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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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Minutes of the Finance Committee held at noon, December 11 2019 at 1 Penuel Road, Pentyrch

Present: Cllrs Stuart Thomas, Mike Sherwood, Wynford Ellis Owen

In attendance: Helena Fox

1. **To receive apologies for absence:** Cllr Davies
2. **To receive any declarations of interest:** There were none
3. **To receive the monthly bank reconciliation and bank statements:** Bank reconciliations and statements for all accounts to the end of November 2019 were presented, accepted and signed. Cllr Thomas and the Clerk are working to resolve unreconciled items for both income (three Community Link advertisements) and a credit note in payments.
4. **To review the schedule of income and expenditure for November 2019:** this was reviewed and accepted.
5. **To review investment of Council funds:** There was £40,276.57 on deposit with the Co-operative Bank. There was £60,172.58 invested with the CCLA as per a Statement dated November 30 2019.
 - 5.1. A £250 cash contribution from Parc to the Memorial Park project will be moved from the current account to petty cash by a cashbook transfer.
 - 5.2. Having reviewed the PCC's finances it was **RECOMMENDED** that £10,000 be drawn down from the CCLA account in early January 2020.
6. **To consider any requests for grants from PCC:** It was **RECOMMENDED** to award the following:
 - 6.1. Pentyrch Tennis Club: £150 towards the cost of tennis court maintenance under the Power of the Local Government (Miscellaneous Provisions) Act 1976, S19.
 - 6.2. Creigiau Cricket Club: £100 towards the cost of kit under the Power of the Local Government (Miscellaneous Provisions) Act 1976, S19.
 - 6.3. Eisteddfod Caerdydd: £100 under the Power of S137/Power of Well-being
 - 6.4. Cantorian Creigiau: having previously granted £50 no further grant will be made because of the healthy state of the choir's finances.
 - 6.5. Urdd Gobaith Cymru: deferred to March 2020
 - 6.6. To vire £500 from the current budget for S137/Power of Well-being to Other Grants.
7. **To consider a draft budget for 2020-21:** The Clerk had prepared a further-amended draft budget. The Committee discussed line items in detail and more generally. Some changes were made and the Clerk will amend and distribute this with the papers for the December meeting.
8. **To authorize for payment invoices and cheques presented by the RFO:** Cllr Sherwood had authorised invoices immediately before the meeting.
9. **To consider any overtime for staff (excluding changes to permanent worked hours):** There was none.
10. **To approve any purchase orders for budgeted items up to £2,000:** there were none.
11. **To make recommendations on any budgeted expenditure over £2,000 as previously approved by Main Council:** there were none.
12. **To consider Community Link advertising:** It was **RECOMMENDED** that advertisers be offered a discount of 10% on agreement to purchase advertisements in 4 future issues of the Link.
13. **To consider the quote for a WC upgrade:** There was nothing to report.
14. **Date of the next meeting:** Monday January 13 2020 at Noon

Signed _____ Dated November 18 2019

