



Minutes of the full Council Meeting held at 7.00pm, 19 November 2018, at Gwaelod y Garth Village Hall

PRESENT: Councillors Stuart Thomas (Chairman), Sandie Rosser, Chris Priday, John Harrison, Simon Davies, Mike Sherwood, Jena Quilter, Simon Roberts, Wynford Ellis Owen

Also present: Mike Colley, Pentyrch Neighbourhood Watch

In attendance: Helena Fox, Clerk

- 1. To receive apologies for absence:** Cllr Sara Pickard; Cllr Gavin Hill-John
- 2. To receive any declarations of interest:** There were none.
- 3. To consider police matters:** The crime figures from 15th October until 17th November 2018

Creigiau

2 x Anti-social behaviour (ASB) – 1 x parking related, 1 x civil matter

3 x theft – 2 at J33 M4 (fuel), 1 x stolen wallet

Pentyrch

1 x Drugs – small cannabis factory – 1 person cautioned

1 x fire – Garth Hill

Gwaelod-y-Garth

1 x ASB – neighbour related

2 x fraud – email scam, nothing given/taken

2 x theft – 1 x personal, 1 x theft of number plate.

Cllr Sherwood told the meeting about a robbery at knife-point from The Terrace at the weekend. The stolen vehicle was later found in Ely.

Cllr Sherwood reported that Creigiau Church Hall are happy to host Cuppa with a Copper alongside the Saturday coffee morning.

- 4. Public Session (length of adjournment at Chairman's discretion):** Mike Colley, Pentyrch Neighbourhood Watch:
 - a. Pentyrch Memorial Path:** The Clerk and Mr Colley had attended the Taffs Well Quarry Community Liaison Committee where the Clerk asked Cemex for help with the path and the response was very positive. Mr Colley urged PCC to stay with this project and to press ahead as a matter of urgency regardless of who may be financially responsible. Cardiff may have no money available and hopes that that does not deter PCC. There is no pavement on this stretch of Heol Goch by the War Memorial and is increasingly dangerous for pedestrians.
 - b. Church Road:** the dangers of this road are well known and getting worse. Mr Colley urged PCC to discuss it again with Cardiff. The speed limit is 60mph for much of it with blind corners and bad surface conditions that force people into the middle of the road. PNW have urged Cardiff to help with this for many years. It was hoped that repair work would be done after the current development by the old quarry, but it has not happened. Cllr Hill-John has been involved but no progress has been made. Bronhaul was recently repaired despite being far less dangerous or damaged than Church Road. Local demonstrations are being planned and PCC is asked to write to Cardiff to fulfil their promise to make this road safe before there is a serious accident.

Cllr Simon Roberts joined the meeting.

Cllr Sherwood suggested that the Clerk ask Cardiff for their priorities for work in the PCC area – we seem to be low down the priority list.

Cllr Davies: the top of Bronllwyn was closed yesterday for repair work but Church Road is a more important road.

Cllr Ellis Owen suggested that the Clerk bring forward her report on the Pentyrch footpath while Mr Colley was present: Taffs Well Quarry have offered to help with materials and construction via their Lend a Hand programme whereby employees do community work. The Clerk had met with a contractor to get a professional quote, which is awaited. Cardiff's footpath officers confirmed that the planned improvements needed contractor's equipment. PCC will budget for this in 2019-20.

Cllr Thomas noted that at the last meeting some felt the meeting had gone on too long. A considerable amount of time was spent on residents' questions as dealt with by Cllr Hill-John which needed to be answered but were not part of PCC business. The County Councillors could use PCC office for a surgery for residents where they could have more time with their County Councillor.

5. To consider and decide on any matters arising from the Public Session:

- a. It was **RESOLVED** to write to Cardiff about the safe use of Church Road. The Clerk will send Mr Colley a copy of the Persimmon Liaison meeting notes.

6. To discuss road and transport issues:

- a. Repairs highlighted with yellow or white paint: some have been done: the Clerk asked Cardiff for the time-scale but there is no calendar setting this out.
- b. There are three sets of lights on the A4119 and through traffic is hampered, especially by the set of lights at the Radyr roundabout.
- c. Sign at Robin Hill for Griffiths' contractors at the Persimmon site: the Clerk has told Persimmon about this but there is no response as yet.
- d. There is increasingly early morning HGV traffic bouncing over the traffic calming measures at the top of Heol Goch from c7am. The Clerk will pass this on to Persimmon.
- e. There was a serious road accident on A4119 and Crofft y Genau, perhaps caused by the road layout. Today some of the road markers had been moved. The layout is difficult to navigate and it is not clear which way to go.
- f. Another meeting with Jason Lewis will be held following the Llanilltern Village liaison meeting over the gas pipe line and general deliveries.
- g. Residents on Heol Pant y Gored who currently do not have mains gas would like to explore the possibility of being connected to the new main.
- h. The Clerk will write to Jason Lewis, Cardiff to arrange a meeting to visit local sites to discuss PCC's concerns about road conditions.
- i. Gwaelod y Garth buses: Response from Cabinet Secretary was received. We await a response from New Adventure Travel (NAT) who have been passed the complaints. The new service tender will take place in the New Year and will include specification for a smaller vehicle to be able to reach Garth Olwg.
- j. Llanilltern Village: dates for the gas pipeline are now on hold due to further delays for this development.
- k. HGVs and access to R&M and the effects and equal treatment for PCC area: no response so far to PCC's request for equal treatment. Persimmon said they will look into providing signs to discourage HGVs from using Heol Goch.
- l. Bus route 136/124: nothing new.

