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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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Minutes of the full Council Meeting held at 7.30pm, 15 July 2019, at The Pavilion, Creigiau Recreation Area

PRESENT: Councillors Mike Sherwood (Chairman), Stuart Thomas, John Harrison, Simon Davies, Sara Pickard, Jena Quilter, Simon Roberts, Wynford Ellis Owen, Karen Thomas, Sandie Rosser, Chris Friday, Teresa Filipponi, Amanda Thorpe

In attendance: Helena Fox, Clerk

1. **To receive apologies for absence:** Cllrs Gavin Hill-John, Graham Thomas
2. **To receive any declarations of interest:** There were none.
3. **To consider police matters:** No crime figures had been received before the meeting. This will be circulated when received. There has been a change in PCSO representation which may have delayed things.
4. **Public Session (length of adjournment at Chairman's discretion):** There was none.
5. **To consider and decide on any matters arising from the Public Session:** There were none.

Cllrs Stuart Thomas and Wynford Ellis Owen joined the meeting

6. To discuss road and transport issues:

- a. Mark Drakeford's letter on Gwaelod y Garth bus service: Members were surprised to hear that the bus company was not aware of the issues that have been reported several times. Gwaelod y Garth Councillors will work with the Clerk on a response.

Cllrs Roberts and Quilter joined the meeting

- b. People are still finding out about the A4119 closure. PCC's website shows the latest information from Cardiff. Cllr S Thomas enlarged the road closure map for the next Creigiau surgery
- c. M4 Junction 34 to A48 WelTAG Stage Two Plus Study | Non-Intrusive Surveys: will involve some road closure in RCT.
- d. 20mph campaign in Creigiau is gathering pace. This will be on the August agenda.
- e. Pentyrch Neighbourhood Watch: Speed Camera Volunteers are operating.
- f. Resurfacing in Cardiff Road was done except for a stretch in the middle. The Clerk will ask why

7. To receive reports from County Councillors:

Cllr Graham Thomas reported, in advance of the meeting, as follows:

- Site E Public Consultation July 16 at Creigiau Golf club with DPP planning consultants: 2-8pm. Posters were put up as discussed with the Clerk. Cllr Thomas will attend at 5:30pm.
- Llantrisant Road Closure from Monday 22nd July for up to 3 weeks: Everyone is pressing for the work to take less time.
- Creigiau Quarry: Still awaiting plans for the passing bays on Heol Pant Y Gored. Will follow this up with the Planning Department.
- Pressing Cardiff for improvements to Creigiau Play Area, opposite the Creigiau Inn. Would appreciate any thoughts on what could be done for the Community Council.

Cllr Gavin Hill-John reported, in advance of the meeting, as follows:

- Ynys Bridge Roadworks: The closure on the weekend was poorly communicated due to it being a last-minute decision on Monday. The contractor informed the Council that they had capacity and the Council jumped at the chance.
- Acapela parking: Still waiting for an update regarding the official survey and will update PCC as soon as this is received.
- Llantrisant Road Closure: Hopefully PCC are fully up to speed.
- Tynewydd Planning Application: This planning application is proving to be contentious. Cllr Hill-John will be discussing it with the planning department before responding formally.

Cllr S Thomas asked that these new reports be printed if they come in close to the meeting. Cllr Thomas hoped that our Cardiff Councillors will still attend PCC's meeting as well as submitting reports.

Cllr K Thomas asked if there could be feedback on the Tynewydd application before Wednesday's Planning Committee.

