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## PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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### Minutes of the full Council Meeting held at 7.00pm, 17 September 2018, at Gwaelod y Garth Village Hall

**PRESENT:** Councillors: Stuart Thomas (Chairman), Sandie Rosser, Chris Priday, John Harrison, Simon Davies, Mike Sherwood, Jenna Quilter

Also present: Mike Colley for Pentyrch Neighbourhood Watch; Cllr Gavin Hill-John; PCSO Richard Davies; 4 residents from Gwaelod y Garth

In attendance: Helena Fox, Clerk

- 1. To receive apologies for absence:** Cllr Ian Evans, Sarah-Anne Evans, Sara Pickard, Wynford Ellis Owen, Chris James; Cllr Graham Thomas
- 2. To receive any declarations of interest:** There were none.
- 3. To consider police matters:** The Clerk read out information from PCSO Davies which said he was aware of the concerns about speeding in Pentyrch. The speed camera van is in Pentyrch regularly. The van can only be located at certain sites which must meet the guidance set out by the Welsh Government. At present South Wales Police has a Community Speed Watch initiative ongoing: members of the community have speed scoping equipment to use. If Pentyrch residents are interested, a minimum of 6 candidates should complete vetting forms. Volunteers have to be vetted and the streets nominated for speed scoping will need to be risk assessed. A minimum of 3 residents must take part in each session.

Mike Colley is aware of this and will be involved with Pentyrch Neighbourhood Watch. Cllr Hill-John has enough volunteers to start. The equipment has been updated and is easier to use than in the past. Cllr Hill-John will send the Clerk the volunteer names.

The Chairman noted that this can be advertised in the next Community Link and to encourage other villages to participate.

PCSO Davies joined the meeting.

PCSO Davies explained that the vetting can take a while but funds are available for the project which is taking place in Radyr & Morganstown and St Fagans. PCC will be the central point of contact for the project.

#### Crime figures:

Creigiau: 2 ASB (J33 of M4); 2 burglaries (1 commercial, 1 dwelling); 1 drugs at Creigiau Rec; 4 theft (3 fuel); theft of phone; 2 damage reports;

Pentyrch: 1 ASB; 1 drugs; 1 damage to water tank;

Gwaelod & Garth: 1 ASB; 1 theft (commercial from vehicle); 1 fraud (BT fraud)

Cllr Davies reported that a bus shelter on Heol Goch in Gwaelod y Garth had been smashed. PCSO Davies said there had been quite a few incidents of bus stop vandalism in Cardiff recently.

Residents present asked PCSO Davies if there could be monitoring of parking and cars outside Gwaelod y Garth Primary School, particularly in the afternoon. The Chairman mentioned that car parking also causes problems for school buses at Creigiau Primary School. PCSO Davies said the police were aware of that issue.

The Clerk passed on a message from a Pentyrch resident who had suggested that local people hold up banners reminding people of the 20mph limit.

PCSO Davies left the meeting.

**4. Public Session (length of adjournment at Chairman's discretion):**

- Four members of the public from Gwaelod y Garth raised concerns about the G1 bus run by NAT. The problems have existed for many months. Originally a minibus ran a good service. When this was replaced with a larger bus it had problems getting past parked cars. Sometimes the bus does not get to the furthest stop and passengers are left waiting for a bus that does not come. The Helpline for the bus is not answered. Residents have got nowhere with NAT and asked PCC for help. The contract changes in April 2019. Another problem is that the bus breaks down. This has been going on for 5 years. Not all drivers are helpful. People with mobility problems and/or no car are stranded.
- This could be reported to the Transport Commissioner. Residents have tried this over the last few years with no result.
- Cllr Hill-John had spoken to Mark Drakeford AM who has written to Cardiff about the bus service and Cllr Hill-John has contacted Cardiff's Cabinet Member for Transport.
- PCC was asked to write to Caro Wild, Cabinet Member for Strategic Planning and Transport stating that the current service is not good enough and proper consideration needs to be given to the needs of residents when the new contract is written.
- The Chairman noted that Cardiff officers could be contacted. The contract is subsidized by Cardiff and if the contract terms are not being met, Cardiff might have some recourse.
- Cllr Hill-John explained that residents have worked hard to contact Cardiff but their needs have not been prioritized.
- Residents are considering a petition.
- A resident noted that any new contract needs a better timetable that allows residents to get in and out of Cardiff more easily without long waits.
- Cllr Harrison noted that any bus on this route needs to be reliable and the appropriate size and this should be specified in the contract.
- Cllr Hill-John noted that the current NAT bus is the only one they have that complies with the Disability Discrimination Act although it is too big for Gwaelod y Garth.
- Residents also commented on the poor road safety for 40+ school children who use Main Road. This needs to be safer. Cllr Hill-John will look into this.

