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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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Minutes of the Finance Committee held at noon, 14 January 2019 at 1 Penuel Road, Pentyrch

Present: Cllrs Mike Sherwood, Simon Davies, Wynford Ellis Owen

1. **To receive apologies for absence:** Cllr Stuart Thomas
2. **To receive any declarations of interest:** There were none
3. **To receive the monthly bank reconciliation and bank statements:** The papers were presented and accepted.
4. **To review investment of Council funds:** the documents were not available in the Clerk's absence and will be reviewed at the February meeting.
5. **To consider costs for the Memorial Park path upgrade:** The Committee would like to see fully costed proposals on the alternate option at the next meeting before making a recommendation.
6. **To set an action plan based on the Interim Internal Audit Report:** The following was recommended after consideration of the Internal Auditor's Report:
 - a. Increase the ceiling on spend before 3 quotes are needed to £1,000
 - b. Produce a re-balanced 2018-19 budget for consideration at the next Finance Committee meeting
 - c. Accept the remaining recommendations made by the Internal Auditor and amend processes accordingly
7. **To receive the CRAMC Treasurer's Report:** The Committee would like a clearer explanation of why CRAMC holds a restricted fund. It understands this is a disbursement from a now wound-up 'raise-the-roof' fund but do not understand the restriction.
8. **To make recommendations on any budgeted expenditure over £2,000 as previously approved by Main Council:** there were none.
9. **To consider any overtime for staff (excluding changes to permanent worked hours):** This was deferred to the main January 21 meeting.
10. **To review petty cash:** This was deferred to the February meeting.
11. **To approve any purchase orders for budgeted items up to £2,000:** The December list of payments was presented and approved.
12. **Date of the next meeting:** Monday February 11 2019 at noon

Members: Stuart Thomas, Wynford Ellis Owen, Mike Sherwood, Simon Davies, John Harrison, Chris Priday

Correspondence is invited through the medium of English or Welsh
Gellir llythyru a'r Cyngor yn Saesneg neu yn Gymraeg