

Clerk: Helena Fox
1 Ffordd Penuel
Pentyrch
Caerdydd CF15 9LJ

Ffon: 029 2089 1417
Epost: clerk@pentyrch.cc
Gwefan: www.pentyrch..cc

PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

Clerk: Helena Fox
1 Penuel Road
Pentyrch
Cardiff CF15 9LJ

Phone: 029 2089 1417
Email: clerk@pentyrch.cc
Website: www.pentyrch.cc

Minutes of the full Council Meeting held at 7.30pm, 19 August 2019, at The Pavilion, Creigiau Recreation Area

PRESENT: Councillors Stuart Thomas, John Harrison, Simon Davies, Sara Pickard, Jena Quilter, Simon Roberts, Sandie Rosser, Chris Priday, Teresa Filipponi, Amanda Thorpe

Cllr Graham Thomas, Cllr Gavin Hill-John

Colin Belward, CRAMC
Helen Lloyd, Orchard Project

In attendance: Helena Fox, Clerk

Cllr Stuart Thomas chaired the meeting in Cllr Sherwood's absence.

1. **To receive apologies for absence:** Cllrs Mike Sherwood, Wynford Ellis Owen, Karen Thomas
2. **To receive any declarations of interest:** There were none.
3. **To consider police matters:** No crime figures had been received before the meeting.
4. **Public Session (length of adjournment at Chairman's discretion):**
 - a. Colin Belward offered to answer questions on the Creigiau Recreation Area CIO. The charity is now registered as the Creigiau Recreation Charity. The Charity will now call its first AGM. There were no questions from the Council.

Colin Belward left the meeting.

5. **To consider and decide on any matters arising from the Public Session:** There were none.
6. **To discuss road and transport issues:**
 - a. Sink hole at Tregarth Court, Creigiau: the Clerk will follow up with Cardiff to get this fixed before the schools are back.
 - b. The level stretch of Heol Pant y Gored was flooded in last week's very heavy rain: this will be raised with Tarmac at the upcoming quarry liaison meeting and be reported to Cardiff.
 - c. Ash dieback: there is a growing number of trees affected. Heol Goch is a particular risk and will be reported to Cardiff, with support from Cllrs Graham Thomas and Gavin Hill-John. This is an issue on most of the local roads and the danger is increasing. Tall trucks knock branches which fall onto the road and following cars can be hit.
 - i. Cllr Hill-John will raise this with Cardiff but also says that some residents want the canopy protected. Cardiff are responsible for 1m up and out from the road edge. Some of this land is protected so is more complex to cut back.
 - ii. Cefn Bychan: Garth Gardeners and Pentyrch Open Gardens are checking trees that back on to gardens. They will work with Pentyrch Primary School for a replanting programme.
 - iii. Sustrans inspected trees on the old rail track last week and will have a programme of tree maintenance.
 - iv. PCC's annual tree check is on August 19 and 20. A programme of works will be drawn up.
 - d. A4119 road works: Cllr Graham Thomas will follow up on a question from a resident about the temporary lights and road works at the Robin Hill, Creigiau junction.

- e. Pentyrch: Cllr Gavin Hill-John will follow up on concerns raised by a resident including a broken litter bin. The kissing-gate at Field Terrace had to be removed for safety reasons and Cardiff have said it will not be replaced.
- f. Edges of Heol Pant y Gored from the farm up to Pentyrch: these are wearing away and need repairing. Hedges will be cut back in September. Cllr Gavin Hill-John will raise this with Cardiff.

7. To receive reports from County Councillors:

Cllr Gavin Hill-John reported, in advance of the meeting, as follows:

“Fly tipping continues to be an issue and the Council are embarking on a programme of activities to support a reduction in incidents. You may have seen the ‘stunt’ outside City Hall last week!! I am continuing to monitor and would ask that we continue to push the use of the official App.

The pavements in the ward are causing some concern, I have personally been reporting and have also noticed that the yellow paint is appearing regularly and fading just as fast with no work being carried out. I have raised this with the Council and will continue to push.

It was pleasing to see the minimal impact of the Llantrisant Road closure in Pentyrch and Gwaelod Y Garth

You may have noticed some cones at the end of Main Road near Ynys Bridge. This is the planned work to introduce a Zebra crossing making the pedestrian route between Gwaelod and Radyr much safer. The work will be done by Alun Griffiths. Work is due to start on site on 12th August 2019, with a 6 week construction programme. A letter drop will be carried out shortly to inform the residents / businesses within the vicinity of the work. Information will also be available on the Council website www.cardiff.gov.uk/TransportProjects, and can be found by selecting the project under the ‘current consultations’ link.

