



Minutes of the full Council Meeting held at 7.00pm, 18th June 2018, at The Pavilion, Creigiau Recreation Area

PRESENT: Councillors: Stuart Thomas (Chairman), Sara Pickard; Sandie Rosser, Chris Priday, John Harrison

Also present: Cllr Gavin Hill-John; Cllr Graham Thomas; PCSO Richard Davies

In attendance: Helena Fox, Clerk

1. **To receive apologies for absence:** Cllrs Simon Davies, Peter Jones, Ian Evans, Chris James, Mike Sherwood, Wynford Ellis Owen, Sarah Evans
2. **To receive any declarations of interest:** There were none.
3. **To consider police matters:**
 - a. The Chairman raised several concerns:
 - i. Tregarth Court: despite a yellow line on the road, at school opening/closing times, cars park with wheels on the pavement. This has been raised this before and it is hoped the police will have a look.
 - ii. Cars are parking on a bend on the turn into Parc y Felin where visibility is poor.
 - iii. Cars at Parc Castell Mynyach/Cardiff Road and force cars onto the wrong side of the road.
 - b. PCSO Davies gave the Creigiau crime figures from May 21 to now: 1 ASB; 4 theft; 2 incidents at J34; 1 commercial property theft; theft of garden parasol; 1 report of fly-tipping. Pentyrch and Gwaelod y Garth figures will be sent to the Clerk.
 - c. Creigiau Carnival: PCSOs will have a table with activities for children; Police horses should be there if not called away.
 - d. Cllr Priday asked about etching licence plate numbers of car windows but it is not clear whether the Police still do that.
 - e. PCSO shift patterns will be changing but will send in dates of Cuppa with a Copper.

PCSO Richard Davies left the meeting

4. **Public Session (length of adjournment at Chairman's discretion):**
 - a. Aled Evans of Tynant Road thanked PCC for the opportunity to talk about the works on Tynant Road. He welcomed the new kerbs which were slowing traffic. Before the work was done, the road edge had eroded and was unsupported because of a reverse camber and the fall in the land level. Previously a truck had come off the road and fallen onto his drive. The road is busy with a national speed limit. Despite the advisory sign saying unsuitable for heavy vehicles, large vehicles do use the road and cause traffic blocks. When cars travel at appropriate speeds traffic can move, although not easily. We need slower speeds and no heavy vehicles. Some 30 years ago, the road was almost unpassable because it was overgrown but the housing developments have made it busier. It is now a cut through, made more so because of the developments along Llantrisant Road which is becoming urbanised. Some four years ago, 500 vehicles were counted in one

morning hour. Ty Nant Road is 30mph in places but the reverse camber has been a factor in several accidents. The road is too dangerous for walking, especially in the dark.

- b. Another resident present said it had taken 15 mins to travel 500m today: the road is too narrow and the sight lines are not good enough to prepare for avoiding fast oncoming traffic. Could land be bought on the west side to widen the road and allow vehicles to pass safely? Another possibility is to make it a one-way road.
- c. A third person noted that Ty Nant Road is a country lane and it is shocking how many people drive with a lack of courtesy. It is a dangerous road.
- d. The Chairman noted that there was no signage on the road some 20 years ago. It took a long time to get any signage and eventually the sign saying unsuitable for heavy vehicles was put up. PCC have in the past asked that that road have the 30mph limit extended to the A4119 but Cardiff said that cannot be done. We have tried and failed to get weight limits for the culverts under Ty Nant Road. We have raised road speeds with Cardiff but it is not easy to change a speed limit or road designation and while this may become appropriate for local lanes in future, it will likely not happen until more houses are completed on Llantrisant Road.
- e. The Chairman declared a personal interest as an employee of Creigiau Travel. He noted that their buses were instructed not to use Ty Nant Road. Stagecoach does use the road at night, but not during the day.
- f. Generally, the discussion covered road widening which could ease congestion but increase speeds; a 20mph speed limit with speed bumps to slow traffic; better and correct signage; the risk that the new traffic lights on A4119 are likely to increase use of Ty Nant Road; PCC is trying hard to mitigate against the effects of the LDP but Creigiau will become part of the larger Cardiff City.
- g. PCC can raise all this with our Cardiff Councillor, and ask for a site visit with Cardiff Highways.
- h. PCC can write to bus companies about their use of the road.
- i. PCC can ask for limits to vehicle size when responding to planning applications.
- j. It was noted that there is a very small sign at the Ynys Bridge Roundabout telling Plasdwr vehicles not to access via Radyr. We need similar signs for our roads.