7. To receive reports from County Councillors:

- a. Cllr Hill-John had sent his apologies since he was at a meeting on dog fouling meeting.

8. To receive the Minutes of the Full Council meeting held on October 15 2018: The Minutes were proposed as accurate by Cllr Priday, seconded by Cllr Davies and agreed by all. They were signed by the Chairman.

- a. The Chairman thanked all to those who attended Remembrance Day. He thanked PCC's Administration Assistant, Deb Hunt who organized the event and Colin Davies and Philip Davies for helping with the road closure. It made a real difference to have bugler, Elise Evans, play the Last Post and readings were given by Hannah Bartholomew, Eleri Jones and Karen Jordan.
 - b. Cllr Harrison commented on how many people attended but that we now needed a better PA system or more speakers with more than 150 people attending.
- 9. To receive the Minutes of the Extraordinary Meeting held on November 1 2018:** The Minutes were proposed as accurate by Cllr Sherwood, seconded by Cllr Priday and agreed by all. They were signed by the Chairman.
- 10. To receive the Minutes of the Finance Committee held on November 12 2018:** The minutes were proposed as accurate by Cllr Davies, seconded by Cllr Priday and agreed by all. They were signed by the Chairman. It was **RESOLVED:**
- a. to transfer £10,000 on December 1 into the current account to see how the process works. Then another tranche will be set for the year end. The Clerk will find out whether it is possible to set up transfers in advance.
 - b. to approve 7 hours extra time for the Clerk in October and 2 for the Senior CMO for Remembrance Sunday.
 - c. To approve the annual Christmas bonus of £35 for each member of staff.
 - d. To approve a petty cash imprest of £250.00.
- 11. To receive the Minutes of the Planning Committee meeting held on October 17, 31; November 14 2018:** The minutes were proposed as accurate by Cllr Thomas, seconded by Cllr Priday and agreed by all. They were signed by the Chairman.
- 12. To receive the Notes of the Llanilltern Liaison meeting held on November 7 2018:** The notes were accepted as accurate. They will be put on the PCC website with amendments to account for the latest delays and legal matters that Persimmon have to address before work starts.
- 13. To consider any matters arising from the Minutes not reported elsewhere:** these are included under each set of Minutes above for clarity.
- 14. To receive the report of the Clerk**
- a. Co-options: PCC may co-op a new Member for each of Pentyrch and Creigiau Ward following the recent election. These vacancies will be advertised with a closing date of noon on Thursday December 13 so that any candidates can be considered at the December 17 meeting.
 - b. Making Tax Digital: Councils which are not VAT-registered will not be affected during 2019/20.
 - c. Deb Hunt is making good progress on the Love Where You Live project. She is meeting with local people this week. A group is forming in Creigiau who to help with this.
 - d. Electrical work and assessment: a quote is awaited for follow-up work.
 - e. H&S: the contract and direct debit with Key Safety Solutions has been signed. The first assessment meeting is scheduled for November 22 at 10am.
 - f. Items reported via CCC Members' Services:
 - i. Gwaelod y Garth blocked drain: Cardiff replied: "Thank you for your enquiry concerning the above. I am sorry to hear of the difficulties your constituents have been experiencing. In total nine gullies were cleansed on and near the junction on 1st November. I trust this information is useful to you, and if you would like any further information please do not hesitate to contact me direct on the details provided below."
 - ii. Zigzag path: There was trouble getting Cardiff to identify the location. PCC has blown the leaves off twice and Cardiff said they would only visit to inspect once that was done. The Clerk was asked to write back to Cardiff explaining, again, that this path is not PCC's responsibility and while we are happy to help do not want to acquire any liability for its safety.

Cllr Sherwood noted that RCT has a much more effective system for clearing leaves and gullies than Cardiff. RCT has one person blow leaves into road and a road sweeper clears up and then immediately clears out gully. Cardiff has different people at different times and not always in the logical order.

- iii. Council tax breakdown : nothing received back. The Clerk will ask again.
- iv. Footpath from Gwaelod y Garth bus stop to Taffs Well over bridge: nothing received back. The Clerk will ask again.
- v. Play facilities in the PCC area: Cardiff have received our letter about provision of play and it has been passed to Councillor Peter Bradbury. A reply is awaited.
- g. Pentyrch Graveyard: PCC's solicitors are now working to finalize this. It took a little while for all involved to catch up after a long lull.
 - i. The Clerk will check who is responsible for keeping the verge tidy in front of the graveyard.
- h. WW1 Commemorative benches: We are still trying to find a location for Gwaelod y Garth. Cllr Rosser has piece in the next Community Link and we will wait to hear back.
- i. 1st Annual Pentyrch Scarecrow Competition went well but there has been no feedback yet from the group.
- j. Charter with Cardiff: to be signed in December
- k. Mast update: No further news but PSA are publicizing a statement in the next Link.