- 8. To receive the Minutes of the Meeting held on June 17 2019:** The Minutes of the Meeting were proposed as accurate by Cllr Ellis Owen seconded by Cllr S Thomas and agreed by all. They were signed by the Chairman.
- 9. To receive the Minutes of the Planning Committees meetings held on June 19, July 3 2019 :**
 - 9.1. The minutes of the meeting held on June 19 were proposed as accurate by Cllr S Thomas, seconded by Cllr Rosser and agreed by all. They were signed by the Chairman.
 - 9.2. The minutes of the meeting held on July 3 were proposed as accurate by Cllr S Thomas, seconded by Cllr Rosser and agreed by all. They were signed by the Chairman.
 - The response to PCC's objections by the applicant of a Gwaelod y Garth application were referred to the Planning Committee on July 17.
- 10. To receive the Minutes of the Finance Committee meeting held on July 8 2019:** The Minutes of the Meeting were proposed as accurate by Cllr S Thomas seconded by Cllr Ellis Owen and agreed by all. They were signed by the Chairman.
- 11. To receive the Minutes of the H&S Meeting held on July 9 2019:** The Minutes of the Meeting were proposed as accurate by Cllr Quilter seconded by Cllr Thorpe and agreed by all. They were signed by the Chairman.
 - a. The Committee was concerned at the service it was receiving from Key Safety and the Clerk is contacting them for more support.
- 12. Matters arising:**
 - The Clerk will follow up on the request for bus stop shelters in Creigiau
 - PCC is still open to meet the Creigiau Action Group but so far have not been able to get everyone together. The Clerk will write to the CAG and asking to set up another meeting to resolve their concerns, with dates after the August meeting.
 - Cllr S Thomas noted that some committee meetings only had 3 members present. While this is quorate, committees need to have more members to reduce the risk of them not being quorate. The Chairman asked Members to let the Clerk know what times and committees they might be able to attend.
- 13. To discuss Cardiff's Local Infrastructure List:** Cllr Stuart Thomas attended Cardiff's workshop and reported that Cardiff ask PCC to prepare an initial overall list with detail to follow. With all the development in Creigiau, it was suggested that PCC start with that Ward. This is the most positive

step since the signing of the Charter. The PCC Village Plan Questionnaire will form the basis of the list. It was noted that Mark Drakeford, AM was keen that S106 funds stay in the community.

- It was **RESOLVED** that there be a working group of Creigiau Ward Members and others who wanted to be involved at 7pm July 22 at PCC offices.

14. To receive the report of the Clerk

- Attended SLCC training event and OVW conference
 - Meeting with play equipment providers in September to discuss initial ideas for a new Creigiau play area
 - Session on risk in playgrounds was useful and suggests we may not need to maintain a complete fences around play areas
 - Discussed lamp-post floral and Christmas displays with Plantscene. These attach to lamp standards but need no power. Christmas displays are solar-powered and cost c£70/tree. Floral displays cost c£35/lamp post for a season. Lamp-posts will be counted to estimate the cost.
 - Under the Environment Act 2015 PCC needs to report how it is supporting local environmental sustainability. This will be included in the Annual Report.
- Attended webinar on Internal Audit (from home)
- Attended workshop on the Honours system for SLCC Board and have an understanding of how to make nominations. This will be on the August agenda.
- Attended Creigiau Carnival: good feedback and a lot of interest in the A4119 road works.
- Gwaelod y Garth noticeboard is down for repair. having been unable to find another site it will be put back in its current position by the bus stop.
- Creigiau Quarry: liaison meeting Minutes should be out the end of next week.
- Pentyrch Surgery: the lease to the surgery is due to expire on 15 November 2019. Pentyrch Village Hall Management committee have raised this with the Practice Manager.
- Community Speed watch: PCC now holds the kit for this. First session was held July 10 on Bronllwyn and Lon-y-Fro: 6 vehicles were caught speeding. Hopefully word will spread and deter speeding. Thanks go to the volunteers for stepping forward, taking training and carrying out what will be the first of many exercises.
- Met with Cardiff Parks Department to discuss possible capital asset/service transfers. This will be followed up by the PCC Building & Estates Committee.
- Pentyrch History Walk: Saturday July 20 10:30am and then at the Lewis Arms.
- One Voice Wales Conference and AGM: 05/10/2019. Cllr S Thomas and the Clerk will attend.
- Allotments at Plasdwr: The Regional Rep for Wales of the National Allotment Society (NAS) has spoken to the Clerk. She has spoken with Cardiff's allotment officer who confirmed that any allotments would be under private management. This will be discussed at the next NAS meeting on July 25 and report back to the Clerk and Cllr Sherwood.
- Mast update: The PSA met and their agent is working on this. Legislation changes fast which confuses the issue.

15. To approve the schedule of payments and receipts for June 2019: It was **RESOLVED** to approve the schedule of payments and receipts.

16. To receive an update on development at LDP Site E, Creigiau (North of Llantrisant Road): PCC will attend the public consultation on July 16 at Creigiau Golf Club between 2-8pm. It will be important that PCC understands the issues so that it can submit a thorough response and make a strong argument for community gain/S106 funds. Mark Drakeford's office have written to say he will ask for all community gain to stay in the local community and he asks PCC to let him know how he can support us and the community.

- It was **RESOLVED** that the Planning Committee respond for PCC. Other Councillors will send their comments direct to the Chairman in the Clerk's absence.