5. To consider and decide on any matters arising from the Public Session: Following the above discussion about Ty Nant Road it was **RESOLVED** to:

- a. Ask Cardiff to improve weight limits/'unsuitable vehicle' signage
- b. Ask Cardiff for a 20mph limit between Ffordd Dinefwr and A4119
- c. Contact bus companies about their use of the road
- d. Copy in Cardiff Councillors Graham Thomas and Gavin Hill-John

The residents thanked the councillors for the opportunity to speak and left the meeting

6. To discuss road and transport issues: The Planning Committee May 30 recommended the following:

- a. 20mph zone for whole village of Creigiau
- b. Vehicle weight restriction for Creigiau
- c. Possible one-way system for Creigiau. The meeting felt this needed more consideration and input from other members and an examination of one-way systems.
- d. It was **RESOLVED** to request a 20mph zone for whole village of Creigiau.

- e. The Clerk had had questions about tractors on local roads. Cardiff Highways explained that the use of tractors on the highway is quite complex as it depends on width of the vehicle, weight and other factors. Any enforcement action would be by the police rather than the Council.
- f. Meeting with Andrew RT Davies, AM was arranged by St Fagans Community Council held on the June 4 2018: A report of the meeting was presented to the council. Andrew RT Davies will now raise these issues with the Police and Crime Commissioner and Cardiff's Cabinet Member for Strategic Planning & Transport, Cllr Caro Wild. In particular, he will ask about the involvement of the three community councils

Cllrs Graham Thomas and Gavin Hill-John joined the meeting

7. To receive reports from County Councillors

- a. Graham Thomas noted:
 - i. the liaison meeting with Persimmon will take place on Wednesday 20 for an update. The development is behind schedule and the S106 has not been signed off. This liaison meeting should take place every couple of months.
 - ii. Ty Nant Road: many comments had been received from the public on the new kerbs.
 - iii. Creigiau Carnival: Mark Drakeford, AM and Cllr Stuart Thomas had been asked to do some judging at the Carnival.
 - iv. Cllr Graham Thomas is working on increasing local road safety including a 20mph zone for Creigiau and this is moving forward slowly
 - v. Creigiau Quarry: no news on this.
- b. Cllr Gavin Hill-John has been working on:
 - i. trailers parked again on Gwaelod y Garth playing fields: Cardiff Highways team deals with this.
 - ii. Japanese Knotweed: many reports have been sent to Cardiff but they only have to deal with this on their own land. The landowners are responsible for JKW.
 - iii. There is no known owner of the triangle of land at the entrance into Main Road, Gwaelod y Garth.
 - iv. Garth Olwg is temporarily closed for works.
 - v. Pentyrch Village Green at Ael y Bryn: paths have been cleaned but pavers are cracked by the cleaning machine and are dangerous for pedestrians.
 - vi. Kissing gate Field Terrace: there is a meeting with a resident and Cardiff Public Rights of Way Officer on June 19 to put the case for re-installing the gate.
- c. Cllr Rosser noted that residents had move the bollards by the Gwaelod Inn so that they could park. The bollards are meant to stop parking to allow bus access.
- d. The Chairman raised the issues of the 30mph limit for lower end of Tynant Road and the possibility of a 20mph for the whole of Creigiau. Cllr Graham Thomas has already requested this with the possibility of speed humps where it will help slow traffic.
- e. PCC would like to investigate a one-way system round Creigiau but there are reservations about this.
- f. Cllr Graham Thomas thought that the 20mph zone is possible and the narrowing at Ty Nant Road has slowed traffic. Further solutions are not obvious: 1-way systems are not popular; better signage is certainly needed; traffic lights could control flow and Cllr Graham will take this up with CCC. The Chairman suggested a site meeting with Cllr Graham Thomas and

Cardiff Highways and this can be arranged. The Chairman also asked why Stagecoach use Ty Nant Road at night and not during the day.

- g. Road cyclists do not always follow the 20mph limit in Pentyrch and by being advised to cycle side by side by the police for safety cause traffic hold ups.

Cllrs Gavin Hill-John and Graham Thomas left the meeting

8. To receive the Minutes of the Annual Meeting and Full Council meeting held on May 21 2018:

- a. The minutes of the Annual Meeting were proposed as accurate by Cllr Rosser, seconded by Cllr Priday and agreed by all. They were signed by the Chairman.
- b. The minutes of the Full Council Meeting were proposed as accurate by Cllr Priday, seconded by Cllr Rosser and agreed by all. They were signed by the Chairman.

