

PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

Minutes of the full Council Meeting held at 7.00pm, 16th January 2017, at the Village Hall, Pentyrch.

PRESENT: Councillors: Stuart Thomas (Chairman), Sandie Rosser, John Harrison, Jeanette Troughton, Graham Thomas, Philippa Hill-John, Sara Pickard, Brynmor Jones

Also present: David Judd

In attendance: Helena Fox

APOLOGIES: Councillors Nikki Howard, Christine Priday, Wynford Ellis Owen, Clare Bath, Chris James

132. Police Matters: There were none. The next PACT meeting will be held on January 30 at 7pm at Creigiau Golf Club.

133. Public Session : Mr Judd raised the issue of the bus service between Cardiff and Creigiau. The cost of a Stagecoach return ticket is £6.50 compared with £3 return by Cardiff Bus. He also noted that the Cardiff zone does not extend to Creigiau. Cllr Graham Thomas responded that Stagecoach was the only company that had wanted to run this route. However, this might change in the coming year. Cllr Hill-John is looking into the bus service to Gwaelod y Garth. If more areas come under Cardiff Bus, it may be possible to discuss the routes, zoning and pricing.

134. Matters Arising from the Public Session: The Clerk will contact Cardiff Council and ask for information about changes to the Cardiff/Creigiau bus route.

135. County Council Matters :

135.1. Cllr Graham Thomas reported that the Cardiff City Deal is going before Cardiff Council's January meeting. This is key to unlocking funding for the Metro and other infrastructure expenditure that he and others, including PCC, have been lobbying for. Cllr Thomas referred to Cardiff's Cycling Strategy Consultation which closes on March 28. The impact in the PCC area is disappointingly small although there are some more trails planned as part of the LDP areas. Cardiff is also consulting on its Liveable City Report with a deadline of February 26. Members will send comments on both these documents to the Clerk for discussion at the February meeting.

135.2. Cllr Gavin Hill-John reported that Pentyrch now has three extra lamppost bins at Llon y Fro, the rugby club, and Panteg. Another will be installed on Penfordd. Pentyrch now has a total of seventeen bins which is a good number for the population. They can be used for dog waste bags and people are encouraged to use them. There are plans to improve the surface of Church Road, Pentyrch while bearing in mind that it is a rural lane. Cllr Hill-John is also working on fly tipping, perhaps using cameras where possible, and in installing vehicle weight limit notices on Mountain Road. At last week's Gwaelod y Garth surgery, a ten page report was submitted to Cardiff Council on Main Road including the issues of parking, speed and bus access. Information will be put on the Gwaelod y Garth Facebook page. A litter bin will be installed at top of Zigzag Lane making two new bins in the area. An exposed electricity cable on Main Road has been reported. Pot holes in Riverglade will be fixed shortly.

135.3. Cllr Hill-John's next surgery will be held at the PCC Office, 1 Penuel Road on February 22 between 6:30 – 8:30pm.

135.4. Wednesday February 22 from 10am-2pm at Pentyrch Village Hall: Cardiff Council are holding a drop in community event showcasing local services available for elderly people, particularly those who wish to stay in their own homes. Posters will be displayed nearer the time. If this is a success, it may be repeated in Creigiau.

Cllr Harrison joined the meeting.

135.5. Cllr Hill-John has raised the issues of the trees on Heol Goch with Cardiff Council.

135.6. Cllr Stuart Thomas raised issues of litter bags awaiting collection on Pant y Gored and potholes between the Frog Pond and Tynant Road and on the main road itself. These are made worse by people trying to avoid the potholes and damaging the verges. Cllr Graham Thomas said he was aware of this continuing problem and is working on having the holes repaired.

135.7. Cllr Stuart Thomas noted that while a new lamp standard had been installed at the entrance to Parc y Felin, the old post had not yet been removed.

The Chairman thanked the County Councillors for their contributions.

Cllr Gavin Hill-John left the meeting.

136. To consider a Village Plan: The Chairman reported that a draft had been circulated and this will be an important item for February's meeting. Members will send their comments to the Clerk for collating and distribution before the next meeting. Cllr Nikki Howard was thanked for her hard work on this project and the Clerk will write to her.

137. To receive the Minutes of the full Council Meeting held on 19 December 2016: The minutes were proposed as accurate by Cllr Hill-John, seconded by Cllr Graham Thomas and agreed by all. They were signed by the Chairman.

138. Matters Arising from the Minutes not reported elsewhere: there were none.

139. Clerk's Report

139.1. The April 17 PCC meeting falls on Easter Monday. It was agreed to change the meeting to Monday 10th April. This will be the last meeting of the present council before the May election.

PCC Issues

139.2. It was **RESOLVED** to accept the reduced employer's contribution from 27% to 25% rate for 2017-18.

139.3. It was **RESOLVED** to pay the Information Commissioner's fee of £35/year to register PCC as a data controller.

139.4. The bank Change of Mandate form has been completed to reflect the change of clerks.

139.5. The old fixed rate Co-op deposit bank account matures on January 20 2017. PCC have agreed previously to close this. The necessary forms have been completed and sent to transfer the £17,000 + interest to the Co-Op 14 day account.

139.6. Bronllwyn Graveyard: two interments are scheduled for January.

139.7. Office Equipment: Advice has been sought from AD Computers and Orbits IT. Both support the idea of moving to Office 365 to ensure all machines are compatible and up to date.

139.8. County and Community Council Elections will be held on May 4. The Clerk will be sent a copy of the nomination papers but the election process is managed by Cardiff Council.

139.9. Tree survey: the Clerk has instructed the contractor to complete all Priority 1 tree work before 31.3.2017, if possible. Priority 2 work should be completed by the end of August.