Mike Colley for Pentyrch Neighbourhood Watch (PNW) had walked the local footpaths with Cllr Chris Priday and they had compiled a report with photographs which had been circulated. Issues they identified include unlit paths, lights obscured by vegetation, hanging brambles and hedges/trees overhanging the path, unsafe fences, uneven and/or muddy surfaces, litter and weedy paths that narrow the walkway. All this makes paths dangerous and feel unsafe. Residents had made it clear to PNW that these problems restrict their movements around the village.

PCC was asked to forward the report to Cardiff and request that residents meet their responsibility to cut back overhanging vegetation and fences. PCC is not responsible for any of these paths but might be able to help with some of the surface vegetation clearing.

Cllr Harrison commented that the path between Ael y Bryn to Bronllwyn is worse than the report describes.

The Chairman thanked Mr Colley and Cllr Priday for the Report. This should be done in Creigiau and Gwaelod y Garth. The Village Plan Questionnaire Report shows that there is high level of concern across the area.

Cllr Hill-John said the report was excellent and sets the scene. He noted that Cardiff's only obligation is to maintain a public right of way in the manner in which it was established, so there is no obligation to upgrade a path. Cardiff is good at contacting residents and asking them to maintain their boundaries.

**5. To consider and decide on any matters arising from the Public Session:**

- a. It was **RESOLVED** to write in support of residents' problems with the Gwaelod y Garth – Cardiff service.
- b. It was **RESOLVED** to send the footpath report to Cardiff Council, ask that boundaries be cleared back, raise the issue of what PCC can do to help keep paths clear, and invite the Public Rights of Way Office to a meeting or to attend PCC's October meeting.

**6. To discuss road and transport issues:** A meeting between PCC Members and Cardiff's Highways Department took place on August 28. The Clerk had circulated a list of issues raised.

- a. Cllr Hill-John said it had taken 2.5 years' work to install bollards by the Gwaelod Inn. This has improved traffic flow through the village. He will continue to work on the bus problems; 20mph signs; Bronllwyn contractor will work on the speed humps shortly to repair and repaint; replacement humps will be installed outside the Lewis Arms. Yellow paint on the road shows patches due for repair and Cllr Hill-John will chase to find out when the work will be done.
- b. Councillors asked Cllr Hill-John about the Section 106 agreements for Llanilltern Village: considering the large LDP development at Capel Llanilltern, Persimmon's, is in PCC's area, why hasn't the PCC area had a proportionate sum for its highways? There is £105,000 to be shared between St Fagans and Creigiau for community facilities. Radyr & Morganstown had some £900,000 for Heol Isaf. Cllr Hill-John explained that that money comes from an earlier development that had not been spent in that area. The S106 for Capel Llanilltern includes money for education but nothing is available for the communities. The size of the developments means that S106 will be spent within the developments and not neighbouring communities. PCC members noted that the development in Capel and the others along the Llantrisant Road will affect the whole PCC area but Cllr Hill-John said that S106 agreement are now for a very narrowly effected geographical area. They have become a more rigid legal process and a lot less flexible than in the past. PCC can ask Planning for a breakdown of S106 for the area.
- c. Gas pipeline: PCC has asked for this to go through fields rather than up Heol Pant y Gored. Cllr Hill-John, said that this has been considered at a senior level and refused. Cllr Sherwood said the community is nervous that all the road works will leave the road in such bad condition that it will end up costing Cardiff a lot of money. Cllr Hill-John thought it worth asking again and pointing out what it could cost Cardiff if the road has to be dug up several times. If PCC writes to this effect and suggests Cardiff have a wayleave for the gas and any other utilities, Cllr Hill-John will co-sign the letter.