9. To receive the Minutes of the Planning Committee meeting held on May 30 2018: The minutes were proposed as accurate by Cllr Priday, seconded by Cllr Harrison and agreed by all. They were signed by the Chairman.

- a. June 13 meeting was not quorate: The meeting went through the June 13 notes and it was **RESOLVED:**
 - i. 18/01184/MJR 69 dwellings south of Llantrisant Road: to support St Fagans Community Council response
 - ii. 18/01259/MNR Dan y Graig, Holdings Lane, Capel Llanilltern: to note that PCC is disappointed to see more traffic on Star Lane
- 18/01294/DCH 15 Heol Danyrodyn, Pentyrch: to write to Cardiff asking that immediate residents are consulted and aware of the potential impacts of the proposal to extend the house to the equivalent of 6 bedrooms. The access road is narrow, and this will cause problems during the building without strict conditions imposed on the builders. Parking may also be problematic; there is a space for a maximum of 2 cars to be parked off road if the whole frontage of the house is developed for parking.

10. To receive the Minutes of the Finance Committee held on June 11 2018: The minutes were proposed as accurate by Cllr Thomas, seconded by Cllr Harrison and agreed by all. They were signed by the Chairman. It was **RESOLVED** to

- a. approve the amended Financial Regulations
- b. transfer £956 from current to deposit account to match with sum on reserve
- c. approve payment of 15.75 hours extra time for the Clerk.
- d. Cllr Priday's apologies were added.

11. To receive the Minutes of the Business Plan Committee held on June 14 2018: The minutes could not be approved since there were not enough people who attended the meeting present. This will be brought to the July meeting.

- a. Councillors should undertake Code of Conduct training and those who have not should do this as soon as possible.
- b. It was **RESOLVED** to book a bespoke course on the Wellbeing of Future Generations Act from One Voice Wales.
- c. The Village Plan Questionnaires were collected from the community. To date at least 700 responses or 27% have been submitted with more to come online.

- d. Cardiff Council are open to discussions about PCC taking on more grass cutting but there would be no money coming from Cardiff. PCC will look at comments in the Village Plan Questionnaire Report when it is received.
- e. The Chairman and Clerk will attend GDPR training by Cardiff Council in July.
- f. The Clerk was asked to check whether any pigeons were nesting under the solar panels on 1 Penuel Road.

12. To consider any matters arising from the Minutes not reported elsewhere: there were none.

13. To receive the report of the Clerk

- a. Pentyrch War Memorial: news on the grant application to Cadw is expected soon.
- b. Pant Tawel Lane: PCC agreed to work with Cardiff and the Penrhys Pilgrim Way project on making this lane accessible. The lane is an adopted Cardiff Highway so any grant would have to be submitted by Cardiff with PCC as a community partner.
- c. Cycling on the Garth: cyclists are making new tracks and using footpaths causing walkers problems. Cardiff are going to put 'no cycling' signs on the way markers. The Garth is an important amenity and this use is difficult to manage. More signage might help, for example at path entrances off Mountain Road. Even the steepest rocky paths are used by bikes making it dangerous for walkers.
- d. PCC is now registered with iConnect to process the monthly pension payments. In time, staff will be able to check their pension forecast online.
- e. 1st Creigiau Scouts have asked if PCC could take over the cutting of the grass at their club house. The Clerk will prepare a quote for consideration by the Finance Committee.
- f. Civic Reception: Sunday October 19 at Pentyrch Rugby Club: both our AM and MP will be attending.
- g. Litter project: A litter pick was held in Pentyrch on May 26 and some 20 attended. Cardiff Council's officer led this and loaned the equipment and did the safety talk. This was arranged by PCC's Admin Assistant who is also working with Cardiff for talks to be given at local schools and clubs. The next litter pick will be November 3. PCC want to hear from people in Creigiau and Gwaelod y Garth who would like help running an event there.
- h. PSA Mast update: No further news.

Issues reported: fly tipping, HGVs, Ty Nant Road, over-grown footpaths, black bin collection, Garth cyclists, grass cutting

14. To receive the Internal Auditor's Report: The report was received and it was **RESOLVED** to accept it.

15. To approve the Annual Return including Governance Statement:

- a. The Chairman took the meeting through the Governance Statement, which had been circulated in advance. The Statement was completed and signed.
- b. It was **RESOLVED** to approve the Annual Return for 2017-18

16. To approve the PCC Accounts for 2017-18: the Finance Committee recommended approval.

- a. It was **RESOLVED** to approve the PCC Accounts for 2017-18

17. To approve the schedule of payments and receipts for June 2018:

- a. Payments of £9,407.21 and receipts of £330.56 were recorded from May 1 to June 4 2018.
- b. Petty cash expenditure was £107.87 and income of £115.00.

