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## PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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### Minutes of the Finance Committee held at noon, 8 October 2018 at 1 Penuel Road, Pentyrch

**Present:** Cllrs Stuart Thomas, Chris Priday, Mike Sherwood, Simon Davies, Wynford Ellis Owen  
**In attendance:** Helena Fox

1. **To receive apologies for absence:** there were none.
2. **To receive any declarations of interest:** there were none.
3. **To receive the monthly bank reconciliation and bank statements:** The bank reconciliation to September 30 plus bank statements were presented, reviewed and signed by Cllr Sherwood.
  - a. Payments and receipts, unrepresented items and payments due were presented and accepted.
  - b. The Clerk will check with Siemens about invoices that cover the overlap of the old and new printers.
  - c. The Clerk will ask the Co-Operative Bank about pre-paid bank cards and debit cards with a limit. This would save money on the current Esso card and enable staff to make limited purchases.
4. **To review investment of Council funds:** £50,000 remains on deposit with £4.06 dividend reinvested.
5. **To consider a draft budget for 2019-20:** The Clerk had made a start on this including actual income and expenditure to 30.9.18. Mandatory and non-mandatory councillor allowances were discussed. Members will send the Clerk any project suggestions. The Extraordinary Meeting of October 10 will inform the budget as the follow on from the Village Plan Questionnaire Report.
6. **To receive the CRAMC Treasurer's Report for October:** This was received.
7. **To make recommendations on any budgeted expenditure over £2,000 as previously approved by Main Council:** There were none.
8. **To consider costs of an election for the PCC Casual Vacancies:** The Notice of Vacancies was published on October 1 to 19. It will then remain to be seen whether any candidates for election come forward.
9. **To consider the purchase of a WW1 Tommy There but not There:** It was **RECOMMENDED** not to do this but it could be the subject of a grant request.

Cllr Ellis Owen joined the meeting.

10. **To consider the phone/internet contract:** It was **RECOMMENDED** to wait until BT notifies the Council about changes to its business lines before moving to a Cloud phone system.
11. **To consider any overtime for staff:** It was **RECOMMENDED** to approve 10 hours extra time for the Clerk in September.
12. **To review petty cash:** The reconciliation to 30.9.18 was received and will be reviewed in November.
13. **To approve any purchase orders for budgeted items up to £2,000:** invoices presented for approval were authorized.
14. **Date of the next meeting: Monday November 12 2018**

Members: Stuart Thomas, Wynford Ellis Owen, Mike Sherwood, Simon Davies, John Harrison, Chris Priday

Correspondence is invited through the medium of English or Welsh  
*Gellir llythyru a'r Cyngor yn Saesneg neu yn Gymraeg*