**7. To receive reports from County Councillors:** This was largely dealt with above. Cllr Hill-John noted that more local people were become engaged in local matters and increasingly expressing their concern on social media. He is working on the missing bins in Gwaelod y Garth. More residents are asking about CCTV to try to control fly-tipping: CCC have trialled this and are looking into other methods but cameras have been stolen/smashed. Cllr Hill-John will support PCC's application to the Neighbourhood Renewal Scheme and could ask Cardiff to match fund the footpath scheme. He noted that the fastest and safest route from the Pentyrch Redrow development to the shops is by the footpath at the rear of the development that leads to Mountain Road. Cllr Priday noted that the footpath report found that that path was not always clear and easy to use.

Cllr Hill-John left the meeting.

8. **To receive the Minutes of the Full Council meeting held on August 20 2018:** The Minutes of the Meeting had been pre-circulated. Before asking for a vote on the accuracy of the minutes the Chairman read out an email he had received from a resident who had attended the August meeting and had commented on the Minutes as they appeared online. The Chairman invited any amendment to the Minutes; there was no amendment proposed. The Minutes were proposed as accurate by Cllr Sherwood, seconded by Cllr Davies and agreed by all. They were signed by the Chairman.
9. **To receive the Minutes of the Planning Committee meeting held on August 22 and September 5 2018:** The minutes were proposed as accurate by Cllr Sherwood, seconded by Cllr Friday and agreed by all. They were signed by the Chairman.
10. **To receive the Minutes of the Finance Committee held on September 10 2018:** The minutes were proposed as accurate by Cllr Priday, seconded by Cllr Davies and agreed by all. They were signed by the Chairman. It was **RESOLVED:**
  - a. that the office printer be upgraded to an A4 and A3 printer that can also print banners. It will increase running costs by some £50/year, based on a quote from Digital.
  - b. not to undertake any major works until PCC has decided on the building's future. The Fire Assessor had confirmed that no fire alarm system is needed. LED bulbs will be used in existing fittings where possible.
11. **To consider any matters arising from the Minutes not reported elsewhere:** there were none.
12. **To receive the report of the Clerk**
  - a. Elections update: Notice of Vacancies will be published the week commencing September 24.
  - b. Pentyrch War Memorial: the cleaning and repair works have been done. The Property Team at Royal British Legion (RBL) confirm that the War Memorial is PCC's responsibility to maintain under the terms of the lease.
  - c. Memorial Park path: RBL have been sent information about the proposed path upgrade. To bring any path up to a standard whereby Cardiff would adopt it would cost some £50/m. Alternatively, the path could be upgraded with a base + the plastic holders that keep gravel, etc in place.
  - d. Villages in Bloom: Cardiff have very willingly handed over the Creigiau 3 large planters and railings baskets to PCC and the community. The Clerk is working with local groups including Creigiau 23 to work out a plan for keeping them looking good all year round.
  - e. WW1 centenary: Remembrance Day 2018. The Clerk is meeting with Rev Michael John about the service this year that could include a rededication of the Memorial and recognition of the centenary of the end of WW1.
  - f. 1st Annual Pentyrch Scarecrow Competition will be held from Saturday October 27th - Sunday November 4th (Autumn Half Term). All proceeds will go towards redeveloping the Memorial Park. There will be trophy for 1st 2nd & 3rd places.
  - g. Civic Reception: Invitations have gone out.
  - h. Charter: the finalisation of the Charter and the signing ceremony has been put back from September cabinet. The Clerk will ask on progress for the final Charter wording.
  - i. Deb Hunt has arranged for Cardiff Council to give a presentation on Monday October 8 at 7pm at Pentyrch Rugby Club on litter, recycling and generally taking care of our community. All are invited, particularly people from a school, a local club or just interested in keeping our lovely villages clean and want to make a difference in our local area.
  - j. PCC had to say no to an offer of a stair lift from residents because the Penuel Road stairs are not wide enough. The residents were disappointed but understood and were glad to hear that PCC is looking at ways to make its building more accessible.