I am still waiting an update on the G1 [bus] tendering process and will update you as soon as I receive the latest information.

- A proposed map is expected in a couple of weeks. There will be some suggestions for new ways of solving the problem for the service.

There have been reports of speeding on Bronllwyn, based on the current evidence and number of reports it is highly unlikely that there will be increased traffic calming measures at this time.”

Cllr Graham Thomas reported as follows: The A4119 is open again. The Creigiau quarry liaison meeting will take place on September 11: details of the passing bays are being sought before the meeting. The next Persimmon liaison meeting will be arranged.

- Cllr Stuart Thomas suggested that Dynevor Gardening Association be represented on the Creigiau quarry liaison group as well as a resident from Heol Pant y Gored. He noted that the last meeting minutes have only just arrived which is much too long after the meeting.
- Cllr Thorpe is happy to drop a note into the houses on Heol Pant y Gored
- There was no update on the gas pipeline from Persimmon. Cllr Gavin Hill-John noted that if the pipeline does go through the fields it will be because of the work PCC did to persuade the developers to take that route rather than dig up Heol Pant y Gored and Bronllwyn.

Cllr Thomas proposed that the item on capital asset transfer be moved to this part of the meeting while the Cardiff Councillors were present. All agreed.

8. To discuss capital asset transfer from Cardiff Council: Following an exploratory meeting last month, the Clerk sent Cardiff Parks Department senior officers a list of the land PCC manages and land that PCC might be able to take over from Cardiff. This was circulated to PCC Councillors. Much of the land PCC could take on would involve grass cutting and tree management. Cardiff are looking

to give up responsibility for land they own and manage. There is a risk that some land could be suitable for development and PCC wants to protect its communities against that.

8.1. It was **RESOLVED** to proceed with this in principle and arrange a meeting at County Hall so that land owned by different Cardiff departments could be considered. The Village Plan survey showed that residents noticed that PCC maintained its grass to a higher standard than Cardiff did. Up-to-date and clear maps are needed.

8.2. It was **RESOLVED** to refer this matter to the Building & Estates Committee for detailed discussions.

8.3. The Cardiff County councillors supported this project.

Cllrs Graham Thomas and Gavin Hill-John left the meeting.

Cllr Stuart Thomas proposed the Orchard item from the Clerk's Report be brought to this point in the meeting. All agreed.

The Clerk reported that the Orchard project was moving forward. The group ask PCC's support for the following:

1. 7 dwarf apple trees to be planted in the Lon y Fro park, which is owned by PCC, in December.
2. A leaflet will be delivered to neighbours to and more widely via posters and Facebook to explain the project.

Cllr Harrison noted that there may be further local sites if the Cardiff CAT project goes ahead.

Helen Lloyd noted that if this initial project is a success other sites could be considered and she will report back to the group. The group will consider an article for the next Community Link.

Following a discussion it was agreed to approve 7 dwarf apple trees to be planted at Lon y Fro. Residents will be notified via the flyer/social media and PCC will check that the planting sites will work with the grass cutting.

Helen Lloyd left the meeting

9. To receive the Minutes of the Meeting held on July 15 2019: The Minutes of the Meeting were proposed as accurate by Cllr Thorpe seconded by Cllr Quilter and agreed by all. They were signed by the Chairman.

10. To receive the Minutes of the Planning Committee meetings held on July 17, 31, August 14 2019:

10.1. The minutes of the meeting held on July 17 were proposed as accurate by Cllr Priday, seconded by Cllr Rosser and agreed by all. They were signed by the Chairman.

10.2. The minutes of the meeting held on July 31 were proposed as accurate by Cllr Priday, seconded by Cllr S Thomas and agreed by all. They were signed by the Chairman.

10.3. . The minutes of the meeting held on August 14 were proposed as accurate by Cllr Priday, seconded by Cllr Rosser and agreed by all. They were signed by the Chairman.

11. To receive the Minutes of the Finance Committee meeting held on August 12 2019: The Minutes of the Meeting were proposed as accurate by Cllr Davies seconded by Cllr S Thomas and agreed by all. They were signed by the Chairman.

11.1. It was **RESOLVED** to transfer £30,000 from the CCLA to the Co-Operative Bank Current Account to top up the Current Account.

12. Matters arising:

12.1. Post Offices: The Gwaelod y Garth Post Office in the Village Hall is hoped to reopen in mid September. The Pentyrch Post Office in the Spar is hoped to be reopened.

12.2. Planning Committee August 14: Tregarth Court fence: a high fence will need planning consent and Cardiff's Planning Enforcement will contact the owner.

