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## Minutes of the full Council Meeting held at 7.00pm, 18 November 2019, at Gwaelod y Garth Village Hall

**PRESENT:** Councillors Mike Sherwood, Stuart Thomas, John Harrison, Simon Davies, Jena Quilter, Simon Roberts, Sandie Rosser, Chris Priday, Teresa Filipponi, Wynford Ellis Owen, Karen Thomas  
Cllr Gavin Hill-John, Cllr Graham Thomas

Mike Colley for Pentyrch Neighbourhood Watch

In attendance: Helena Fox, Clerk

1. **To receive apologies for absence:** Cllrs Sara Pickard, Amanda Thorpe
2. **To receive any declarations of interest:** There were none.
3. **To consider police matters:** No crime figures had been received before the meeting. There were no issues raised.
4. **Public Session (length of adjournment at Chairman's discretion):** Mike Colley, on behalf of Pentyrch Neighbourhood Watch, referred to the comments from Cardiff's footpath officer on the possibility of declaring the new Memorial Park path as a permissive path. He noted that the gated, grassy park is too muddy and uneven to walk through; disagreed with PCC's view that it was unsafe for horses/ponies to use the road and that public footpath 50 Pentyrch does not have a barrier that prevents path-use by horses. He asked that the new path be declared for pedestrian use only. He claimed that to decide otherwise will force pedestrians back on the road.
5. **To consider and decide on any matters arising from the Public Session:** This was dealt with by taking agenda item 15 at this point.  
**To discuss the new path at Memorial Park:** The Clerk had previously circulated comments from Cardiff's footpaths' officer who had suggested that the new path would not be designated as new public right of way but could be designated as a permissive path. PCC Members made the following comments and views:
  - a. Heol Goch is safe for neither pedestrians nor horses/ponies
  - b. A better surface is needed on the path to allow safe mixed use but could be costly
  - c. The path route has a long history of horse/pony use
  - d. Consent would be needed from the Royal British Legion (freeholders of the park) to designate a permissive path.
  - e. The horse-riding community should be consulted on use of the path
  - f. Road signs warning motorists of horses on the road could be installed on this part of Heol Goch
  - g. 50 Pentyrch is not a bridle way
  - h. There is another route to High Corner through Clos Goch
  - i. It was therefore **RESOLVED** to carry out a public consultation to discuss this issue to be advertised via the latest Community Link, social media and noticeboards. A public meeting will be held as soon as possible and ideally before the December 16 PCC meeting
6. **To discuss road and transport issues:**
  - a. The meeting with Cardiff Highways will take place on December 2 at 10:30am in the PCC office. Pentyrch Neighbourhood Watch and Cllr Gavin Hill-John will attend.
  - b. The new Ynys Bridge crossing: now open but concern about the loss of a right turn lane.

- i. It was **RESOLVED** to ask Cardiff to find a different solution to limit the traffic back-up caused by the loss for the right turn lane. PCC supports the safety improvements but not the loss of a right-turn lane and loss of road capacity.
- c. Bus 136: There has been confusion for passengers because of a change to the bus stop leaving Cardiff from Greyfriars (GK). A note will be put in the latest Community Link.
- d. Gas pipe-line: plans had been circulated on the installation of the gas pipeline. This will involve extended road closures on Heol Pant y Gored: 2.5 months between February to April and for 3 weeks in January. There is a liaison meeting with Persimmon on November 21 when this will be discussed. PCC is very disappointed that the plan to put the gas pipeline through the fields has stopped. Cllr Hill-John noted that after negotiations to put the pipeline through the fields failed, it was necessary to find the safest most efficient plan which is as circulated. There is a separate plan for HGVs.
  - i. It was **RESOLVED** that Cardiff be asked to delay the road closure plans to allow proper time for public consultation. Information to be published in the Community Link.
- e. Bus shelters: the provision of bus shelters in the Creigiau will be raised at the meeting with Cardiff Highways.
- f. Cardiff have swept gutters through parts of the community including Pentyrch and Creigiau streets.

**7. To receive reports from County Councillors:** reports were received and circulated in advance.

Cllr Gavin Hill-John reported:

- a. Ynys Bridge pedestrian crossing: this has been checked by an engineer at peak times and it was found that the loss of 8-10m of the secondary lane made little difference to traffic flow. The traffic problems are connected to the traffic hold ups at the Heol Isaf/Llantrisant Road junction. The Llantrisant Road issues are being worked on. The rationale for the crossing is to allow safe crossing, based on highways engineer assessment.
- b. G1 bus: a public meeting was held with some 30 people attending, including Cllr Filipponi. Cllr Hill-John fed back to the bus team which is working on a tender for the new service.

