen Thomas, Amanda Thorpe

Mike Colley, Pentyrch Neighbourhood Watch

In attendance: Helena Fox, Clerk

- 1. To receive apologies for absence:** Cllrs Pickard, Davies; Cllrs Gavin Hill-John and Graham Thomas
- 2. To receive any declarations of interest:** Cllr Thorpe declared a personal interest in connection with the Lease to CRC as a member of Creigiau Cricket Club and an allotment holder. Cllr Sherwood declared a personal interest in connection with the Lease to CRC as an allotment holder.
- 3. To consider police matters:** No crime figures had been received before the meeting. Creigiau Inn, Pentyrch Rugby Club and Creigiau Travel were broken into over the weekend. Private garden sheds and a garden office were broken into to.

Cllrs Roberts and Filippini joined the meeting.

- 4. Public Session (length of adjournment at Chairman's discretion):** Mike Colley raised the fact that PCC has organized a number of litter picks in Creigiau and Pentyrch and asked about Gwaelod y Garth and along Heol Goch.
- 5. To consider and decide on any matters arising from the Public Session:** Cllr Filippini noted that litter picks have been held in Gwaelod but were not well attended. One is planned for March 7 in Gwaelod from 10-noon. Cllr Thorpe had reported the litter on Heol Goch to Street Cleaning and Cllr Hill-John.

Mr Colley left the meeting for a confidential item.

- 6. To decide on recommendations from a review of PCC:** The report had been circulated in advance.

This was deemed a confidential matter from which the Press and Public were excluded as per the Public Bodies (Admission to Meetings) Act 1960 because staffing issues were discussed.

The meeting went through the Review Report and discussed and considered at each recommendation. It was **RESOLVED** that the Staffing Committee review staffing needs for 2020-21. Standing Orders will be amended to record changes to meetings. There will be a review in six months to see how effective these changes have been.

Cllr Ellis Owen was thanked for his work in putting the Review Report together.

The meeting was re-opened to the public. Mike Colley re-joined the meeting.

- 7. To approve a budget for 2020-21:** It was **RESOLVED** to set a budget of £186,636 for 2020-21 with a minor amendment to the layout of aggregating the sum allowed for additional staff.
- 8. To set a precept for 2020-21:** It was **RESOLVED** to set a precept of £175,000 for 2020-21. The formal request notice to Cardiff was signed by Cllr Sherwood as Chairman and Cllrs S Thomas and Harrison and witnessed by the Clerk. The request will be sent to Cardiff for payment on April 1 2020.

Band D properties in 2019-20 paid £47 a year to PCC. In 2020-21 Band D will pay £53 to PCC for the year.

- 9. To decide on a lease to Creigiau Recreation Charity:** The Creigiau Recreation Charity's (CRC) Business Plan and financial spreadsheet had been circulated in advance. Cllr Sherwood explained the background.

There have been many meetings and discussions over many months between representatives of PCC and the CRC. CRAMC has managed the Recreation Area on behalf of PCC for many years under a Memorandum of Understanding (MoU). The group has plans to develop the site which would need significant funding grants. PCC supports that plan. A grant of, say, several hundred thousand pounds requires a lease from PCC to ensure security of tenure. CRAMC does not have legal standing to be a leaseholder so a new charity (CRC) was set up. CRAMC and CRC are separate entities although some of the people involved are the same. CRAMC will cease to exist on 31.3.2020 when the current extended MoU with PCC ends. PCC's grass-cutting contract at the Rec. ends on 31.3.2020. PCC and CRC have agreed the basis for a Lease but before PCC instructs solicitors to draw that up it is important that PCC finds the CRC's Business Plan financially viable as part of its due diligence in handing over the management of a public asset.

The current council term ends in May 2022 when elections for all seats will take place. PCC cannot therefore guarantee grant support for any project beyond May 2022.

Members raised concerns about the long-term reliance on financial support from PCC and would like to see the Business Plan show clearly how that will be replaced from other income. They would prefer a tapering grant to CRC.

- a. It was **RESOLVED** to call an urgent meeting with all the CRC Trustees to clarify concerns about the CRC Business plan because there are elements that PCC does not understand. A decision on granting a Lease must be made at PCC's February 17 meeting if a Lease is to be in place before 31.3.2020. If there is no Lease in place, PCC will have to decide what happens then. Cllr Thorpe opposed the resolution.
- b. Creigiau Cricket Club had written to all PCC Members. A draft response had been circulated before the meeting. It was **RESOLVED** to approve the draft and the Clerk will send the response.

Mr Colley left the meeting.

- 10. To discuss road and transport issues:** These were not reviewed at this meeting.

- 11. To receive reports from County Councillors:** No reports were received.

