



Minutes of the full Council Meeting held at 7.00pm, 16th July 2018, at Gwaelod y Garth Village Hall

PRESENT: Councillors: Stuart Thomas (Chairman), Sara Pickard; Sandie Rosser, Chris Priday, John Harrison, Simon Davies, Chris James, Wynford Ellis Owen

Also present: Mike Colley, Pentyrch Neighbourhood Watch

In attendance: Helena Fox, Clerk

1. **To receive apologies for absence:** Cllrs Peter Jones, Ian Evans, Sarah Evans, Mike Sherwood; Cllr Gavin Hill-John; Cllr Graham Thomas; PC Abdullahi and PCSO Richard Davies
2. **To receive any declarations of interest:** There were none.
3. **To consider police matters:** There was no representation (due to a police emergency) and the following will be passed on to them:
 - a. Cllr Priday reported that a white van sometimes parking in the Pentyrch Village Hall car park can have young people hanging around.
 - b. Cllr James noted there had been an opportunist break-in in Radyr in hot weather
 - c. The Chairman reported a homeless person in Gwaelod y Garth at a bus stop which is off-putting for school children waiting for the school bus.
 - d. The Chairman reported that last week there was a serious incident in Creigiau involving armed police. Guidance is requested from the police about what can be done.
 - e. The Chairman noted that scrambler bikes were being used at Creigiau Recreation Area.

The crime figures from the 13/06/2018 are:

20th June- Suspicious vehicle- Mountain Road
25th June- Suspicious vehicle- Heol Bryn
25th June- Damage to vehicle- Efail Isaf Road
2nd July- Theft of vehicle from building site- Caerau Lane
3rd July- Off road bikes- Heol Goch
8th July- Burglary to dwelling- Bronllwyn
9th July- Theft from vehicle- Heol Pentre
12th July- ASB- Youths in the wood drinking- Georgetown
14th July- Concern for homeless male- Heol Berry
15th July- Burglary to dwelling- Banc-y-Afon.

4. **Public Session (length of adjournment at Chairman's discretion):** Mike Colley attended on behalf of the Pentyrch Neighbourhood Watch (PNW) to raise an issue about the public Footpath 50 Pentyrch that runs beside Memorial Park. A background document was circulated in advance.

For some time PNW has been trying to find a way of ensuring safe pedestrian passage for the 20% of Pentyrch villagers living on Cefn Buchan, Clos Cefn Buchan, Berthlwyd and the new Redrow estate to Pentyrch village amenities e.g. Acapela, Lewis Arms, shops, village hall, surgery, school and friends living elsewhere in Pentyrch and vice versa. There is no footpath on Heol Goch. There is also no good access along Footpath 50 Pentyrch for people with mobility issues or using a wheelchair or pushchair.

The Berthlwyd to Heol y Pentre footpath offers a practical low-cost solution that could include installing a light on the small grassed triangle of land where the footpath splits into two by the power

substation (solar powered or linked to power from a street light); removing the small rocks and making the surface good; cutting back the trees and hedges to maximise natural light.

The consequences of doing nothing or making this a low priority as for example, no one has been injured yet, is to have little regard to the safety or equal access rights of all those villagers living on Cefn Buchan, Clos Cefn Buchan, Berthlwyd and the new Redrow estate. Cardiff will not now add light to an existing footpath.

PNW asked that PCC take action to formally adopt this footpath as soon as possible and bring it up to a usable, safe standard so ensuring equality of access to all regardless of age, gender or ability. The owner is unknown despite considerable efforts to identify them.

Secondly, Mr Colley noted PCC had received comments about Ty Nant Road, Creigiau. There are identical problems along Church Road and PNW have been in correspondence with Cardiff for years on this. Previously, Mr Colley had asked PCC to pressure Cardiff to improve Church Road. Cardiff promised that work would start on Church Road once the Ty Nant Road works were complete but there is no sign of them. PCC is asked to find out from CCC the position on this and support PNW.

5. To consider and decide on any matters arising from the Public Session:

Cllr Harrison agreed that the unlit footpath is dangerous and should be visited to view the problem along the path's length. He agreed that the path is not in good condition for people to use. On Church Road, PCC has made a lot of representations to Cardiff over the years and this road will become more of a problem as traffic increases. Cyclist numbers have increased and while this in itself is not a problem, it does add to the traffic problems because they cycle in pairs, as advised for safety.

Cllr Davies referred to Footpath 28 Pentyrch that runs north of the Redrow development but this is a longer way round.

Cllr Priday commented that this path needs resolving and it has been a concern for many years. It is not a comfortable walk now and is not passable with a wheelchair or buggy.

Cllr Pickard observed that in the draft VP Questionnaire people with mobility issues had commented on access and this is an important reason for supporting this request.

The Chairman noted that some 15+ years ago, PCC did try to put sign posts to obtain puisne title to this land which involved proving PCC had maintained the land for at least 12 years.

The Clerk confirmed that PCC has the power to maintain footpaths and bridle ways and to light public places. There is no funding in PCC's budget for the current year.