Cllr Graham Thomas reported:

He met with Justin Jones, the case officer for LDP Site E, South of Creigiau, with regards the proposed building of 650 houses and raised a number of points. Some of the key points are listed below:

- a. Problems with logging comments on the website on deadline day: This was down to a system issue, but all comments have now been included. Additionally, the website has now been re-opened for comments as it is an ongoing case and the council are happy to see comments right up until it is decided, which will be some time yet. Any further comments, please submit them for consideration.
- b. With regards the school, they are still awaiting comments from the Education Department: the school needs both investing in to improve the current facilities, as well as expanding if it is to accommodate additional pupils from this development. We await feedback from the Education Department.
- c. This application is another key reason to push for traffic safety improvements in the village. We are already asking for a 20mph zone, and this only heightens the need with so much additional traffic to be generated. We also need to address the poorly designed traffic narrowing already in place.
- d. Pumping station on the site plan: there are no further details of this but as residents have pointed out its close proximity to existing dwellings, it is certainly appropriate to comment so that they can discuss with the applicant and see if a better location can be found.
- e. The access points are a key decision for this development, with many residents unhappy with the access from Cardiff Road. This will be something that Highways ultimately decide upon and make recommendations to the planning officer. At the moment this is an ongoing discussion.
- f. We would also like to see a cycle path along the front of the development, on the side of the A4119. The vision is to create a joined-up cycle path along the length of Llantrisant Road into Cardiff. Other developments are already doing this. However, one issue is that the development is on the other

side of the road to the Persimmon Development, but this is the only land in scope. They are currently discussing adding this into the design with the applicant.

Play area opposite, Creigiau Inn: the hole in the hedge is being looked at by Parks Department.

PCC Councillors felt that they had not been properly consulted, despite the Charter being in place, and it was **RESOLVED** to write to Paul Orders and complain that CCC is not following the Charter.

Frog pond, Creigiau: the blockage of water in the pond run-off and gully has been reported to Cardiff several times.

Cllr Hill-John and G Thomas left the meeting.

8. **To approve the Minutes of the Meeting held on October 21 2019:** The Minutes of the Meeting were proposed as accurate by Cllr Ellis Owen seconded by Cllr Filipponi. They were signed by the Chairman.
9. **To approve the Minutes of the Planning Committee meetings held on October 23 and November 6 2019:**
  - a. The minutes of the meeting held on October 23 were proposed as accurate by Cllr Sherwood, seconded by Cllr K Thomas and agreed by all. They were signed by the Chairman.
  - b. The minutes of the meeting held on November 6 were proposed as accurate by Cllr Sherwood, seconded by Cllr K Thomas and agreed by all. They were signed by the Chairman.
10. **To receive the Minutes of the Finance Committee meeting held on November 11 2019:** The Minutes of the Meeting were proposed as accurate by Cllr Sherwood seconded by Cllr Davies and agreed by all. They were signed by the Chairman. It was **RESOLVED** that:
  - a. 7 hours worked extra by the Community Engagement Officer and 2 hours by the CMO be paid in November.
  - b. payment at £35 be made per staff member in December as a Christmas bonus
11. **Matters arising:**
  - a. Cllr Priday was disappointed that while PCC had taken up a meeting with Highways re Church Road, it has not addressed the request for a petition and public demonstration.
  - b. Street lighting at High Corner, Pentyrch is still not working. The Clerk been told there was a complex electrical issue but will ask again and let everyone know.
  - c. Remembrance Day: Cllr Priday suggested that the old wreaths be used to decorate the fence at Memorial Park. At the service, wreath presenters could stand at the front to make it easier to lay the wreaths.
  - d. Task and finish group on PCC efficiencies: draft recommendations will be sent out in the next week or so and councillors asked to respond with a final version presented to the December meeting.
  - e. Heol Pant y Gored passing bays: comments had been submitted by PCC and others. This will be raised the meeting with Highways and at the Tarmac Liaison meet on December 11.
12. **To receive the report of the Clerk**
  - a. Members' training will be put on-line.
  - b. Pentyrch Village Hall Lease: this has been signed and dated 16.11.19
  - c. Wellbeing and climate change working group: a report was circulated. Cllr Priday was in touch with Cllr Caro Wild to attend a meeting and others will be invited.
  - d. Christmas decorations: we are unable to proceed with the solar-powered Christmas trees because Cardiff insisted that the light columns be stress-tested at up to £100/light.
  - e. Capital Asset Transfer from Cardiff: No update
  - f. Love Where You Live : PCC's Community Engagement Officer is arranging an event led by Cardiff Council where they will explain in detail what can and cannot be recycled and how within our communities: Wednesday November 20 7-9pm venue PVH.