- k. Standing Orders: working group met on Wednesday September 5 at 6:30 at the office and meet again on September 20th. This will be on the October meeting agenda
- l. CRAMC: The Clerk will arrange a meeting to discuss the Memorandum of Understanding and proposed Lease.
- m. Mast update: The Pentyrch Sports Association meet September 19 to discuss the developer's latest proposition.

Issues reported: fly tipping, over-grown footpaths, over-hanging trees, slippery paths, street lights and pot holes on zigzag path, Gwaelod; dogs on sports fields, speeding

**13. To approve and accept the External Audit Report 2017-18:** It was **RESOLVED** approve and accept the Report. No Action Plan is needed.

**14. To approve the schedule of payments and receipts for September 2018**

- 14.1. It was **RESOLVED** to approve the schedule of payments and receipts for September.
- 14.2. It was **RESOLVED** to accept the insurance quote for 2018-19 via from Came & Co from Hiscox at £2,570.57.
- 14.3. It was **RESOLVED** to give the Clerk delegated power to insure for 6 months to allow for adjustments to the policy or keep to 1 year. The policy will then be carefully checked to make sure the right cover is in place. Issues to check include the value of the Pavilion at Creigiau Rec, the cricket scoreboard and asset values for Penuel Road.

**15. To consider applications for grants:** It was **RESOLVED** to award:

- 15.1. Pentyrch Bowling Club £150.00 towards lighting costs.
- 15.2. Pentyrch Open Gardens half the cost of a WW2 bench from PCC's Pentyrch bench budget
- 15.3. Tia Fi Gwaelod Y Garth Family and Community Group £100 towards set up costs.

**16. To discuss WW1 Commemorative benches:** Cardiff Council are happy for a bench to go on a corner of the sports field in Gwaelod y Garth but have H&S concerns about the bench design although the manufacturers assure them that this has been taken into consideration. Cardiff would like the bench back covered with a solid yellow metal sheet which would cost PCC a further £150. Cllrs Rosser and James will discuss this and recommend whether to have a yellow backing or not.

**17. To consider suggestions for Cardiff's Neighbourhood Renewal Scheme 2018:** It was **RESOLVED** to submit the Memorial Park path project drafted by the Clerk. The deadline is September 28.

**18. To discuss the future of 1 Penuel Road:** Cllr Harrison will contact Michael Graham Young over a commercial value for the building. PCC will look at the alternatives for providing better facilities once that value is known. Any works that need to be done in the meantime, such as fire doors for upstairs, should be costs for next year's budget. The Clerk will look into costs for installing fire doors on the first floor.

**19. To consider the provision of play facilities by PCC:** The Chairman noted that Wales is the first government to legislate for a sufficiency of play facilities provided by local authorities. Does Cardiff comply with this legislation in any of our Communities? It was **RESOLVED** to ask Cardiff for the sum in its budget for play facilities in the PCC area, citing the legislation. Welsh Government says Cardiff should be doing this and PCC would like to make some suggestions about what the community would like.

