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## PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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### Minutes of the full Council Meeting held at 7.00pm, 15<sup>th</sup> January 2018, at Pentyrch Village Hall

**PRESENT:** Councillors: Stuart Thomas (Chairman), Sandie Rosser, John Harrison, Simon Davies, Mike Sherwood, Sara Pickard, Wynford Ellis Owen; Sarah Anne Evans; Chris James

Also present: Cllr Gavin Hill-John; Jenna Harrison, Peter Jones  
Two residents from Church Road

In attendance: Helena Fox, Clerk

The Chairman wished a Happy New Year to everyone.

**229. To receive apologies for absence:** Cllrs Christine Friday; Alistair Carter; Ian Evans; Cllr Graham Thomas; Police

**230. To receive any declarations of interest:** Cllr J Harrison declared a prejudicial interest in the Co-option since his grand-daughter is a candidate. The Chairman declared a personal interest since one of the candidates is a neighbour and he works with her father.

Cllr Harrison left the meeting

**231. To co-opt one member for a vacancy in the Creigiau Ward:** The vacancy had been publicized in the Community Link 100 and then formally advertised on the PCC website and notice boards. Candidates had submitted a written application form to an advertised deadline. Two applications had been received by the closing date. Both candidates were present at the meeting.

- a. Cllr Sherwood noted that Ms Harrison was a member of a political party and asked which she belonged to. She preferred not to disclose that but it had given her experience and knowledge by her involvement in party activities. If co-opted she would declare herself an Independent.
- b. Cllr Ellis Owen asked Ms Harrison why she did not want to declare her political affiliation and she explained that she preferred to represent the community without a political perspective.
- c. Cllr Sherwood asked Dr Jones what had attracted him back into local government. Dr Jones had represented Creigiau and Capel Llanilltern in the 1970s. He would like to give time and attention back to a community in which he has lived for a long time.
- d. The Chairman then asked for proposals to Co-opt.
- e. Cllr Davies proposed Dr Jones, seconded by Cllr Ellis Owen
- f. Cllr S Evans proposed Ms Harrison, seconded by Cllr Sherwood
- g. A vote was held.
- h. It was **RESOLVED** to co-opt Dr Jones as a members of PCC. Dr Jones left the meeting and will call into the office to sign his Declaration of Acceptance of Office. Ms Harrison left the meeting

- 232. To consider police matters:** The Police could not be present and the Clerk will pass on concerns about the following:
- a. Robin Hill: mud on the road
  - b. Gwaelod y Garth: parking that blocks the main road and entrances to side lanes. This is worst at lunch times and prevents residents from the rear access of their houses.

Cllr Harrison re-joined the meeting

- 233. Public Session** (length of adjournment at Chairman's discretion): Residents commented on the increased use of Church Road by HGVs along with the problems caused by the road closure and its generally poor condition. They wondered whether the weight-limit signage was correct at the top of Heol Gogh and what weight-limits were in place. During the January 6-7 road closure, the contractor would only repair damage they said had been done by their trucks and it had been difficult for residents to find who was responsible for Church Road maintenance and speeds. Dangerous driving on the road is worse but aggressive motorists make it hard to speak to people.
- a. PCC explained that Cardiff Highways is responsible for Church Road and PCC has previously asked that the speed limit be kept at 30mph along Church Road but Cardiff has refused.
  - b. The Chairman noted that there is a weight limit sign coming into Pentyrch up Heol Goch. This ends on Heol y Pentre, immediately below Acapela – there is no restriction down Church Road or on Lon a Fro.
  - c. CCC (Matthew Wakelam) had reviewed the weight limits in 2016.
  - d. Cllr Harrison noted that HGVs could take a short cut up past St Catwg's to by-pass the limits. Church Road vehicle speeds had increased and the road is increasingly dangerous because of potholes and overgrown hedges. Church Road needs an official review of its speed with a request to keep it to 30mph along its entire length down to the A4119 and the police could monitor the road for dangerous driving.
  - e. Cllr Sherwood recommended a walk round Pentyrch with Cllr Gavin Hill-John to identify all the issues.

- 234. To consider and decide on any matters arising from the Public Session:** It was **RESOLVED** that the Clerk write to Matthew Wakelam, Head of Infrastructure and Operations, at Cardiff Council (cc Cllr Hill-John) to ask that Church Road speed limits be reviewed with a request to extend the 20mph and then keep it to 30mph along its entire length down to the A4119; to again review weight limits and monitor vehicle use. Also, to write to the police to request help monitoring speed and dangerous driving.

- a. Cllr Hill-John noted that changing a speed limit involves a change of road classification and a legal process. The weight limit was reviewed 1-2 years ago and this is affected by farm vehicles. He will continue to fight for road surface improvement and is meeting with police about HGVs and will discuss dangerous driving. However, drivers are expected to be responsible and drive with due care and attention. It is important to keep the police informed, particularly about higher risk areas. Cllr Hill-John will let the Clerk know the outcome of his meeting with the police.
- b. Cllr Hill-John apologised for any confusion about the extent of the January 6-7 road closure on Church Road: he had thought it was for a wider area. Some additional road repair was done but only within the road closure area. Patch repairs will continue.