Issues reported: fly tipping, over-grown footpaths, over-hanging trees; dogs on sports fields, speeding, HGVs, loose sheep, street lights, litter bins, slippery paths, blocked drains, bus stop sign

15. To approve the schedule of payments and receipts for November 2018: It was **RESOLVED** to approve the schedule of payments and receipts for October.

16. To approve Cllr Quilter as PCC's governor for Creigiau Primary School: It was **RESOLVED** to approve Cllr Quilter as PCC's representative on the governing body. However, the school has said it has enough governors and the Clerk is clarifying PCC's position. Cllr Ellis Owen has stood down as an LEA governor for the school.

17. To discuss PCC as a Trustee of the Pentyrch Sports Association: The Clerk had established that past Minutes make it clear that PCC considers itself to be a Trustee and has since at least 2006. To date, no Deed of Trust has been found or an explanation of PSA Trustees' roles. PCC contributes £200 a year towards the PSA's insurance costs. The Clerk was advised to go back to 1996 in PCC's Minutes for more information although Cllr Harrison did not think the trusteeship started that early. He commented that PCC were not involved initially in the setting up of the PSA and it was agreed later that PCC could become a trustee along with a representative of each of the sporting members that comprise PSA. The Clerk will check how the land was vested in the Lease and look into the Land Registry title.

Mike Colley left the meeting

18. To appoint members to the new H&S Committee: Now that PCC has appointed Key Safety as H&S consultants it was **RESOLVED** that Cllrs Priday, Sherwood, Thomas, Ellis Owen and Roberts be members of the H&S Committee. The first meeting will be called after Key Safety's first visit on November 22.

19. To consider the OVW awards: One Voice Wales now has an annual awards scheme. PCC has not entered this before. It was **RESOLVED** to enter the VP Questionnaire and Report and follow-up plans as an example of good community engagement.

20. To consider the CRAMC updated Constitution: The previous Constitution had become out of date and CRAMC would like to update it. It was noted that the new document included the ability to employ staff and acquire buildings and set the membership subscription at any sum which would be payable

by PCC. These are not things that are included in the current Memorandum of Understanding between PCC and CRAMC where CRAMC acts on behalf of PCC, the landowner. This was referred to the Building & Estates Committee meeting on November 22.

21. To discuss consultations and guidance documents:

- a. Cardiff Dog Control: The amended information had been publicized and a meeting was being held by Cardiff Council this night.

22. To discuss Brofiscin Quarry: The Clerk will arrange a meeting in late January 2019 with other local councils to discuss next steps. Cllrs Sherwood, Harrison, Thomas and the Clerk will attend.

23. To receive an update on the North West Cardiff Group: The group met last week and on November 20 will meet with Local Health Board representatives to discuss arrangements for GP care for the new and existing communities.

24. To consider any correspondence received and not reported elsewhere: There was none.

25. To discuss planning matters not covered by the Planning Committee: All current applications will be discussed at the Planning Committee on November 28.

26. To receive reports from Councillors and Surgery Reports:

Councillor	Report	Action Taken
Stuart Thomas	Planning Committee October 17, 31; November 14 Finance Committee 12.11.18 Extraordinary Meeting 1.11.18 OVW Large Councils Meeting 17.10.18 NWCG 14.11.18	
Chris Priday	Planning Committee October 17, 31, November 14 Finance Committee November 12 Pentyrch Neighbourhood Watch Pentyrch Village Hall Library Extraordinary Meeting 1.11.18 Cardiff and Vale Pension Fund 30.10.18	
Simon Davies	Planning Committee October 17, 31 Finance Committee November 12 Love Where you Live October 8 Extraordinary Meeting 1.11.18	
Sandie Rosser	Planning Committee October 17, 31; 14.11.18 Zigzag footpath surface WW1 Memorial bench	
Mike Sherwood	Creigiau Surgery Planning Committee October 17, 31; November 14 Finance Committee November 12	

	Extraordinary Meeting 1.11.18	
John Harrison	Extraordinary Meeting 1.11.18 Planning Committee 31.10.18	
Jenna Quilter	Extraordinary Meeting 1.11.18	
Wynford Ellis Owen	Finance Committee 12.11.18	
Simon Roberts	Troed y Garth path: needs gravel to top up the surface. Tarmac surface would be good. Could be PCC path. Quarry materials? Clos Goch : footpath on to Mountain Road. Light at new estate end but very dark further along. Speed of vehicles on Mountain Road, particularly at dark.	

Date of the next meeting: December 17 2018 at Pentyrch Village Hall, 7pm.

There being no other business, the meeting closed at 08:48pm

Chair _____ Date December 17 2018