13. To receive the report of the Clerk

- Parc: The group continues to work on funding for play equipment in Memorial Park and there is an opportunity for funding from the old landfill tax scheme. Parc will keep the Clerk informed.
- Cllr Stuart Thomas asked whether PCC could apply for a grant for other play areas as it was already meeting early September with play equipment providers.
- Pentyrch History Walk: some 85 people attended and it was a great success. A similar walk is planned for Creigiau on September 14.
- The Clerk had circulated a list of the various committees and the need for additional members on the main committees was stressed.
- Memorial Path: There was no update but work is expected to start by the end of the month. The Clerk will check dates.
- Mast update: The Pentyrch Sports Association have an update statement in Community Link 106 and on the PCC website.

9. **To approve the schedule of payments and receipts for July 2019:** It was **RESOLVED** to approve the schedule of payments and receipts.

10. **To resolve that Pentyrch Community Council adopts a policy to formally support a 20mph zone for key roads in Creigiau, in alignment with the 20mph zone that already exists in Pentyrch and that PCC actively communicates this policy to local residents, Cardiff Council and Mark Drakeford, AM.** PCC has supported this for some time but Cllr Thorpe asked that it be formalized for reasons of road safety and community wellbeing, particularly in light of the rapidly increasing volumes of traffic and where it would make sense to have a more urgent delivery of the 20mph zone because of significant new housing, quarry and road developments in Creigiau. There are also air quality and climate change emission benefits from a reduction in traffic vehicle speed. Key locations for the 20mph limit are:

10.1. Ty Nant Road (from Little Mill to junction with Heol Creigiau/Llantwit Road). Creigiau Primary School, which would like to be a safe school area.

10.2. Llantwit Road/Heol Creigiau/Cardiff Road from Creigiau Golf Club to Robin Hill

10.3. Heol Pant y Gored/Station Road (from the Pant y Gored Farm to Creigiau Inn)

10.4. Cllr Filippini noted that residents in Gwaelod y Garth would also like a 20mph in their area.

10.5. It was **RESOLVED** to support the adoption of 20mph limits in Creigiau and Gwaelod y Garth. The Clerk will write to Cardiff Highways and ask why Creigiau and Gwaelod y Garth have been treated differently compared with Pentyrch and Radyr. PCC will campaign to encourage residents to drive at 20mph in the villages

10.6. PCC praised the work that has been done over the years by local residents and Cardiff Councillors. It was noted that recent Speedwatch sessions in Creigiau had recorded vehicles travelling over 30mph. These sessions will now take place regularly.

11. **To resolve that in accordance with information contained under item 14 of the Minutes of the PCC meeting held on the 15th July 2019, that the Council take immediate steps to rent 5 solar powered Xmas trees for each village, Creigiau, Pentyrch and Gwaelod y Garth from Plantscape Ltd:** Cllr Stuart Thomas proposed that PCC rent solar-powered artificial Christmas trees, to be attached to street lamps, from Plantscape. PCC has budgeted expenditure on Christmas trees and lights totalling £1,600.

11.1. It was **RESOLVED** to rent 5 trees for each of three villages at £70/tree at a total of £1,050. The exact siting will be determined by local councillors. Money will be vired from the electrical hook-up budget so that PCC can provide both these new solar-powered trees and the current real trees. Consent will be needed from Cardiff Council. The Clerk will check that Plantscape have enough trees to rent.