- 12. To approve the Minutes of the Meeting held on December 16 21 2019:** The Minutes of the Meeting were proposed as accurate by Cllr S Thomas seconded by Cllr Ellis Owen were signed by the Chairman.

- 13. To approve the Minutes of the Planning Committee meetings held on December 18 2019, January 8 2020:**

- a. The minutes of the meeting held on December 18 were proposed as accurate by Cllr S Thomas, seconded by Cllr Roberts and agreed by all. They were signed by the Chairman. Cllr Roberts was marked as present.
- b. The minutes of the meeting held on January 8 were proposed as accurate by Cllr S Roberts, seconded by Cllr Sherwood and agreed by all. They were signed by the Chairman.

- 11. To receive the Minutes of the Finance Committee meeting held on January 13 2020:** The Minutes of the Meeting were proposed as accurate by Cllr Ellis Owen seconded by Cllr Sherwood and agreed by all. They were signed by the Chairman.

**12. To receive the Minutes of the H&S Committee meeting held on October 28 2019:** The Minutes of the Meeting were proposed as accurate by Cllr Thorpe seconded by Cllr S Thomas and agreed by all. They were signed by the Chairman.

**13. Matters arising:**

13.1. Operation London Bridge: Cllr S Thomas has spoken to Cardiff Council and the department responsible. Cardiff have now contacted Welsh Government. The working group will meet.

**14. To approve the first PCC Environment Act report:** It was **RESOLVED** to approve the report for publication.

**15. To comment on the Ecological Report for the passing bays on Heol Pany y Gored:** This was deferred until an application relating to hedgerow regulations is received.

**16. To appoint PCC Committee members:** This was deferred to the February meeting.

**17. To discuss consultations and guidance documents:**

17.1. Democracy and Boundary Commission for Wales: proposed changes: deadline April 13 2020. Documents had been circulated and Members will send comments to the Clerk.

17.2. Cardiff LDP : It was **RESOLVED** to make no comment since this is a process document.

**18. To consider any correspondence received and not reported elsewhere:** Letter from a resident raising concerns about Heol Pant y Gored road closure.

**19. To discuss planning matters not covered by the Planning Committee:** There were none.

**20. To receive reports from Councillors and Surgery Reports:**

Councillor	Report
Mike Sherwood	December Main Meeting Planning Committee 18.12.19, 8.1.2020 Finance Committee 13.1.2020 Creigiau Ward Surgery Cardiff Highways 15.1.2020
Stuart Thomas	December Full Council Planning Committee 18.12.19 Standards & Ethics Meeting – several days Cardiff Highways 15.1.2020  Garth Mountain: protection of ancient monuments  Heol Pant y Gored road closure and bus service: residents are not clear what is happening.  Pot holes on Creigiau Road Will attend OVW arger councils meeting 5.2.20 When the Chair of Cardiff’s Standards & Ethics Committee attended a PCC meeting he reported that PCC had a very full agenda but a very well-organized meeting that was well-chaired. He recommended name plates – which Cllr Thomas has now made. Having Cardiff members on PCC’s agenda is an example of good practice to share with all other Cardiff community councils.

Simon Davies	Finance Committee 13.1.2020
Sandie Rosser	December Main Meeting Planning Committee 18.12.19, 8.1.2020  Road drains, Gwaelod y Garth
John Harrison	December Main Meeting Community Speed Watch
Jenna Quilter	December main meeting Cardiff Highways 15.1.2020
Wynford Ellis Owen	December Main Meeting Finance Committee 13.1.2020 Cardiff Highways 15.1.2020
Simon Roberts	December Main Meeting New Year's Day walk Planning Committee 8.1.2020  Street light out : Troed y Garth.
Amanda Thorpe	December Main Meeting Cardiff Highways 15.1.2020  Play Wales – they are a charity who specialise in providing free outdoor play opportunities for areas identified as play deprived and they have identified Creigiau as one of those areas – and want to set something up this Summer in Creigiau.
Karen Thomas	December Main Meeting Planning Committee 8.1.2020  Garth Mountain: PCC needs to discuss its approach to managing the Garth.
Sara Pickard	December Main Meeting
Teresa Filipponi	December Main Meeting  Meeting PCC/Recycling (20th November) Meeting Wellbeing/Climate change (3rd December)  New Year Walk 1st January 2020  A resident had requested a mirror at the junction of Main Road, Gwaelod y Garth and Heol Goch. Department of Transport say mirrors do not give an accurate image of approaching vehicles and are not safe for use. Cllr Filipponi will be meeting with Cllr G Hill-John.

**Date of the next meeting: February 17 2020 at Pentyrch Village Hall at 7pm**

The meeting closed at 21:28

Signed \_\_\_\_\_ Dated February 17 2020