- c. It was **RESOLVED** to accept the figures.

18. To approve the amended Charter with Cardiff Council and delegate minor changes to the Clerk: It was **RESOLVED**

- a. to approve the amended Charter with a request to find an alternative word to 'vexatious' on p6
- b. to give the Clerk delegated authority to approve minor amendments following consultation with PCC members.

19. To consider applications for grants: One joint request was received from the Gwaelod y Garth WI and the Chip Shop Babies knitting group. Cllr Rosser was not a member of either of these groups but showed an example of what the knitting group makes for new-born babies:

- a. Cllr Priday declared a personal interest as a member of the Pentyrch WI and the Pentyrch Knit and Natter group.
- b. It was **RESOLVED** to make a grant of £50 to the knitting group under the Power of Wellbeing.
- c. It was **RESOLVED** to make a grant of £100.00 to the Gwaelod y Garth WI under the Power of Wellbeing.

20. To decide on commemorative benches in the community:

- a. WW1: It was **RESOLVED** to order two WW1 benches: one each for Gwaelod y Garth and Creigiau as per PCC's budget so that they are installed before November. It was proposed that the Gwaelod site be the edge of the playing field and will need Cardiff's consent. In Creigiau a bench will be placed on PCC land, opposite the Frog Pond.
- b. WW2: a local family requested permission to site a bench at George's Corner. It was **RESOLVED** to support this and work with the family to get any necessary consent from Cardiff.
- c. Creigiau Cricket Club requested PCC consent to place a bench round a tree in memory of Derek 'Deadly' Lewis. It was **RESOLVED** to consent.

21. To receive an update on drainage issues at Creigiau Recreation Field: Councillors and the Clerk met with CCC surface drainage officers on June 22. We walked the area and discussed the issues and a report is awaited from Cardiff. There may be some solutions or at least improvements that can be made but they are likely to come with a cost. The blocked drain that is a large cause of the problem is not on PCC land. The Clerk was asked to urge Sustrans to take safety measures re the pond between the old railway lines.

22. To discuss consultations

- a. Cardiff Green Paper on Transport and Clean Air: deadline is July 1st. It was **RESOLVED** to use and support the NWCG submission.
- b. Tan 1 Consultation: This is to relieve the pressure on the 5-year land supply for housing development. It was **RESOLVED** to use and support the NWCG submission.
- c. Changes to the consenting of infrastructure: July 23 deadline. There is time to deal with this at the July 16 meeting.

23. To discuss Brofiscin Quarry: Cllr Sherwood and the Clerk are working on the next letter and have NWCG support.

24. To discuss the work of the North West Cardiff Group: The group next meets on September 12.

- a. The group met on June 6. The group has responded to the Tan 1 and National Development Framework Consultations; will respond to the Cardiff Green Paper on Transport and Clean Air and continues to lobby for solutions to the growing transport problems in NW Cardiff including the recent meeting with Andrew RT Davies, AM.

- 25. To consider any correspondence received and not reported elsewhere:** There was none
26. To discuss planning matters not covered by the Planning Committee: There was nothing.
27. To receive reports from Councillors and Surgery Reports:

Councillor	Report
Stuart Thomas	NWCG 6.6.18 Finance Committee 11.6.18 Standards & Ethics Meeting 13.6.18 Business Plan Committee 14.6.18
Chris Priday	Planning Committee May 30 2018 Library
Simon Davies	Planning Committee May 30 2018 Finance Committee 11.6.18 Business Plan Committee 14.6.18
Sandie Rosser	JKWeed in Gwaelod woodlands Planning Committee meeting 13.6.18 : not quorate
Mike Sherwood	Training : Well being of Further Generations Act Planning Committee May 30 2018 Ward Surgery 16.6.18 NWCG 6.6.18 Finance Committee 11.6.18 Business Plan Committee 14.6.18
Wynford Ellis Owen	Ward Surgery Finance Committee 11.6.18
John Harrison	Planning Committee May 30 2018 Finance Committee 11.6.18
Peter Jones	Planning Committee May 30; 13.6.18 : not quorate NWCG 6.6.18

Date of the next meeting: July 16 2018 at Gwaelod y Garth Village Hall, 7pm.

There being no other business, the meeting closed at 21:36

Chair _____ Date July 16 2018