

Clerk: Helena Fox  
1 Ffordd Penuel  
Pentyrch  
Caerdydd CF15 9LJ

Ffon 029 2089 1417  
Epost: [clerk@pentyrch.cc](mailto:clerk@pentyrch.cc)  
Gwefan: [www.pentyrch.cc](http://www.pentyrch.cc)

PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

Clerk: Helena Fox  
1 Penuel Road  
Pentyrch  
Cardiff CF15 9LJ

Phone 029 2089 1417  
Email: [clerk@pentyrch.cc](mailto:clerk@pentyrch.cc)  
Website: [www.pentyrch.cc](http://www.pentyrch.cc)

## Minutes of the Building & Estates Committee held at noon, 26 April 2018 at 1 Penuel Road, Pentyrch

**Present:** Cllrs Stuart Thomas, Mike Sherwood, Chris Priday

In attendance: Helena Fox

1. To receive apologies for absence: There were none
2. To receive any declarations of interest: There were none
3. To discuss the Creigiau Recreation Area
  - a. Consent was given as landowners for CRAMC to submit a grant application to Tesco
  - b. Field drainage: The Clerk will arrange a meeting with Sustrans, NRW, Tarmac, Cardiff Council and Dwr Cymru to find a solution to the long-standing drainage problem.
  - c. Amendments need to be made to the Fields in Trust Deed to include an accurate plan. Then the Land Registry entry must be updated. The Clerk will arrange this.
  - d. CRAMC have requested a gate to stop motorbikes coming on to the field. The Clerk will explore the options.
4. To discuss 1 Penuel Road
  - a. It was proposed to reinstall the upstairs doors and to check they meet fire regulations
  - b. The roof insulation will be checked.
  - c. Fire exit signs will be up updated upstairs.
  - d. An audit will be carried out of what is stored in the building's cupboards.
  - e. The drain around the external walls of the building will be covered with grating or chequer-plate as needed.
  - f. The garage will be painted.
5. To discuss the PCC estate
  - a. Fairmeadow will be scheduled for cutting in August.
  - b. Fees for rents and burials will be reviewed at the Annual Meeting on May 21