Cllr Gavin Hill-John is aware of all the issues re Church Road.

Cllr Ellis Owen sent the Clerk a link to Natural Resources Wales' grant scheme for rights of way improvement.

Following the above discussion about the footpath it was **RESOLVED** to establish a working party and to visit the site and then budget for 2019-20. The visit will take place tomorrow 17/7/2018 at 6pm. Mr Colley was invited to attend as he has the viewpoint of Neighbourhood watch.

The Clerk will also ask Cardiff Highways for an update on Church Road.

6. To discuss road and transport issues: Following a discussion and the issues listed below and in other meetings it was **RESOLVED** to arrange a meeting between PCC and Cardiff's Highways Department. Current issues are:

- a. Concern about traffic lights along Llantrisant Road and the on/off times
- b. Llantrisant Road/Robin Hill, Creigiau junction: the overgrowth is blocking the view of from the left. This will be reported to Cardiff.
- c. Creigiau's use as a rat-run might be helped by changing the traffic priority. Cllr Graham Thomas is looking into this.
- d. The recent peaceful protest in Radyr backed traffic up into Gwaelod y Garth and children were late for school. Better notice would have helped avoid this although the reason for the protest to bring in a 20mph limit was understood.
- e. Star Lane is being used more as a short cut, as PCC has been made aware by residents.
- f. Double yellow lines opposite Creigiau Primary School extended to prevent parking on the Tregarth Court / Tregarth Close junction to avert an accident. Buses have to use this junction to turn and there is a danger caused by cars parked on the junction.
- g. Bus route 136/124: no further information at present

7. To receive reports from County Councillors : Both were attending a waste strategy meeting and a group meeting.

8. To receive the Minutes of the Full Council meeting held on June 18 2018:

- a. The minutes of the Meeting were proposed as accurate by Cllr Priday, seconded by Cllr Harrison and agreed by all. They were signed by the Chairman.

9. To receive the Minutes of the Finance Committee held on July 10 2018: The minutes were proposed as accurate by Cllr Davies, seconded by Cllr Harrison and agreed by all. They were signed by the Chairman. It was **RESOLVED** to:

- a. Accept the schedule of payments and receipts for June 2018 showing payments of £10,957.59 and receipts of £95.00 recorded from May 24 to July 8 2018.
- b. Write off £7.31 credit with Ted Hopkins, caused by a discrepancy over a discount for early payment.
- c. Cllr Chris Priday be a member of the Finance committee.
- d. The next Finance Meeting will be Monday August 13 at noon.

Mr Colley thanked the councillors for the opportunity to speak and left the meeting.

10. To receive the Minutes of the Planning Committee meeting held on July 11 2018: The minutes were proposed as accurate by Cllr Davies, seconded by Cllr Rosser and agreed by all. They were signed by the Chairman.

- a. June 27 meeting was not quorate
- b. Llanilltern Village Update: Liaison meeting was held with Persimmon on June 20. The Chairman and Cllr Priday attended. The gas pipe will run to Queen Charlotte Drive to provide for the first 75 houses. The permanent supply will come from Pentyrch along Heol Pant y Gored, working from both ends to minimize the time this takes. The sink hole at Pentyrch has not been resolved. Pentyrch Village Hall (PVH) Management Committee are concerned to know what is happening to notify users. This also affects the GP surgery. There has been no communication with PVH from Persimmon. Members were concerned that working from both ends might cause more severe congestion albeit perhaps for shorter time. PCC generally were in favour of starting from one end only. The work is 3-4 months behind. Road works at Robin Hill are due to start in the next couple of months. The Clerk will raise these issues with Persimmon and the county councillors. Regency Court is a temporary name. Cllr Graham Thomas is working with the schools on possible names for the new area and streets.
- c. Plasdwr: latest drop ins: all 4-7pm
 - i. Radyr New School Rooms 6.9.18
 - ii. Danescourt Primary School 26.9.18
 - iii. St Fagans Village Hall 8.10.18
 - iv. Fairwater Hub 25.10 18

11. To consider any matters arising from the Minutes not reported elsewhere:

- a. Creigiau Scouts grass cutting: The Chairman had visited the site and the Clerk will prepare a quote.
- b. Cllr Harrison confirmed how fast and how many cyclists are on the Garth. Cllr Priday reported that a cycling club had commented that Pentyrch is a recommended destination. Condition of the paths needs to be investigated and there are safety issues. Perhaps an area of the Garth could be made available to cyclists and maintained accordingly? But the access to the Garth is still a concern.
- c. Cllr Pickard noted that the date given for the Civic Reception was wrong. It should be Sunday October 14.
- d. There was no response yet from Cardiff about amendments to The Charter.