- 17. To decide on any issues relating to the Memorial Park path project:** a meeting was held July 11 on site with Cemex to discuss details. Work will start at the end of August and take 5 working days. Solar-powered lighting will be included. It is hoped to inaugurate on September 8 at the Teddy Bears' Picnic.
- 17.1. Land ownership around the land PCC leases is unclear. It was **RESOLVED** to apply to the Land Registry to regularize the land title.
- 18. To receive an update and make any necessary decisions re Penuel Graveyard:** There was nothing.
- 19. To discuss Brofiscin Quarry:** PCC accepts what Natural Resources Wales say about the working of the quarry cap and over-flow after rain. What PCC wants reassurance on is what is happening underground and what is leaching from the limestone basin the toxic waste sits in. In periods of low rain, there will be less dilution. PCC has asked for NRW to sample the bore holes.
- 19.1. It was **RESOLVED** that the Clerk write to NRW and ask for the report and risk assessment that led to the basis for the decision not to reinstate the bore holes in or around 2012 and cc Mark Drakeford.
- 20. To discuss the work of the North West Cardiff Group:** The work of the group may quieten before it ramps up in 2020 to respond to the LDP review process.
- 21. To discuss consultations and guidance documents:** There are none.
- 22. To consider any correspondence received and not reported elsewhere:** A copy letter had been received from Mark Drakeford re the Gwaelod y Garth Post Office. PCC repeated its concerns about the lack of Post Office service at both Gwaelod y Garth and Pentyrch.
- 22.1. It was **RESOLVED** to ask Mark Drakeford to continue his work on Post Offices for the community.
- 23. To discuss planning matters not covered by the Planning Committee:** there was nothing.
- 24. To receive reports from Councillors and Surgery Reports:**

Councillor	Report	Action Taken
Mike Sherwood	19 June - planning sub committee 29 June carnival duty 3 July - Mark Tozer and Planning sub committee	
Stuart Thomas	Creigiau Action Group (Meeting 18/06/2019 Abandoned) 19/06/2019 Planning Standards & Ethics Committee, County 01/07/2019 Hall 03/07/2019 Planning 03/07/2019 Advanced Finance Training 08/07/2019 Finance Committee 08/07/2019 Lisvane Comm Cl (Standards & Ethics) 09/07/2019 Health & Safety Committee	

	<p>10/07/2019 OVW Innovation Conference</p> <p>11/07/2019 Memorial Park Site Meeting</p> <p>15/07/2019 Infrastructure Meeting (section 106)</p> <p>15/07/2019 July Council</p> <p>19.6.19 Creigiau Carnival</p>	
Chris Priday	<p>Pentyrch Village Hall Committee</p> <p>Pentyrch Neighbourhood Watch</p> <p>11.7.19 : site visit, Memorial Park path</p>	
Simon Davies	<p>June Meeting</p> <p>8.7.19 Finance Committee</p>	
Sandie Rosser	<p>June Meeting</p> <p>Planning Committee</p> <p>Brown bins have been scattered and left in the road by the bin men: Main Road and Garth Olwg. Residents have to pay for replacement if damaged.</p>	<i>HF will report to Cardiff via Member Services</i>
John Harrison	<p>June Meeting</p> <p>Ael y Bryn : quite a large area of grass PCC could take over.</p>	
Jenna Quilter	<p>June Meeting</p> <p>Creigiau Carnival</p> <p>9.7.19 H&S Committee</p>	
Wynford Ellis Owen	<p>June Meeting</p> <p>Creigiau Carnival</p> <p>8.7.19 Finance Committee</p> <p>CIO update : working on a meeting with the potential Trustees</p>	
Simon Roberts	<p>June Meeting</p>	
Amanda Thorpe	<p>05th June – PCC & Tarmac Meeting</p> <p>15th June Creigiau Ward Surgery at Church Coffee Morning</p>	

	09 th July – PCC Health & Safety Meeting 12 th July – Cardiff Community Development Officer 15 th July – PCC Main Meeting	
Karen Thomas	Resident raised issues of speeding on Bronllwyn. Asks PCC to ask Cardiff to improve the traffic calming measures on Bronllwyn. Community Speed Watch could be evidence for changes in traffic calming measures. CSW will be publicized in the next Community Link.	<i>Cllr Gavin Hill-John to be notified.</i> <i>Resident to be told that Bronllwyn is covered by Community Speed Watch.</i>
Sara Pickard	June Meeting	
Teresa Filippioni	June Meeting Creigiau Carnival	

Cllr Roberts left the meeting.

27. Date of the next meeting: August 19 2019 at The Pavilion, Creigiau Recreation Area, 7pm.

The meeting closed at 21:15.

Signed _____ Dated August 19 2019