- g. Circular Walk : Saturday November 16. Cardiff repaired a stile and cleared overgrowth, for which we are very grateful. 49 people attended. Thanks to Cllr Roberts, Deb Hunt and Andrew Davies for overseeing it.
- h. Brofiscin Quarry: NRW have agreed to a meeting.
- i. North West Cardiff Group: a response to the National Development Framework was submitted November 13 and a copy sent from PCC.
- j. Training: The Clerk will take part in a 1hr webinar on Operation London Bridge so that PCC knows what to do/expect when HM The Queen or HRH Duke of Edinburgh die.

**13. To receive the Internal Audit Report:** This had been circulated in advance and was accepted, with its Action Plan.

**14. To approve for publication the Annual Report for 2018-19:** This had been circulated in advance and was accepted, with its Action Plan. It was **RESOLVED** to publish the Annual Report.

**15. To discuss 75 years of VE Day commemorations:** It was **RESOLVED** that PCC work with community groups and schools to celebrate the peace. The official date will be May 5 2020 which will be a bank holiday. The sum of £1,500 be included in the 2020-21 budget. This will be led by PCC's Community Engagement Officer with help from Members as needed.

**16. To discuss consultations and guidance documents:** Representing the interests of people in the NHS in wales: our plans and priorities in 2020-2021: Following a discussing where PCC agreed that it should respond to this it was **RESOLVED** to defer it to the end of the Planning Committee on 20.11.19. A draft response will be circulated and a final version submitted.

**17. To consider any correspondence received and not reported elsewhere:** There were none.

**18. To discuss planning matters not covered by the Planning Committee:** There were none.

**19. To receive reports from Councillors and Surgery Reports:**

Councillor	Report
Mike Sherwood	October Main Meeting Planning Committee 23.10.19; 6.11.19 Finance Committee 11.11.19 Creigiau Ward Surgery 16.11.19 CRC meeting 6.11.19 Remembrance Day
Stuart Thomas	Planning Committee 23.10.19; 6.11.19 Remembrance Day Finance Committee 11.11.19 23/10/2019 Planning 23/10/2019 Creigiau Recreation Charity 28/10/2019 Health & Safety Committee 28/10/2019 One Voice Wales Area Meeting 29/10/2019 Standards & Ethics Meeting 06/11/2019 Planning 06/11/2019 Creigiau Recreation Charity 06/11/2019 Climate Change Workgroup 10/11/2019 Remembrance Service 13/11/2019 Community Link Preparation 14/11/2019 Standards & Ethics Meeting 18/11/2019 Full Council

Chris Priday	<p>October main meeting  Planning Committee 23.10.19; 6.11.19  H&amp;S Committee 28.10.19  Pensions Board: Fundamentals Training 31.10.19  Pension Board Meeting 5.11.19  CRC Meeting 6.11.19  Remembrance Day  Pentyrch Village Hall Meeting 11.11.19  Pentyrch Neighbourhood Watch 13.11.19  Pension Board Meeting 14.11.19  Library</p>
Simon Davies	<p>October Main Meeting  Finance Committee 11.11.19  Planning Committee 6.11.19</p>
Sandie Rosser	<p>October Main Meeting  Planning Committee 23.10.19; 6.11.19</p> <p>I am delighted to report that street signs for Garth Hill, Main Road and Heol Goch have been approved and put on Asset Management's list for installation.</p>
John Harrison	<p>October Main Meeting  Finance Committee 11.11.19  Community Speed Watch</p>
Jenna Quilter	<p>October main meeting  Remembrance Day</p>
Wynford Ellis Owen	<p>October Main Meeting  CRC meeting  Remembrance Day</p>
Simon Roberts	<p>October Main Meeting  Remembrance Day</p> <p>Checked Pentyrch Circular Walk twice</p> <p>Pentyrch Circular Walk</p> <p>PCC will lay a holly wreath for the Lan Project service on 6.12.19.  CCC are laying a wreath.</p>
Amanda Thorpe	<p>October Main Meeting  Remembrance Day</p>
Karen Thomas	<p>October Main Meeting  Remembrance Day  Planning Committee 23.10.19; 6.11.19  CRC Meeting 6.11.19</p>
Sara Pickard	<p>October Main Meeting  Remembrance Day</p>
Teresa Filipponi	<p>October Main Meeting  Wellbeing climate change working group meeting  Dementia Friendly meeting  Remembrance event  Gwaelod y Garth Village Hall meeting</p>

	Gwaelod y Garth Primary School have asked for trees to be planted in the school. This is being done with Cllr Thorpe.
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**Date of the next meeting: December 16 2019 at Gwaelod y Garth Village Hall 7pm.**

The meeting closed at 20:23.

Signed \_\_\_\_\_ Dated December 16 2019