12. To receive the report of the Clerk

- a. Pentyrch War Memorial: We are waiting for final confirmation, but it looks likely that PCC's application was successful.
- b. Standing Orders: a working group will go through the revised version: Cllrs Davies, Harrison and Ellis Owen, Priday. The Clerk will write with information.
- c. CRAMC: A meeting is being arranged to discuss the Memorandum of Understanding and proposed Lease. Cllrs Harrison, Priday and James are happy to be involved along with Creigiau members.
- d. PCC is working with Cardiff and local primary schools on the community litter project: trying to get a presentation made in each school. This is being lead by Deb Hunt, Admin Assistant.
- e. Cardiff App: this new app lets people report fly-tipping and check waste collections.
- a. Pilgrim's Way: the latest route maps were distributed. The Chairman noted that the route will run along Nant Coslech, past the Frog Pond and across Ty Nant Road, which is not a safe crossing point at the moment. The bridle way behind the Frog Pond needs clearing and the Clerk is discussing this with Cardiff Conservation Volunteers.
- b. Update on VP Questionnaire: At the close of the survey a total of 761 valid returns had been received, a response rate of 28.2%. A full report will be ready for the August meeting.
- c. Mast update: nothing further.

Issues reported: fly tipping, over-grown footpaths, knot weed, over-hanging trees, 101 being slow to respond

13. To invoke S85 of the Local Government Act 1972 : Cllr Ali Carter having missed 6 months of PCC meetings/events without sending an apology his seat automatically becomes vacant. The Clerk will notify Cardiff Council that an election needs to be called.

14. To consider a legal SLA with Cardiff Council: A paper on this fee-paying service from CCC was noted.

15. To decide on expenditure for the Civic Reception: This matter did not need a decision since budget provision had been made.

16. To discuss the future of 1 Penuel Road: The current offices are not fully fit for purpose. Following a discussion in was **RESOLVED** to get 1 Penuel Road valued and to consider the uses for PCC and the public needs.

17. To receive CRAMC's Treasurer's Report for June 2018: The report was received.

18. To decide on a gate for the Creigiau Recreation Field: CRAMC have requested a kissing gate to stop motor bikes getting on to the field. The Chairman and Cllr Ellis Owen had made a site visit. There are three gaps in the hedge, partly blocked by bramble. To keep bikes out a kissing gate is needed with some wire fencing a few meters on either side.

- a. It was **RESOLVED** to allocate up to £500 with part of this being vired from repairs and maintenance for parks. The clerk will ask CCC if it still has the old metal kissing gate from Field Terrace.

19. To note the sale of farmland at Pentyrch: It was noted that this private sale of private land had raised local concerns about more housing development. The land is outside the Pentyrch settlement boundary and in the Green Wedge so Cardiff will have a presumption against development on this land. The land is currently designated for agriculture and would have to get a change of use for anything else.

20. To discuss training and meeting papers for councillors:

- a. Code of Conduct: all members should attend training in this at the start of each new council term of office.
- b. Well-being of Future Generations Act: this is being arranged training in this for all members via OVW
- c. GDPR : The Chairman and Clerk attended a training session with CCC on July 11. There are things that need to be passed on to all councillors. This can be done in an informal session.
- d. Papers for meetings: The Clerk is going to find some software to merge all papers into one document. The Council could project the papers onto a screen to avoid printing.

21. To consider the provision of floral decorations by PCC: This was deferred to August

22. To discuss consultations: Changes to the consenting of infrastructure: No response made.

23. To discuss Brofiscin Quarry: Cllr Sherwood and the Clerk are working on the next letter and have NWCG support.

24. To discuss the work of the North West Cardiff Group: The group next meets on September 12.

25. To consider any correspondence received and not reported elsewhere: There was none

26. To discuss planning matters not covered by the Planning Committee: Cllr James noted that the Taffs Well railway project had permission to go ahead.

27. To receive reports from Councillors and Surgery Reports:

Councillor	Report	Action Taken
Stuart Thomas	Llanilltern Village Liaison meeting 20.6.18 Creigiau Scouts re grass cutting Creigiau Carnival 30.6.18 CRAMC site meeting GDPR training 11.7.18 Finance Committee 10.7.18	
Chris Priday	Library Persimmon Liaison meeting 20.6.18 Pentyrch Village Hall Management Committee 9.7.18 Cardiff & Vale Pension Board 10.7.18	
Simon Davies	Planning Committee July 11 2018 Finance Committee 10.7.18 101 is difficult to get through to report incidents	
Sandie Rosser	Planning Committee meeting 11.7.18 Buses in Gwaelod y Garth Litter bins in Gwaelod y Garth	<i>Reported to GH-J</i>

Mike Sherwood	Planning Committee July 11 Finance Committee 10.7.18	
Wynford Ellis Owen	Creigiau Carnival 30.6.18 CRAMC site meeting	
John Harrison	Planning Committee 11.7.2018 Finance Committee 10.7.18 Pentyrch Sports Association AGM 9.11.18	
Peter Jones	Planning Committee 11.7.18	
Sara Pickard	Pentyrch Sports Association AGM 9.11.18	

Date of the next meeting: August 20 2018 at The Pavilion, Creigiau Recreation Area, 7pm.

There being no other business, the meeting closed at 21:15

Chair _____ Date August 20 2018