**20. To discuss the Village Plan Questionnaire Report:** The final Report had been circulated.

- 20.1. It was **RESOLVED** to hold an Extraordinary Meeting to discuss the Report in detail before the October meeting. The Clerk will Doodle dates for a 6pm meeting.
- 20.2. A project list will be drawn up for next year for the first draft budget for November and a decision in December.

20.3. The Clerk will make an Executive Summary and circulate this before the meeting. This will also be useful for the Civic Reception and the November issue of the Community Link

**21. To discuss consultations and guidance documents:**

21.1. Delivery of housing through the planning system: Deadline October 10 2018: NWCG has submitted a response and it was **RESOLVED** to support it.

21.2. Welsh Government consultation on Petroleum Extraction Policy in Wales: Deadline September 25: the extraction methods for the gas referred to could include fracking. Wales could be the source of massive amounts of gas resulting from historic mining activity. NWCG decided not to respond to this. It was **RESOLVED** to submit a response opposing fracking that Cllr Sherwood and the Clerk would draft for circulation.

21.3. Cardiff Council Dog Control: Deadline October 28: It was **RESOLVED** not to submit a response because the proposals penalise all dog owners for the sake of a few irresponsible ones.

**22. To discuss Brofiscin Quarry:** The Clerk will arrange a meeting with other local councils to discuss next steps. Cllrs Sherwood, Harrison, Thomas and the Clerk will attend.

**23. To discuss One Voice Wales Motions for its AGM:** It was **RESOLVED** that PCC support the OVV motion "That membership fees are uplifted by up to 4% for the financial year 2019-20." and would also support an increase to 5% if that is proposed. Cllr Priday will vote on PCC's behalf.

**24. To discuss the work of the North West Cardiff Group:** The Group met September 12. It will arrange a meeting to discuss health/dentistry provision on the LDP sites.

24.1. Regional Metro: the latest map no longer includes the line from Fairwater to Creigiau leaving Plasdwr and NW Cardiff development with no rail. Otherwise it is as previously proposed. The Taffs Well rail depot is moving forward.

24.2. The group will ask RCT what it thinks about the apparent loss of the Fairwater – Llantrisant link.

24.3. The Cardiff Capital Region Board is still in existence and the group will ask for an update.

**25. To consider any correspondence received and not reported elsewhere:** There was none

**26. To discuss planning matters not covered by the Planning Committee:** There was none.

**27. To receive reports from Councillors and Surgery Reports:**

Councillor	Report	Action Taken
Stuart Thomas	Highways meeting 28.8.18 Planning Committee 22.8.18 Planning Committee 5.9.18 Finance Committee 10.9.18 NW Cardiff Group 12.9.18	
Chris Priday	Highways meeting 28.8.18 Planning Committee 22.8.18 Planning Committee 5.9.18 Finance Committee 10.9.18 Pentyrch Village Hall Committee 10.9.18 Pentyrch Neighbourhood Watch 12.9.18 Library	Refer to CCC

	New large signs at Ynys Bridge diverting traffic from Radyr: need to make sure this does not lead traffic coming via Pentyrch	
Simon Davies	Highways meeting 28.8.18 Planning Committee 22.8.18 Planning Committee 5.9.18 Finance Committee 10.9.18	
Sandie Rosser	Bus services in Gwaelod y Garth Planning Committee 22.8.18	<i>Informed Cllr Hill- John</i>
Mike Sherwood	Highways meeting 28.8.18 Planning Committee 22.8.18 Planning Committee 5.9.18 Finance Committee 10.9.18	
John Harrison	PSA is meeting Wednesday August 20 and will be discussing the Mast. A change in legislation has reduced the say the PSA has in this.	

The Chairman hoped that Cllr Quilter's first meeting as a councillor had been enjoyable and welcomed to her to PCC.

**Date of the next meeting: October 15 2018 at The Village Hall, Gwaelod y Garth, 7pm.**

There being no other business, the meeting closed at 21:19.

Chair \_\_\_\_\_ Date October 15 2018