



## COUNCIL SUMMONS

### AGENDA

I hereby give you notice that the next meeting of Pentyrch Community Council will be held on Monday 15<sup>th</sup> May 2017 at Creigiau Pavilion, at 7.00pm. All members of the Council are summoned to attend and to consider and resolve upon the business to be transacted at the meeting as set out hereunder.

May 9th 2017

Helena Fox  
Clerk to the Council

### Annual Meeting

1. To receive Councillors declarations of Acceptance of Office
2. To elect a Chairman of the Council and receive the Chairman's declaration of office
3. To receive apologies for absence
4. To receive any declarations of interest
5. To discuss co-options to PCC
6. To appoint a Vice Chairman
7. To appoint representatives to outside bodies:
  - 7.1. Primary school governors
    - 7.1.1. Pentyrch Primary School
    - 7.1.2. Creigiau Primary School
    - 7.1.3. Gwaelod y Garth Primary School
  - 7.2. Pentyrch Sports Association
  - 7.3. Creigiau Recreation Management Committee
  - 7.4. Pentyrch Village Hall
  - 7.5. Gwaelod y Garth Village Hall
  - 7.6. Pentyrch Neighbourhood Watch
  - 7.7. Taffs Well Quarry (Cemex) Liaison Committee
  - 7.8. One Voice Wales Area Committee
  - 7.9. Cardiff West Neighbourhood Partnership
8. To appoint statutory or standing committees, including:
  - 8.1. Staffing Committee
  - 8.2. Disciplinary/Grievance Committee
  - 8.3. Appeals Committee
  - 8.4. Internal Audit Committee
  - 8.5. Business Plan Committee
  - 8.6. Buildings and Estate Committee
  - 8.7. Link Committee
9. To set meeting dates for the Standing Committees
10. To appoint an Internal Auditor
11. To approve the Risk Assessment
12. To adopt an Equality Policy
13. To consider the payment of any subscriptions falling to be paid annually:
  - 13.1. One Voice Wales
  - 13.2. Society of Local Council Clerks
14. To inspect any deeds and trust instruments in the custody of the Council
15. To consider whether the pay and conditions of service of existing employees of the Council shall be reviewed.

PCC FULL COUNCIL – AGENDA May 2017 AM

### **Ordinary May Meeting**

16. To consider police matters
17. Public Session (length of adjournment at Chairman's discretion)
18. To consider and decide on any matters arising from the Public Session
19. To receive reports from County Councillors
20. To receive the Minutes of the Full Council meeting held on April 10 2017
21. To consider any matters arising from the Minutes not reported elsewhere
22. To receive the report of the Clerk
23. To approve the schedule of payments and receipts for May 2017
24. To receive an update on the Council's Annual Accounts for 2016-17
25. To discuss the closure of Pentyrch Post Office
26. To discuss Motions for the One Voice Wales 2017 Annual General Meeting
27. To consider any planning applications
28. To consider any correspondence received and not reported elsewhere
29. To consider the reports of Councillors
30. Date of the next meeting: June 19 2017 at Creigiau Pavilion, 7pm