



Minutes of an Extraordinary Council Meeting held at Noon on November 1 2018, at 1 Penuel Road, Pentyrch

PRESENT: Councillors: Stuart Thomas (Chairman), Chris Priday, John Harrison, Simon Davies, Jenna Quilter, Mike Sherwood
Arthur Cook, CRAMC

In attendance: Helena Fox, Clerk

Before the meeting started, Cllr Priday reminded members that Extraordinary Meetings should not be used for conducting the regular business of the Council but only for the items for which they were called.

1. **To receive apologies for absence:** Cllrs Sara Pickard, Sandie Rosser, Wynford Ellis Owen; Colin Belward, CRAMC
2. **To receive any declarations of interest:** Cllr Sherwood declared a personal interest in Item 7: his handyman is a member of Creigiau 23.
3. **Public Session:** Mr Cook read a statement to the meeting that covered CRAMC's role and identity, relationship with PCC and future plans including the key issue of establishing security of tenure. In summary:
 - Creigiau Recreation Area provides much of the sporting amenities for the whole community and investment is needed for the benefit of present and future generations such as an exercise area around its perimeter, provision of a MUGA, and upgrade of the building.
 - PCC's draft Heads of Terms would commit CRAMC to considerable expense during the lease period while still completing all the planning, fund raising and building works.
 - A strong element of community engagement is absolutely to be encouraged, but CRAMC felt that the draft Heads of Terms asked the residents of Creigiau to supply all their recreational, community and sporting facilities while continuing to pay a full Precept.
 - The recent PCC Village Plan Questionnaire Report highlighted a lack of community recreational options, so hopefully PCC will support the village to meet this need.
 - The Clerks recent e-mail attachments were welcomed and hopefully show a renewed commitment to help from PCC.
 - How does PCC plan to support CRAMC's endeavours?

PCC was clear that the decision for Item 7 on the agenda about the siting of a new container was for PCC only.

Mr Cooke left the meeting.

4. **To consider and decide on any matters arising from the Public Session:** there were none.
5. **To decide on H&S advice and support for PCC:** The meeting had been provided with 3 formal and 1 informal quote for professional H&S advice. There was a careful and thorough discussion of the quotes and PCC's needs.
 - a. Cllr Sherwood proposed and Cllr Davies seconded that PCC appoint Key Safety Solutions with a one year break clause
 - b. Cllr Priday proposed an amendment and Cllr Harrison seconded that PCC appoint OVV in the first instance with a review after six months.

- c. The meeting voted on the amendment: 2 in favour and 4 against so the amendment failed.
- d. The meeting then voted on the first proposal: 4 in favour and 2 against.
- e. It was **RESOLVED** to appoint Key Safety Solutions at £137/month with a one year break clause.
- f. It was **RESOLVED** to establish a PCC Health & Safety Committee. Both Cllr Priday and Sherwood have H&S training and experience and offered to sit on the Committee. Cllr Priday would be happy to chair the Committee and this will be put to the November 19 meeting.

6. To discuss future plans for Creigiau Recreation Area: The meeting was updated on discussions between CRAMC and PCC re security of tenure for CRAMC so that they can become a constituted group eligible to apply for significant funding to develop the Rec's play and building facilities. Large funders like Big Lottery require a formal Lease that gives security of tenure where sums over £100,000 are involved. PCC and CRAMC need to agree the terms of a Lease which would then go to PCC's solicitors for their advice and then to be drawn up as a formal Lease for signing. To date, there has been an exchange of suggested terms for a Lease and the next step will be a meeting to go through these.

- a. It was **RESOLVED** to ask CRAMC to respond to PCC's draft Heads of Terms. PCC did not find CRAMC's Heads of Terms acceptable. A further meeting will be called to discuss this and next steps.
- b. The Clerk was asked to check what insurance certificates had been provided by CRAMC members and fill any gaps.
- c. Cllr Sherwood will attend CRAMC meetings and the Clerk will ask that he is added to the mailing list and sent the dates and times of up-coming meetings.

7. To decide on a storage container for Creigiau 23 at Creigiau Recreation Area: Creigiau 23 asked to place a storage container at Creigiau Recreation Area for storage of Santa's sleigh. Some preparation of the site will be needed to make it level and the group are prepared to arrange that. The group will insure the container and contents. It was **RESOLVED** to consent to this request. Cllr Sherwood abstained.

Date of the next meeting: November 19 2018 at The Village Hall, Gwaelod y Garth, 7pm.

There being no other business, the meeting closed at 1:04pm

Chair_____ Date November 19 2018