- 12. To support the Dementia Friendly project of Garth Rotary:** PCC was briefed on this project at its Pentyrch Spring Community meeting and is now asked to give its formal support to Garth Rotary in their rolling out of this programme across the whole PCC area. No funding is requested as yet.
- 12.1. It was **RESOLVED** to support Garth Rotary's Dementia Friendly project. PCC's Community Engagement Officer will attend the November 8 meeting. Cllrs Filipponi and Pickard expressed a particular interest in this project.
- 12.2. It was **RESOLVED** to include Well-being in PCC's Business Plan.
- 12.3. The Clerk is reporting against the Well-being of Future Generations Goals in the Annual Report 2018-19.
- 12.4. Cllr Filipponi will write an article for the next Link on the importance of community Wellbeing.
- 13. To consider nominations for an Honour:** While no members of the public were present this item is confidential. The Home Office ask that nominees never be told who nominated them. Any nomination must be completely confidential. The Clerk is investigating the Welsh route for the fast-track that PCC can take.
- 13.1. It was **RESOLVED** to nominate a resident for an honour. Cllrs Harrison and Quilter offered to help. There was one abstention for this proposal.
- 14. To receive an update on the CIO for Creigiau Recreation Area:** the Charitable Incorporated Organization is now a registered charity with the Charity Commission under the name Creigiau Recreation Charity. The Clerk had circulated an update report and a copy of the Constitution for this meeting. Next steps include a site meeting to discuss exactly what land will be the responsibility of the CIO and PCC. The general plan is agreed but there are a few details to sort out. Then the charity would like to start discussing a Lease from PCC.
- 14.1. The Clerk advised that PCC should meet with all the Trustees as part of its due diligence in ensuring that both PCC and the new Trustees are clear on the responsibilities that will be transferred from PCC to the charity. PCC has a legal duty to ensure that its property and community asset will be properly managed; it has an ethical duty to ensure that it is confident each Trustee fully understands their future role and takes it on willingly and advisedly.
- 14.2. It was **RESOLVED** that the Clerk invite all Trustees to a joint meeting to discuss next steps.
- 15. To receive an update on development at LDP Site E, Creigiau (North of Llantrisant Road):** There was no update on the development. PCC had submitted to Cardiff Council a S106/Local Infrastructure list for Creigiau and later added a cycle route. This has been acknowledged by Cardiff.
- 16. To discuss Brofiscin Quarry:** a full response from NRW on the monitoring of bore holes is still awaited. Cllr Sherwood has been in touch with NRW.
- 17. To receive an update and make any necessary decisions re Penuel Graveyard:** The signed Deed was sent to PCC's solicitors in July. There has been another delay on the other side.
- 18. To discuss consultations and guidance documents:** None
- 19. To discuss the work of the North West Cardiff Group:** The group next meet on 4.9.19 and will look at the National Development Framework – a top-level planning document that includes Cardiff and a Green Belt for much of the land north of the M4, but perhaps not including land on the PCC side of the A470. This will be on PCC's September agenda.
- 20. To consider any correspondence received and not reported elsewhere:** Cllr Stuart Thomas raised the issue of extra help needed in the office. The Clerk will put together a list of tasks to go to the Staffing Committee which will make a recommendation to full Council. Council agreed that the existing budget item of 4 hours per week was only for a bookkeeper. Any proposal for an increase in staff must be advertised and appointed in the normal manner.

21. To discuss planning matters not covered by the Planning Committee: There were none.

22. To receive reports from Councillors and Surgery Reports:

22.1. Cllr Stuart Thomas thanked Cllr Priday and the Community Engagement Officer for their help in putting together the biggest ever issue of the Community Link.

Councillor	Report	Action Taken
Mike Sherwood	July main meeting 16.7.19 Site E consultation meeting Planning Committee 17.7.19 Creigiau Ward Surgery 20.7.19 Finance Committee 12.8.19 Planning Committee 14.8.19 Creigiau Ward Surgery 17.8.19	
Stuart Thomas	July main meeting 16.7.19 Site E consultation meeting 17.7.19 Planning Committee 20.7.19 Creigiau Ward Surgery S106 meeting 22.7.19 30.7.19 Standards and Ethics Committee Planning Committee 31.7.19 Finance Committee 12.8.19 Planning Committee 14.8.19 Community Link 106	
Chris Priday	July main meeting 16.7.19 Site E consultation meeting Planning Committee 17.7.19 S106 meeting 22.7.19 Planning Committee 31.7.19 Planning Committee 14.8.19 Community Link 106 Library	
Simon Davies	July main meeting Planning Committee 17.7.19 Finance Committee 12.8.19 Planning Committee 14.8.19	
Sandie Rosser	July main meeting Planning Committee 17.7.19 Planning Committee 14.8.19	
John Harrison	July main meeting 16.7.19 Site E consultation meeting Planning Committee 17.7.19	
Jenna Quilter	July main meeting 16.7.19 Site E consultation meeting 20.7.19 Creigiau Ward Surgery S106 meeting 22.7.19	
Wynford Ellis Owen	July main meeting 16.7.19 Site E consultation meeting 20.7.19 Creigiau Ward Surgery S106 meeting 22.7.19 Finance Committee 12.8.19	
Simon Roberts	July main meeting	

Amanda Thorpe	July main meeting 20.7.19 Creigiau Ward Surgery S106 meeting 22.7.19 17.8.19 Creigiau Ward Surgery	
Karen Thomas	July main meeting Planning Committee 17.7.19 Planning Committee 31.7.19 Planning Committee 14.8.19	
Sara Pickard	July main meeting	
Teresa Filipponi	July main meeting 16.7.19 Site E consultation meeting Meetings with residents: discussed the G1 bus problems and contacted Cllr Hill-John	

Date of the next meeting: September 16 19 2019 at Gwaelod y Garth Village Hall 7pm.

The meeting closed at 21:14

Signed _____ Dated September 16 2019