139.10. The Planning Inspectorate has issued a Notice of Stopping Up Order 2014 for Footpath No 63

139.11. Cllr John Harrison raised the wish list of projects that might be covered under CIL or S106. Three PCC members put forward ideas at the November meeting. This list should, ideally, become part of a Regulation 123 list of infrastructure projects funded through CIL. RCT have done theirs and they have consulted with their town and community councils to do this. Cardiff have decided not to rate the LDP Strategic Sites for CIL so there may not be a Regulation 123 list for its LDP. Cardiff is going to manage all infrastructure projects via S106 agreements. PCC has been lobbying Cardiff to consult the six community councils so that their suggestions be

included. So far, there has been little progress. Cllr Graham Thomas noted that Cardiff Council has said that communities may put forward their project ideas. It was **RESOLVED** to recirculate to members the original list and make any updates. The responses to the Village Plan Questionnaire will be added in due course.

- 139.12. PCC's Facebook page and website are being renewed and worked on. The Clerk will draft a Communications Policy. In the meantime it was agreed that any responses on Facebook should state previous decisions of the Council or that the matter will be brought to the attention of the Council. Personal views on any issue must not be expressed.

Community Issues

- 139.12.1. Memorial Park, Pentyrch: Some equipment has been replaced but it is all for small children. Residents would like to see more equipment for older children. Members noted that this park is traditionally for smaller children with a kick about area for older children nearby. The park is small and there is not much room for both little and older children's equipment. None of the three villages in the PCC area is well-provided for and residents' views expressed through the Village Plan will be helpful in planning for the future.
- 139.12.2. Pentyrch Village Hall has an old BT phone box which might be used for a community defibrillator. Members noted that there is a defibrillator at the Pentyrch Rugby Club and local groups are aware of it. This will be re-advertised in the Community Link. There had been a suggestion of a defibrillator in Creigiau a while ago but this had not progressed and it will be raised with CRAMC again.
- 139.13. Footpath between Penfordd and Heol y Pentre: C2C has been asked to clear it of litter, dog mess and accumulated leaves. Cllr Gavin Hill-John is also chasing this.
- 139.14. *In Cardiff* magazine copies are in the library at the PCC office. This will be noted in the next Community Link. The magazine is online on Cardiff's website and can be added to PCC's in due course. The Gwaelod Inn will be asked if they will keep copies for residents.

140. To consider forward planning and to set a budget and precept for 2017-18: A draft budget with detailed explanatory forward planning papers had been circulated in advance.

- 140.1. During the discussion the following were **RESOLVED**:
- 140.1.1. To add £2,500 to the budget to produce the Village Plan
- 140.1.2. To draft an Allowance Scheme for PCC
- 140.1.3. To include the following ear-marked reserves for 2017-18:
£1,000.00 to the Election Reserve
£1,000.00 to the Vehicle Reserve
£750.00 to the Ride-on Mower Reserve
- 140.2. Cllr Hill-John proposed and Cllr Graham Thomas seconded that a budget of £101,051 be set for 2017-18. It was so **RESOLVED**.
- 140.3. Cllr Hill-John proposed and Cllr Graham Thomas seconded that a Precept of £91,000 be set for 2017-18. It was so **RESOLVED** and the Precept request was signed.

To provide a basis for comparison the below table demonstrates the precepts for the last five years:

Year	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Council Tax Base	3127	3108	3131	3140	3184	3258
Precept	£73,000	£80,000	£80,000	£85,000	£85,000	£91,000
Cost for Band D property	£23.35	£25.74	£25.55	£27.07	£26.70	£27.93
Percentage change	+2.68%	+10.23%	-0.73%	+5.95%	-1.37%	+4.63%

141. **Schedule of Payments and Receipts:** Payments of £12,078.07 and receipts of £175.00 were recorded for December 2016. Acceptance of the figures was proposed by Cllr Hill-John; seconded by Cllr Harrison and agreed by all.

142. **Planning Applications :** There were five planning applications to consider. There were no comments made.

- 16/02944/DCH ROCK HOUSE, HEOL GOCH, PENTYRCH, CARDIFF, CF15 9PN
- 16/03064/DCH 9 PARC-Y-FRO, CREIGIAU, CARDIFF, CF15 9SD
- 17/00016/DCH GELLI DAWEL, CEFN BYCHAN, PENTYRCH, CARDIFF, CF15 9PG

- 16/03068/MNR THE GROVE, CARDIFF ROAD, CREIGIAU, CARDIFF, CF15 9NL
- 16/02984/DCH 38 HEOL-Y-PENTRE, PENTYRCH, CARDIFF, CF15 9QE

The Clerk was asked to check that there is on file a signed copy of the lease re Pentyrch Surgery.

143. Correspondence: There were no issues with the correspondence reported.

144. Councillors' Reports

Date	Councillor	Report	Action Taken
5 – 10.1.17	John Harrison	<p>I would be grateful if the footpath between Ael y Bryn and the School on Bronllwyn, Pentyrch, could be cleaned by CCC, as it is now becoming quite slippery.</p> <p>Cllr Harrison reported in the meeting that this has not been worked on yet.</p> <p>Trees damaged on Heol Goch by large vehicles above and below the quarry entrance, leaving branches hanging and debris on the road.</p> <p>A Caterpillar JCB Digger was dropped off at High Corner and made its way to Blaen Beilly Farm off Mountain Rd. It is alleged that the digger has damaged certain parts of the road tarmac.</p>	<i>Emails to C2C</i>

145. The date of the next meeting: February 20 2017 at 7pm at Pentyrch Village Hall

There being no other business, the meeting closed at 20:50 pm

Chair _____

Date _____