- 235. To receive reports from County Councillors :** some questions arose in the NW Cardiff Group meeting:

- a. What do the councillors know of the Green Paper on transport being developed by Cynnal Cymru? What can PCC do to help prepare a response in due course?
- b. County councillors to ask for monitoring data on transport from Cardiff. GHJ will keep us updated
- c. Cllr Sherwood had raised both with Cllr Graham Thomas and will report back. Cllr Graham Thomas was not aware of the Green Paper.

**236. To receive the Minutes of the Full Council meeting held on December 18 2017:** The minutes were proposed as accurate by Cllr Davies, seconded by Cllr Sherwood and agreed by all. They were signed by the Chairman.

**237. To receive the Minutes of the Planning Committee meeting held on January 9 2018:** The minutes were proposed as accurate by Cllr Sherwood, seconded by Cllr Harrison and agreed by all. They were signed by the Chairman.

**238. To consider any matters arising from the Minutes not reported elsewhere:** There were none.

**239. To receive the report of the Clerk**

1. PCC has been offered a stair-lift from a house clearance. The lift would be free but PCC would have to arrange and pay for its removal and installation here. The Clerk will look into the cost.
2. Admin Assistant's computer: this needs a repair of £140: £70 for a new mechanical hard drive and £70 for AD Computers to install it. The machine has had problems for a while and has started to crash. AD Computers says a new hard drive would dramatically improve the performance. MS has a possible replacement.

Cllr Chris James and Cllr Gavin Hill-John joined the meeting.

3. Mast update: Cllr Hill-John noted that the developers were being very slow and he will speak with CCC planners about this.
4. Penuel Graveyard: as of today: there is no new information.
5. CRAMC: There will be site meeting with Sustrans on January 19 to look at drainage. The Chairman, Cllr Sherwood and the Clerk will attend.
6. Clerk's hours: 12 extra hours in December. Admin Asst: 5.25 extra hours in December.

Issues reported this month: Quarry truck driving through Pentyrch; Change to 20mph signs around Cefn Buchan; Yellow lines near Kings Arms not repainted; Fly-tipping; Trees; Street lights; Litter bin request; Pot holes; Church Road; Garth Hill: damage to verges; Robin Hill Junction: mud on road; Heol Gogh : large trucks and drop from carriage way on left going down hill

Cllr Hill-John left the meeting

**240. To approve the schedule of payments and receipts for January 2018:** Payments of £10,568.09 and receipts of £4,655.48 were recorded to January 15 2018. It was **RESOLVED** to accept the figures.

**241. To discuss the Business and Village Plans:** There were no comments.

**242. To approve a PCC Budget 2018-19:** The Clerk as RFO had circulated a report with the draft budget in advance of the meeting and explained the budget and precepting process to the residents present and briefly summarised the RFO report.

- a. The Chairman encouraged the meeting the consider the budget carefully and consider what was reasonable for the community.

- b. There was a lengthy and robust discussion about the overall financial situation of the council and its reserves. The general reserve had decreased considerably and was below the recommended minimum.
- c. PCC is now properly accounting for the depreciation of its assets and the need to plan for future expenditure on their maintenance and replacement.
- d. The Clerk and Chairman will write an article for Link 101 explaining the finances to residents and how this will be affected by future housing developments.

**243.** It was **RESOLVED** to set a budget of £150,783.00: 8 in favour; Cllr Ellis Owen voted against.

**244.** **To set a precept for 2018-19:** It was **RESOLVED** to set a Precept of £143,000.00 The statement to CCC was completed and signed.

**245.** **To receive an update on the Internal Audit Review:** The Committee will meet on January 29 at the office at 6pm and Cllr Sherwood will join until Cllr Priday returns.

**246.** **To receive an update on Pentyrch Post Office:** nothing to report.

**247.** **To discuss Brofiscin Quarry:** a further letter has been sent to NRW and copied to Welsh Government, Planning Inspectorate, CCC and RCT.

**248.** **To discuss the work of the North West Cardiff Group:** a meeting was held on January 9. The meeting notes had been circulated.

**249.** **To consider any correspondence received and not reported elsewhere:** There was none.

**250.** **To receive reports from Councillors and Surgery Reports:**

<b>Councillor</b>	<b>Report</b>	<b>Action Taken</b>
Stuart Thomas	Attended Planning Committee meeting 9.1.18	
Chris Priday	Referred information on loneliness in old age to WI	
Sandie Rosser	Attended Planning Committee meeting 9.1.18	
Mike Sherwood	Attended Planning Committee meeting 9.1.18 Attended NWCG meeting 9.1.18 Follow up Road Report sent to Cllr G Thomas Local walk with Cllr Graham Thomas around Creigiau to identify traffic and road issues.	
Wynford Ellis Owen	Local walk with Cllr Graham Thomas around Creigiau to identify traffic and road issues. Tree down Cardiff Road/Queen Charlotte Drive	<i>Reported to CCC</i>
John Harrison	Attended Planning Committee meeting 9.1.18	
Chris James	The Garth: residents had asked about the old rail tunnels	<i>Map sent</i>

**251.** **To discuss issues arising from the vacancy for the Creigiau Ward:** This will be a confidential matter from which the Press and Public are excluded as per the Public Bodies (Admission to Meetings) Act 1960: The Clerk informed the council that the Public Services Ombudsman for Wales had decided not to investigate a complaint.

**Date of the next meeting: February 19 2018 at Pentyrch Village Hall, 7pm.**

There being no other business, the meeting closed at 21:15

Chair\_\_\_\_\_ Date January 15 2018